

**2018**  
**TOWN OF LITTLETON**  
**ANNUAL REPORT**



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Cover Photo: New Hampshire Wild Life



## LITTLETON POLICE DEPARTMENT STATISTICS

	2014	2015	2016	2017	2018
<b>Total Calls For Service**</b>	15361	16270	15108	16570	13679
Administration	3222	2864	3509	3286	2497
Patrol	8265	9107	9042	9826	8959
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<b>Arrests</b>	361	370	449	430	393
Adult	254	250	318	282	260
Juvenile	43	26	34	24	37
Protective Custody	31	36	47	49	31
Domestic Violence Related	33	32	26	49	36
DWI's	17	26	24	26	29

This is a correction to the Police Department's 2018 Arrest Statistics. The Town Report shows 26 arrests in the 2018 column. The correct number of arrests was 260 as highlighted in yellow above.

Election Officials 4

Approved Officers 5

2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002	2001	2000	1999	1998	1997	1996	1995	1994	1993	1992	1991	1990	1989	1988	1987	1986	1985	1984	1983	1982	1981	1980	1979	1978	1977	1976	1975	1974	1973	1972	1971	1970	1969	1968	1967	1966	1965	1964	1963	1962	1961	1960	1959	1958	1957	1956	1955	1954	1953	1952	1951	1950	1949	1948	1947	1946	1945	1944	1943	1942	1941	1940	1939	1938	1937	1936	1935	1934	1933	1932	1931	1930	1929	1928	1927	1926	1925	1924	1923	1922	1921	1920	1919	1918	1917	1916	1915	1914	1913	1912	1911	1910	1909	1908	1907	1906	1905	1904	1903	1902	1901	1900	1899	1898	1897	1896	1895	1894	1893	1892	1891	1890	1889	1888	1887	1886	1885	1884	1883	1882	1881	1880	1879	1878	1877	1876	1875	1874	1873	1872	1871	1870	1869	1868	1867	1866	1865	1864	1863	1862	1861	1860	1859	1858	1857	1856	1855	1854	1853	1852	1851	1850	1849	1848	1847	1846	1845	1844	1843	1842	1841	1840	1839	1838	1837	1836	1835	1834	1833	1832	1831	1830	1829	1828	1827	1826	1825	1824	1823	1822	1821	1820	1819	1818	1817	1816	1815	1814	1813	1812	1811	1810	1809	1808	1807	1806	1805	1804	1803	1802	1801	1800	1799	1798	1797	1796	1795	1794	1793	1792	1791	1790	1789	1788	1787	1786	1785	1784	1783	1782	1781	1780	1779	1778	1777	1776	1775	1774	1773	1772	1771	1770	1769	1768	1767	1766	1765	1764	1763	1762	1761	1760	1759	1758	1757	1756	1755	1754	1753	1752	1751	1750	1749	1748	1747	1746	1745	1744	1743	1742	1741	1740	1739	1738	1737	1736	1735	1734	1733	1732	1731	1730	1729	1728	1727	1726	1725	1724	1723	1722	1721	1720	1719	1718	1717	1716	1715	1714	1713	1712	1711	1710	1709	1708	1707	1706	1705	1704	1703	1702	1701	1700	1699	1698	1697	1696	1695	1694	1693	1692	1691	1690	1689	1688	1687	1686	1685	1684	1683	1682	1681	1680	1679	1678	1677	1676	1675	1674	1673	1672	1671	1670	1669	1668	1667	1666	1665	1664	1663	1662	1661	1660	1659	1658	1657	1656	1655	1654	1653	1652	1651	1650	1649	1648	1647	1646	1645	1644	1643	1642	1641	1640	1639	1638	1637	1636	1635	1634	1633	1632	1631	1630	1629	1628	1627	1626	1625	1624	1623	1622	1621	1620	1619	1618	1617	1616	1615	1614	1613	1612	1611	1610	1609	1608	1607	1606	1605	1604	1603	1602	1601	1600	1599	1598	1597	1596	1595	1594	1593	1592	1591	1590	1589	1588	1587	1586	1585	1584	1583	1582	1581	1580	1579	1578	1577	1576	1575	1574	1573	1572	1571	1570	1569	1568	1567	1566	1565	1564	1563	1562	1561	1560	1559	1558	1557	1556	1555	1554	1553	1552	1551	1550	1549	1548	1547	1546	1545	1544	1543	1542	1541	1540	1539	1538	1537	1536	1535	1534	1533	1532	1531	1530	1529	1528	1527	1526	1525	1524	1523	1522	1521	1520	1519	1518	1517	1516	1515	1514	1513	1512	1511	1510	1509	1508	1507	1506	1505	1504	1503	1502	1501	1500	1499	1498	1497	1496	1495	1494	1493	1492	1491	1490	1489	1488	1487	1486	1485	1484	1483	1482	1481	1480	1479	1478	1477	1476	1475	1474	1473	1472	1471	1470	1469	1468	1467	1466	1465	1464	1463	1462	1461	1460	1459	1458	1457	1456	1455	1454	1453	1452	1451	1450	1449	1448	1447	1446	1445	1444	1443	1442	1441	1440	1439	1438	1437	1436	1435	1434	1433	1432	1431	1430	1429	1428	1427	1426	1425	1424	1423	1422	1421	1420	1419	1418	1417	1416	1415	1414	1413	1412	1411	1410	1409	1408	1407	1406	1405	1404	1403	1402	1401	1400	1399	1398	1397	1396	1395	1394	1393	1392	1391	1390	1389	1388	1387	1386	1385	1384	1383	1382	1381	1380	1379	1378	1377	1376	1375	1374	1373	1372	1371	1370	1369	1368	1367	1366	1365	1364	1363	1362	1361	1360	1359	1358	1357	1356	1355	1354	1353	1352	1351	1350	1349	1348	1347	1346	1345	1344	1343	1342	1341	1340	1339	1338	1337	1336	1335	1334	1333	1332	1331	1330	1329	1328	1327	1326	1325	1324	1323	1322	1321	1320	1319	1318	1317	1316	1315	1314	1313	1312	1311	1310	1309	1308	1307	1306	1305	1304	1303	1302	1301	1300	1299	1298	1297	1296	1295	1294	1293	1292	1291	1290	1289	1288	1287	1286	1285	1284	1283	1282	1281	1280	1279	1278	1277	1276	1275	1274	1273	1272	1271	1270	1269	1268	1267	1266	1265	1264	1263	1262	1261	1260	1259	1258	1257	1256	1255	1254	1253	1252	1251	1250	1249	1248	1247	1246	1245	1244	1243	1242	1241	1240	1239	1238	1237	1236	1235	1234	1233	1232	1231	1230	1229	1228	1227	1226	1225	1224	1223	1222	1221	1220	1219	1218	1217	1216	1215	1214	1213	1212	1211	1210	1209	1208	1207	1206	1205	1204	1203	1202	1201	1200	1199	1198	1197	1196	1195	1194	1193	1192	1191	1190	1189	1188	1187	1186	1185	1184	1183	1182	1181	1180	1179	1178	1177	1176	1175	1174	1173	1172	1171	1170	1169	1168	1167	1166	1165	1164	1163	1162	1161	1160	1159	1158	1157	1156	1155	1154	1153	1152	1151	1150	1149	1148	1147	1146	1145	1144	1143	1142	1141	1140	1139	1138	1137	1136	1135	1134	1133	1132	1131	1130	1129	1128	1127	1126	1125	1124	1123	1122	1121	1120	1119	1118	1117	1116	1115	1114	1113	1112	1111	1110	1109	1108	1107	1106	1105	1104	1103	1102	1101	1100	1099	1098	1097	1096	1095	1094	1093	1092	1091	1090	1089	1088	1087	1086	1085	1084	1083	1082	1081	1080	1079	1078	1077	1076	1075	1074	1073	1072	1071	1070	1069	1068	1067	1066	1065	1064	1063	1062	1061	1060	1059	1058	1057	1056	1055	1054	1053	1052	1051	1050	1049	1048	1047	1046	1045	1044	1043	1042	1041	1040	1039	1038	1037	1036	1035	1034	1033	1032	1031	1030	1029	1028	1027	1026	1025	1024	1023	1022	1021	1020	1019	1018	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## 2018 TOWN OF LITTLETON

### ELECTED OFFICIALS

#### Board of Selectmen

Schuyler W. Sweet	Term Expires (2019)
Franco D. Rossi	Term Expires (2020)
Carrie L. Gendreau	Term Expires (2021)

#### Moderator

Gerald Winn	Term Expires (2020)
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#### Town Clerk

Judith F. White – NH Certified	Term Expires (2019)
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#### Treasurer

Pamela Mason-Bowman	Term Expires (2019)
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#### Supervisors of the Checklist

Janice (Jani) Fillion	Term Expires (2020)
Mary Edick	Term Expires (2022)
Susan W. Cooper	Term Expires (2024) Resigned Jan. 2019
Mary Norththrop (Appointed Jan. 2019)	Term Expires (2019 Town Meeting Day)

#### Trustees of the Trust Funds

Christine Sheley	Term Expires (2019)
Stan Fillion	Term Expires (2020)
Janet Costa	Term Expires (2021)

#### Park & Recreation Commissioners

Jeff Brammer	Term Expires (2019)
Danielle Lafitte Cook	Term Expires (2020)
Blake Roberts	Term Expires (2021)

### **Library Trustees**

Kim Delutis	Term Expires (2019)
Judy Jones Girouard	Term Expires (2019)
Kevin Hastings	Term Expires (2019)
Joe Evans – (Resigned May 2, 2018)	Term Expires (2020)
Judith Dean	Term Expires (2020)
Janice (Jani) Fillion	Term Expires (2020)
Kathy Ross - (Appointed May 14, 2018)	Term Expires (2019 Town Meeting Day)
Dawn Marie Hatch	Term Expires (2021)
Sara MacIver - Chairman	Term Expires (2021)
Mary Swinyer	Term Expires (2021)

### **Representatives to the General Court**

Linda Massimilla	Term Expires (2020)
Erin T. Hennessey	Term Expires (2020)

### **State Senator District 1**

David Starr	Term Expires (2020)
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### **NH District 1 Executive Councilor**

Mike Cryans	Term Expires (2020)
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# 2018 TOWN OF LITTLETON

## APPOINTED COMMISSIONERS AND COMMITTEE MEMBERS

### Town/School Budget Committee

Steve Kelley, Chairman, Term Expires 2021	Ed Hennessey, Term Expires 2020 <b>appointed 11/18</b>
Diane Cummings, Term Expires 2021	Ralph Hodgman, Term Expires 2020
Dan Stearns, Term Expires 2021 <b>appointed 10/18</b>	Jim McMahon, Term Expires 2019
Mel Brooks, Term Expires 2020 <b>appointed 10/18</b>	Eddy Moore, Term Expires 2019
Heather Porter, Term Expires 2020	Michael Stevens, Term Expires 2020

### Planning Board

Linda MacNeil, Chairman, Term Expires 2021	Bruce Ralston, Term Expires 2020
Tony Ilacqua, Term Expires 2021	Colin Trahan, Alternate, Term Expires 2019
Franco Rossi, Ex-Officio	Val Poulson, Term Expires 2019
Mary Menzies, Term Expires 2020	Milton Bratz, Alternate, Term Expires 2019
Jim Daly, Term Expires 2020	

### Zoning Board

Jim McMahon, Term Expires 2021	David Rochefort, Term Expires 2019
Guy Harriman, Alternate, Term Expires 2021	Gerald LeSage, Term Expires 2019
Jessica Daine, Chairman, Term Expires 2020	
Ralph Hodgman, Term Expires 2020	
Eddy Moore, Alternate, Term Expires 2020	

### Conservation Commission

Thomas Alt, Chairman, Term Expires 2021	Dorothy Corey, Term Expires 2019
Mary Boulanger, Term Expires 2021	William Nichols, Alternate, Term Expires 2019
Roger Merrill, Term Expires 2021	Gardner Kellogg, Term Expires 2019
Val Poulson, Term Expires 2020	Melanie Harkless, Term Expires 2019
Marcie Hornick, Alternate, Term Expires 2020	James Durante, Alternate, Term Expires 2021

### Water & Light Commission

Schuyler Sweet, Term Expires 2021
Peter Cooper, Term Expires 2020
Ralph Ross, Term Expires 2019

### **Opera House Management Commission**

George Mitchell, Term Expires 2021
Don Merrill, Term Expires 2021
Dan Stearns, Term Expires 2020
Dick Alberini, Term Expires 2019

### **Office of the Health Officer**

Milton Bratz, Health Officer, Term Expires 2019
Joanna Ray, Deputy, Term Expires 2021

### **Connecticut River Joint Commission**

Jan Edick, No Term
Jim Sherrard, No Term

### **Energy Conservation Commission**

Ron Bolt, Term Expires 2021	Andrew Dorsett, Non-voting
Bob O'Conner, Term Expires 2021	Tom Considine, Non-voting
John Lofgren, Term Expires 2020	David Van Houten, Non-voting
Peter Cooper, Term Expires 2019	Jan Edick, Non-voting

### **River District Redevelopment Commission**

John Hennessey, Term Expires 2021	Alycia Vosinek, Term Expires 2020
Chad Stearns, Term Expires 2021	Nathan Karol, Term Expires 2020
Nicholas Hayden, Term Expires 2021	Brody Tuite, Term Expires 2019
Mary Boulanger, Term Expires 2021	Michelle Moren-Grey, Term Expires 2019
Jim McMahon, Term Expires 2020	Dave Ernsberger, Term Expires 2019
Andrew Dorsett, No Term	

### **Pemi-Baker Solid Waste District**

Brian Patnoe, Term Expires 2021
Andrew Dorsett, Alternate, Term Expires 2021

### **North Country Council**

Dick Hamilton, NCC Representative
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### Littleton Dog Park Committee

Sue Pilotte, Chairman	<b><u>Interested Participants</u></b>
Kaela Ray, Secretary	Rich Larcom
Penny McKinnon Zuk	Jim McMahon
Ed Zuk	Nancy Cooper
Joan Bratz	Chris Wilkins, Parks & Recreation
Steven Kiel	
Caitlen Schrum	

### Littleton Cultural Arts Advisory Commission

Victoria Cole, Term Expires 2021	Jennifer Fulford, Term Expires 2020
Meagan Carr, Term Expires 2021	Sue Pilotte, Term Expires 2020
Jennifer Donovan, Term Expires 2021	Janice Kirk, Term Expires 2019 <b>resigned 6-26-18</b>
Chad Fillion, Term Expires 2021	Jason Tors, Term Expires 2019
Andrew Lidestri, Term Expires 2020	Doug Evelyn, Term Expires 2019
Dick Alberini, Term Expires 2020	

### EMS Commission

Dr. Edward Duffy	Reverend Curtis Metzger
Georgene Novak	Rick Ball
Timothy Muldoon	Andrew Dorsett
Steve Kelly	Allan Clark
Bill Latulip	Ned Cutler
Dr. John Spicer	David Wheeler

### Safeway Routes to School Committee

Chief Paul Smith, Littleton Police Department
Chief Joe Mercieri, Littleton Fire Department
Rick Bidgood
Sally Russell
Tom Mangles
Ron Bolt
Michelle Schaeffer



## Ammonoosuc River Local Advisory Committee

Connie McDade, Term Expires 2020
Art Greene, Term Expires 2020
Don Pelletier, Term Expires 2020

## Cable Profile Consortium

Eddy Moore, Littleton
Author Boutin, Lisbon
Bethlehem, Vacant
Eric Meth, Franconia
Monroe, Vacant
John Colony, Sugar Hill
Rob Gauthier, Carroll
Kate Miller, Attorney

## Littleton Parking Commissioners

Nathan Karol, Chamber of Commerce, <b>Resigned</b>	Term Expires 2021
Wayne Morello, Bailywicks Restaurant , Alternate	Term Expires 2021
Tony Ilacqua, Planning Board, Alternate	Term Expires 2020
Ronald Hemenway, Former Zoning Board Member	Term Expires 2020
Jim Alden, Main Street Inc.	Term Expires 2019
Chad Stearns	Term Expires 2021
Mary Menzies, Planning Board	Term Expires 2019
Jim McMahon, Budget Committee, ZB Member	Term Expires 2019

## **Town Government**

Town Manager, Andrew Dorsett

Executive Assistant to the Town Manager, Robin Heath

Police Chief, Paul Smith

Fire Chief, Joe Mercieri, Jr.

Public Works Director, Doug Damko (Started December 2018)

Landfill/Recycling Manager, Brian Patnoe

Parks Superintendent, Patrick Donahue

Recreation Director, Chris Wilkins

Finance Director, Karen Noyes

Executive Secretary/Welfare Director, Ceil Stubbings

Tax Collector, Amy Hatfield (NH Certified)

Planning/Zoning Clerk, Deputy Health Officer, Joanna Ray

Accounts Payable/Receivable Clerk, Susan McQueeney

Benefits & Payroll Coordinator, Nicole Adams

Town Clerk, Judith White (NH Certified)

Deputy Town Clerk, Belinda Larrivee

Assistant Town Clerk, Jen Rugar

Part Time Asst. Town Clerk, Vicki Potter

Water & Light Superintendent, Tom Considine

## **Police Department**

### **Full Time Officers**

Paul J. Smith, Chief  
Christopher M. Tyler, Captain  
James J. Gardiner, Sergeant  
Richard R. Ball Sergeant  
Scott F. Powers, Detective  
Justin K. T. Barnum, Patrol Officer  
Robert J. Martin, Patrol Officer  
Sean R. Donahue, Patrol Officer  
Jillian E. Myers Patrol Officer  
Ferenc Silye, Patrol Officer  
Bryce P. Lineman, Patrol Officer  
Caroline M. Hafey, Patrol Officer  
Jylla A. Audit, Patrol Officer

### **Prosecuting Attorney**

Natch Greyes

### **Part Time Officers**

Stephen G. Cox, Det. Sgt.  
Gary R. Hebert, Sergeant  
David A. Wentworth, Patrol Officer  
Joseph E. Priest, Patrol Officer  
Blaine R. Hall, Patrol Officer

### **Auxiliary**

Austin Bailey, Parking Enforcement/  
Evidence Technician  
Dennis Sharpe, Auxiliary  
Shari L. Brooks, Auxiliary  
Herb Lloyd, Auxiliary

### **Administration**

Lori LaDuke, Administrative Asst.  
Jamie Allaire, Administrative Asst.

## **Fire Department**

Chief Joe Mercieri  
Captain/ Paramedic Chad Miller  
Lieutenant/ EMT Tom Hartwell  
Lieutenant/ AEMT Vanja Antunovic  
FF Chris Gagnon  
FF Troy Normandin  
FF Kyle Bryant  
FF Andrew Buckley  
FF Scott Daine  
FF Steve Desrochers  
FF Nate Donley  
FF Gabriel Johnson  
FF Bill Latulip  
FF Bill McCarthy  
FF Connor Quinn  
FF Keith Reinhard

FF John Ross  
FF Alan Smith  
FF Bill Sencabauth  
Support Service Kevin Farrwll  
Support Service Kate Varin



## **Public Works Department**

Doug Damko, Public Works Director	<b>Part Time</b>
William B. Sargent, Highway	Frank Prue
Department Manager	Dave Louis

### **Full Time**

Jeff Osgood  
Robert Borowiec  
Steve Cloutier  
Ren Bouchard  
Ralph Lucas  
George Skidmore

## **Transfer Station**

Brian Patnoe – Manager  
Steve Bean – Lead Attendant  
Mike Chamberlain– Attendant  
Eric Rasmussen– Attendant  
Dylan Brooks – Part Time Attendant  
Richard Hindersinn—Part Time

## **Board of Selectmen's 2018 Annual Report**

2018 started out with the news that Select board member Milt Bratz would not seek re-election to the Select board. As Chair, I wondered who would replace Milt. Fortunately, Carrie Gendreau decided that becoming a selectperson was one more way that she could serve the town that she was born in, lives in, and loves. She secured a large majority in a three-way race and was sworn in shortly after Town Meeting. We miss Milt; however, Carrie has done a yeoman's job in filling his shoes.

As time goes on, unfortunately, so do some of Littleton's finest leaders. 2018 saw the passing of Burt Ingerson, Ed Boyton and Don Sargent. Burt and Ed served with distinction as selectmen, and Don served for many years on various town, community, and state boards and committees. All three will be missed; however, their work and legacies will be an inspiration to others to follow in their footsteps. My condolences to their families and friends.

Littleton Water & Lights long time commissioner Perry Goodell retired from his position after several decades of service. His selfless dedication certainly qualifies him for inclusion in Littleton's honor role of outstanding leaders. Perry's presence is missed by all of those at LW&L!

The Department of Public works saw it's Joe DePalma retire to embark on a business opportunity. While the town will miss Joe's tenacity and dedication to job, we wish he and his family success and happiness in their new venture.

The re-assessment in 2018 produced significant increases in property assessments to many, if not most, Littleton businesses and residences. Fortunately, many, if not most, were partially offset by the reduction in tax rate resulting in moderately higher (in most cases) December tax bills. The increased assessments produce a higher tax base, and the decreased tax rate help make it more affordable to live in our vibrant community. The combined efforts of the Chamber of Commerce, town administration, Littleton Industrial Development Corporation, and other groups and organizations all contribute to increasing the tax base. At the same time, the town administration, town department heads, budget committee, and selectmen are working to control spending; hence, the tax rate. The last, and most important, piece of the combined effort for gradual, sustainable, controlled growth is brought about by the tax payers who support the budget and warrant articles.

Due in part to our growth, parking has become and is a concern. To that end, the selectmen have appointed a parking committee to come up with recommendations for addressing these concerns. The committee, with the assistance of the North Country Council, is expected to deliver those recommendations in the not too distant future.

Rather than steal John Hennessey's thunder, I will only say that we should all be pleased with the progress in the River district, and I understand that landscaping and final paving are due in the spring. In that same neighborhood---congratulations to Jeff Cozzens and his crew at Shilling for their newly completed brewery!!

I would be remiss if I, on behalf of the selectmen, did not thank all the members of all of the Town's committees and commissions for their efforts and commitments to make Littleton the town that it is---**THANK YOU!**

In addition to the town committee/commission appointed members, there are the members of the private organizations and clubs who donate countless hours and are committed to the viability of Littleton. **THANK YOU!**

Police, Fire, Public Works, Parks, Library, Transfer Station, Water Treatment, Trust Funds, Water & Light---Chiefs, department heads, supervisors, and all staff and employees.... we couldn't do it without you. **THANK YOU!** (my apologies if I inadvertently missed someone).

Our Town Manager, Andrew Dorsett, deserves special thanks for both his skill set as well as his tireless dedication. **THANK YOU!**

Lastly, for their confidence and unyielding support. My fellow selectmen (women), Franco Rossi and Carrie Gendreau. **THANK YOU!!!**

**And.....most importantly, the voters and citizens of Littleton for giving me the opportunity and supporting me for the last four years in serving this wonderful community.**

Respectfully submitted,  
Schuyler W. Sweet, Chairman  
Littleton Board of Selectmen



## **Office of the Town Manager**

I'm honored to present to the citizens of Littleton my annual report for 2018. Each year has provided me with numerous professional experiences and rewarding challenges as Town Manager.

With planned retirements of key staff members, administrative office restructuring, continued community growth, contractual changes, and long-range planning efforts, my attention has been focused in multiple directions.

In 2018 we continued to work on several administrative changes that focused on improving our efficiency, our effectiveness and our personnel management. The cooperation and communications with the School Board and SAU administration has proven to be beneficial to both organizations. We continue to collaborate and explore furthering our separate organizational ability to function more closely.

The Board expanded community input in key areas through the creation of a Parking Commission and a Cultural Arts Commission. And further work was completed by the EMS Commission and Dog Park Committee. The many official boards and commissions continue to make progress, and the Town collaborated and supported work with these groups as well as outside organizations. We successfully continued to realize funding collaboration with granting agencies to further leverage the Town's community and economic development vision, as well as support critical municipal services.

Some significant progress and accomplishments were: the completion of the Littleton Parking Study, NHDOT acceptance of our Bicycle Pedestrian Plan, final closeout of the 2011 Safe Routes to School project, awarded contracts and begun construction on Saranac-Ammonoosuc and Sub 5 projects, completed Sub Area 2 Waste Water Collection System conditions study, finalized the phased plan for a new recreation center, partnership with Buxton Co. for economic development expansion, major repairs to the Waste Water Treatment Plant (WWTP) dewatering unit, completion of the WWTP energy audit, recalibration of the Industrial Discharge Permit processes, lateral collection systems GIS mapping project, awarded the NH TAP project engineering contract, adjusted landfill sampling to meet State requirements, new EMS contract with Golden Cross, expanded town safety training opportunities, completed a statistical revaluation, collaborated with NHDOT & NH Attorney General's office for rail trail project, applied for Main Street Phase II for inclusion in NHDOT 10 Year Plan, awarded a Land Water Conservation Fund (LWCF) River District grant, awarded a Tillston grant for Opera House sound, progressed toward a resolution of Cable Franchise Agreement, successful legal collaboration on Northern Pass, implemented project development management software, successful collaborative intern program, Master Plan RFP process and review, updated the Dog Ordinance and Traffic Ordinance, worked closely with NH legislative and executive offices on critical legislative issues, in addition to successful outcomes with multiple legal and personnel actions. Recruited two new highly qualified department heads to fill vacancies (Parks and Recreation Chris Wilkin and Public Works Director Doug Damko).

I'm very excited about the many challenges and opportunities we will be tackling in 2019.

A special thank you to all those who diligently serve the Town so well, and all the present staff who have stepped up when needed to help keep all our operations running smooth and successfully. As a community, we are blessed to have such a dedicated, talented and qualified group of staff members. I also want to thank the Selectboard, Boards, Commissions, and Committees for their continued support and confidence, as well as the citizens of Littleton for their contributions towards making this a wonderful community to be a part of.

Please contact us if you have any questions, comments or wish to volunteer in our great community, by phone (603.444.3996), in person here at Town Office, or by email at [adorsett@townoflittleton.org](mailto:adorsett@townoflittleton.org).

Respectfully submitted,

Andrew Dorsett  
Littleton Town Manager

# Town of Littleton

## 2019 Amended Warrant

The Inhabitants of the Town of Littleton in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs are hereby notified that the two phases of the Annual Town Meeting will be held as follows:

### **First Session of Annual Meeting (Deliberative Session):**

Date: February 5<sup>th</sup>, 2019

Time: 6:00 PM

Location: Littleton High School Cafeteria, Littleton NH

Details: The First Deliberative Session will consist of explanation, discussion, and debate of each of the following warrant articles, and will afford those voters who are present the opportunity to propose, debate and adopt amendments to each warrant article, except those articles whose wording is prescribed by state law.

### **Second Session of Annual Meeting (Official Ballot Voting)**

Date: March 12<sup>th</sup>, 2019

Time: 8:00 AM to 7:00 PM

Location: Littleton Public Works Garage, 240 West Main Street, Littleton, NH, 03561

Details: You are notified to meet for the Second Session of the Annual Town Meeting, to elect Town Officers by official ballot and to vote by official ballot on the warrant articles as they may have been amended at the First Session.

<b>Article 01</b>	<b>Election of Officers</b>  To choose necessary officers, including one (1) Selectman, three year term; one (1) Town Clerk, three-year term; one (1) Supervisor of the Checklist, five year term; one (1) Treasurer, three-year term; one (1) Trustee of the Trust Funds, three-year term; three (3) Library Trustees, three-year term; one (1) Library Trustee, one year term; and one (1) Park Commissioner, three-year term.
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<b>Article 02</b>	<b>Sewer Storm Water Roadway and Street Project Sub Area-2</b>  To see if the Town will vote to raise and appropriate the sum of \$6,322,300 (Six Million Three Hundred Twenty-Two Thousand Three Hundred Dollars) for the purpose of Sub Area-2 repair and replacement of the sewer lines and storm water collection system. within the existing wastewater collection system, and any other cost related thereto and to authorize the issuance of not more than \$6,322,300 of bonds or notes in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, with the amount of such bonds or notes to be reduced by any grant funding received for the project; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. If the Town does not receive grant award(s) of at least 45% of the amount of the appropriation, it will not undertake the project until it does receive the 45%. Bond payments are anticipated to come from Sewer Users for this Bond. No Tax Impact (3/5 Ballot Vote Required) Recommended by Selectmen 3-0 Recommended by the Budget Committee 7-0
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<p><b>Article 03</b></p>	<p><b>Partridge Lake Phosphate Reduction Study/Design</b></p> <p>Shall the Town of Littleton vote to raise and appropriate a sum not-to-exceed \$85,000 (Eighty Five Thousand Dollars) to hire a Certified Lake Management / Engineering firm to study conditions and provide design solutions to reduce external and internal phosphate loading in Partridge Lake -- to prevent future Cyanobacteria Algae Blooms in the Lake? And to authorize the issuance of not more than \$85,000 of bonds or notes in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, with the amount of such bonds or notes to be reduced by any grant funding received for the project; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. It is anticipated that there will be \$75,000 in principal loan forgiveness under the New Hampshire Department of Environmental Services Clean Water State Revolving Fund (NH CWSRF). The remaining \$10,000 will be offset by the a donation from the Partridge Lake Property Owners Association Water Quality Fund. Fiscal Impact Note: The tax impact associated with this will be \$0.00 per \$1,000 valuation. The principal loan amount of \$75,000 will be forgiven per the terms of the NH CWSRF agreement. Any and all interest accrued prior to loan forgiveness and Administrative cost shall be paid via monies held in the Partridge Lake Property Owners Association Water Quality Fund.</p> <p>No Tax Impact. (3/5 Ballot Vote Required) Recommended by the Selectmen 3-0 Recommended by the Budget Committee 8-0</p>
<p><b>Article 04</b></p>	<p><b>Wastewater Treatment Plant Asset Management Study</b></p> <p>To see if the Town will vote to raise and appropriate the sum of \$49,000 (Forty Nine Thousand Dollars) for the purpose of an asset management study and preliminary engineering of the Wastewater Treatment Plant, and any other cost related thereto and to authorize the issuance of not more than \$49,000 of bonds or notes in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended, with the amount of such bonds or notes to be reduced by any grant funding received for the project; to authorize the Selectmen to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Selectmen to take any other action or to pass any other vote relative thereto. It will be based on refund award(s) of at least \$30,000 of the amount of the request. The remaining \$19,000 will come from the Undesignated Sewer fund balance to pay off the bond prior to the first payment. No bond payment due in 2019.</p> <p>No Tax Impact. (3/5 Ballot Vote Required) Recommended by Selectmen 3-0 Recommended by Budget Committee 7-0</p>
<p><b>Article 05</b></p>	<p><b>2019 Operating Budget</b></p> <p>Shall the Town of Littleton raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$8,863,210 (Eight Million Eight Hundred Sixty Three Thousand Two Hundred Ten Dollars)? Should this article be defeated, the default budget shall be \$8,740,679 (Eight Million Seven Hundred Forty Thousand Six Hundred Seventy Nine Dollars), which is the same as last year, with certain adjustments required by previous action of the Town of Littleton or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.</p> <p>Estimated Tax Impact: \$7.133 per thousand. Recommended by the Selectmen 3-0 Recommended by the Budget Committee. 7-0</p>



<b>Article 06</b>	<b>Transfer Station Special Revenue Funds</b>  To see if the Town will vote to raise and appropriate the sum of \$405,544 (Four Hundred Five Thousand Five Hundred Forty Four Dollars) for the purpose of the Transfer Station Operations with \$269,905 to come from the Transfer Station Special Revenue Fund. With the balance of \$135,639 to be raised by taxation. This special warrant article per RSA 32:3VI (d) and RSA 32:7 V. Estimated Tax Impact \$0.167 per thousand. Recommended by the Selectmen 3-0 Recommended by the Budget Committee 7-0
<b>Article 07</b>	<b>Opera House Special Revenue Fund</b>  To see if the Town will vote to raise and appropriate the sum of \$96,374 (Ninety Six Thousand Three Hundred Seventy Four Dollars) for the purpose of the Opera House Operations with \$45,602 to come from the Opera House Special Revenue Fund, with the balance of \$50,772 to be raised by taxation. This special article is a special warrant article per RSA 32:3VI (d) and RSA 32:7 V. Estimated Tax Impact \$0.062 per thousand. Recommended by the Selectmen 3-0 Recommended by the Budget Committee 7-0
<b>Article 08</b>	<b>Parking Meter Special Revenue Fund</b>  To see if the Town will vote to raise and appropriate the sum of \$54,818 (Fifty Four Thousand Eight Hundred Eighteen Dollars) for the purpose of the Parking Meter Operations with \$54,818 to come from the Parking Meter Special Revenue Fund. This special article is a special warrant article per RSA 32:3VI (d) and RSA 32:7 V. Estimated Tax Impact \$0.000 per thousand. Recommended by the Selectmen 3-0 Recommended by the Budget Committee 7-0
<b>Article 09</b>	<b>Dog License Additional \$1 (One Dollar) Fee</b>  Shall we adopt the provisions of RSA 31:95-c to restrict the additional \$1.00 dog licensing fees proposed by the Select Board under RSA 466:39 to expenditures for the purpose of establishing and operating a dog park by the Littleton Parks and Recreation Department? Such revenues and expenditures shall be accounted for in a special revenue fund to be known as the Littleton Dog Park Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund or source of the revenue. No Tax Impact Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0
<b>Article 10</b>	<b>Road Improvements and Repairs</b>  To see if the Town will vote to raise and appropriate the sum of \$300,000 (Three Hundred Thousand Dollars) for the purpose of improvement, replacement, and repair of Crane Street, and any other roads and to bring the roads up to Town Standards. Any savings from these funds will be used to continue improvements on other roads in town. To further authorize the Selectmen to take any other action and to apply for, obtain and accept Federal, State and other aide if any, is available for said project. This is a non-lapsing warrant article until December 31, 2020. Estimated Tax Impact: \$0.368 per thousand. Recommended by the Selectmen 3-0 Recommended by the Budget Committee. 8-0

<b>Article 11</b>	<b>Public Works Department 6 Wheel Dump Truck</b> <p>To see if the Town will vote to authorize the Selectmen to enter into a Three Year lease purchase agreement in the amount of \$90,000 (Ninety Thousand Dollars) for the purpose of leasing/purchasing a new F550 6 Wheel Dump Truck, and to raise and appropriate the sum of \$30,000 (Thirty Thousand Dollars) for the first year's payment for that purpose. This lease purchase agreement contains an escape clause. (Majority vote required)  Estimated Tax Impact \$0.037 per thousand.  Recommended by the Selectmen 3-0  Recommended by the Budget Committee 8-0</p>
<b>Article 12</b>	<b>Opera House Heating System Repairs, Replacement</b> <p>To see if the Town will vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) for the purpose of repairs and or replacement of one of the boilers and improvements to the heat exchange system at the Opera House. If there are any savings on this project once the repairs/replacement and improvements are complete it shall be used for other energy improvements or repairs in the Opera House.  Estimated Tax Impact \$0.025 per thousand  Recommended by Selectmen: 3-0  Recommended by Budget Committee: 8-0</p>
<b>Article 13</b>	<b>Opera House Maintenance and Repairs</b> <p>To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) for the purpose of additional repairs, improvements, event equipment, and cleaning equipment at the Opera House. This may include using the funds as a grant match if needed to expand the improvements or purchases.  Estimated Tax Impact \$0.006 per thousand  Recommended by Selectmen: 3-0  Recommended by Budget Committee: 8-0</p>
<b>Article 14</b>	<b>Transfer Station Repairs, Replacement, Equipment &amp; Buildings</b> <p>To see if the Town will vote to raise and appropriate the sum of \$25,000 (Twenty Five Thousand Dollars) to replace, repair, fix, purchase and maintain Transfer Station equipment, buildings, containers, vehicles, and the purchase of additional supply of bags. And to authorize the withdrawal of \$25,000 from the Transfer Station Special Revenue Fund created for the above purposes.  No Tax Impact.  Recommended by Selectman 3-0  Recommended by Budget Committee: 8-0</p>
<b>Article 15</b>	<b>Transfer Station Auger &amp; Pre Crusher</b> <p>To see if the Town will vote to raise and appropriate the sum of \$60,000 (Sixty Thousand Dollars) for the purchasing and installing a new bulky waste Auger or Pre-Crusher and Containers. Further to authorize the withdrawal of \$10,000 from the Transfer Station Special Revenue Fund created for the above purposes, with the remaining \$50,000 to be raised by taxation.  Estimated Tax Impact \$ 0.061 per thousand  Recommended by Selectmen 3-0  Recommended by Budget Committee. 8-0</p>

<b>Article 16</b>	<b>Dog Park Engineering, Planning, Designing and Land Purchase</b>  To see if the Town will vote to raise and appropriate \$45,000 (Forty Five Thousand Dollars) to provide engineering, planning, design, fencing, make land improvements, provide water and/or the purchase of land, easements, equipment and supplies needed for a dog park. This warrant article will be offset by \$22,500 in donations, fund raiser funds and in kind work, with \$22,500 to be raised by taxation. If the amount of full donations are not received, the Town will spend no more than \$22,500 plus the amount of donations received. Estimated Tax Impact: \$0.028 per thousand Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0
<b>Article 17</b>	<b>Parks &amp; Recreation Playground Replacement</b>  To see if the Town will vote to raise and appropriate \$150,000 (One Hundred Fifty Thousand Dollars) to replace, repair and/or make improvements to the Remich Park Playground. This warrant article will be offset by \$25,000 (Twenty Five Thousand Dollars) in donations, fund raiser funds, and in kind work, with \$125,000 to be raised by taxation. If the amount of donations is not received, the Town will spend no more than \$125,000 plus the amount of donations received. Any savings seen on this project will be used toward replacement, repairs, and improvements in any of the Town owned parks and recreation locations. This article is supported by the Littleton Parks & Recreation Board of Commissioners. Estimated Tax Impact: \$0.153 per thousand Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0
<b>Article 18</b>	<b>Unexpended Conservation Commission Funds</b>  To see if the Town will vote to authorize the Conservation Commission to retain the unexpended portion of its 2018 annual appropriations, said funds to be placed in the Conservation Fund. The unexpended portion of the 2018 annual appropriations is \$11 (Eleven Dollars). No Tax Impact Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0
<b>Article 19</b>	<b>Parking Lot Improvements and Expansion</b>  To see if the Town will vote to raise and appropriate \$10,000 (Ten Thousand Dollars) for the purpose of improvements and expansion to public parking lots in the downtown area to bring the parking lots up to best practice standards, including improvements to pavement, lighting, drainage, pedestrian connections, and/or the configuration of parking lots. Estimated Tax Impact \$0.012 per thousand Recommended by Selectmen 3-0 Recommended by Budget Committee 8-0
<b>Article 20</b>	<b>Property Purchase and Parking Lot Expansion</b>  To see if the Town will vote to raise and appropriate \$50,000 (Fifty Thousand Dollars) for the purpose of purchasing property (Map 78 Lot 179, 17 Hillview Terrace), engineering, designing and making improvements for the expansion of public parking in the downtown area. And to authorize the withdrawal of \$20,000 (Twenty Thousand Dollars) from the Parking Meter Special Revenue Fund to offset and reduce the cost of this purchase and work done. Estimated Tax Impact \$0.037 per thousand Recommended by Selectmen 2-1 Recommended by Budget Committee 8-0



<b>Article 21</b>	<p><b>Town Office Safety and ADA Improvements</b></p> <p>To see if the Town will vote to raise and appropriate \$5,000 (Five Thousand Dollars) for the purpose of making the Town Administrative Office ADA compliant and enhancing the safety of Town employees. Also to authorize the Selectmen to use these funds toward a grant match for the same purpose if one becomes available.  Estimated Tax Impact \$0.006 per thousand  Recommended by Selectmen 3-0  Recommended by Budget Committee 8-0</p>
<b>Article 22</b>	<p><b>Mount Washington Regional Airport</b></p> <p>To see if the Town will vote to raise and appropriate \$6,000 (Six Thousand Dollars) for the purpose of supporting the Mount Washington Regional Airport.  Estimated Tax Impact \$0.007 per thousand.  Recommended by Selectmen 3-0  Not recommended by the Budget Committee 6-2</p>
<b>Article 23</b>	<p><b>Police Part Time Officers Expendable Trust Fund</b></p> <p>To see if the Town will vote to create an Expendable Trust Fund pursuant to RSA 31:19-a to be known as the Police Part time Training Expendable Trust Fund to pay for training and operational wages including benefits for part time officers. Further, to raise and appropriate the sum of \$1,000 (One Thousand Dollars) to be placed in said fund, that amount representing some of the amount of any remaining balance from the Police Departments 2018 annual budget for wages both part time and full time salary lines, with said funds to come from the unassigned fund balance. The expendable trust fund balance shall not exceed \$50,000. And to further appoint the Selectmen as agents to expend from said fund.  No Tax Impact  Recommended by Selectmen 3-0  Recommended by Budget Committee 8-0</p>
<b>Article 24</b>	<p><b>Downtown Revitalization Loan Modification</b></p> <p>To see if the Town will vote to raise and appropriate the sum of \$22,031 (Twenty-Two Thousand Thirty One Dollars) in the general fund debt schedule for the 2019 payment on the Downtown Revitalization Loan and for the purpose of moving the loan/note from the Parking Meter Fund to the General Fund. The financing for this loan had already been approved in 2013. The loan maturity date is in 2023. If this article is approved, the loan principal and interest will become part of the general fund expenditures for the remainder of the life of the loan and will be paid from general fund allocation for the next 5 years. Also, if approved, the Parking Meter Special Revenues Fund expenditures for 2019 will decrease by \$22,031.  Estimated Tax Impact \$0.027 per thousand  Recommended by Selectmen: 3-0  Recommended by Budget Committee: 6-2</p>
<b>Article 25</b>	<p><b>Unexpended Supplement Local Assistance (Welfare) Expendable Trust Fund</b></p> <p>To see if the Town of Littleton will vote to raise and appropriate \$8,000 (Eight Thousand Dollars) to be placed in the Local Assistance (Welfare) Expendable Trust Fund with said funds to come from unassigned fund balance. These funds represent some of the unexpended portion of the 2018 welfare appropriations.  No Tax Impact  Recommended by Selectmen: 3-0  Recommended by Budget Committee: 8-0</p>

<b>Article 26</b>	<b>Chamber of Commerce Downtown Beautification</b>  To see if the Town will vote to raise and appropriate the sum of \$11,650 (Eleven Thousand Six Hundred Fifty Dollars) to support the Down Town Beautification efforts of the Littleton Area Chamber of Commerce. Any savings realized while purchasing these items will be used for additional Chamber events/activities. Downtown Flowers-Purchase \$4,250 Downtown Flowers-Watering \$3,900 Pollyanna Gateway Umbrellas-Purchase \$300 Downtown Piano – Tuning & Painting \$1,200 Down Town Seasonal Decorations-Purchase \$2,000 Total \$11,650 Estimated Tax Impact: \$0.014 per thousand Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0
<b>Article 27</b>	<b>Chamber of Commerce Downtown Community Event Efforts</b>  To see if the Town will vote to raise and appropriate the sum of \$2,755 (Two Thousand Seven Hundred and Fifty-Five Dollars) to support the Downtown Community Event efforts of the Littleton Area Chamber of Commerce. Any savings realized while purchasing these items will be used for additional Chamber events/activities. Gathering of the Jack O Lanterns, \$1,655 Littleton Christmas Parade \$1,000 Total \$2,655 Estimated Tax Impact: \$0.003 per thousand Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0
<b>Article 28</b>	<b>Grafton County Senior Citizens Council, Inc.</b>  Shall the voters raise and appropriate Thirty-Five Thousand Dollars (\$35,000) to Grafton County Senior Citizens Council, Inc., through the Littleton Area Senior Center and the ServiceLink Resource Center for services for Littleton residents in 2019? These services include congregate meals, home delivered meals, transportation, outreach support, ServiceLink support, and more. In FY2018, the Littleton Area Senior Center provided services for 810 Littleton residents, and ServiceLink provided services for 314 residents. The cost of providing these services was \$509,032.32. Estimated Tax Impact \$0.043 per thousand Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0
<b>Article 29</b>	<b>Boys and Girls Club of the North Country</b>  To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to support the Boys & Girls Club of the North Country in order to provide a healthy, safe, and productive after school and vacation camp environment for children from Littleton and the local community. The Club provides bussing from the school to the Club for the afterschool program. Estimated Tax Impact \$0.012 per thousand Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0

<b>Article 30</b>	<p><b>Burch House</b></p> <p>To see if the town will vote to raise and appropriate the sum of \$3,080 (Three Thousand Eighty Dollars) to support The Support Center at Burch House, a community service program provided by Tri-County Community Action Program, Inc.  Estimated Tax Impact \$.004 per thousand  Recommended by Selectmen: 3-0  Recommended by Budget Committee: 6-0</p>
<b>Article 31</b>	<p><b>North Country Home Health and Hospice Agency, Inc.</b></p> <p>We, the undersigned Registered Voters of the Town of Littleton, NH, petition the Town to place a request from North Country Home Health &amp; Hospice Agency in the amount of \$21,500 (Twenty One Thousand Five Hundred Dollars) on the Town Warrant. The requested funds shall be used to assist in the delivery of long term care services to the residents of the Town of Littleton.  Estimated Tax Impact \$.026 per thousand  Recommended by Selectmen: 3-0  Recommended by Budget Committee: 8-0</p>
<b>Article 32</b>	<p><b>White Mountain Mental Health</b></p> <p>To see if the Town will vote to raise and appropriate the sum of \$9,696 (Nine Thousand Six Hundred Ninety Six Dollars) for White Mountain Mental Health, recognizing that untreated mental illness results in loss of productivity at work, disruption to families and children, risk to the community and loss of life through suicide. Treatment works, but only if it is available and affordable.  Estimated Tax Impact \$.012 per thousand  Recommended by Selectmen: 3-0  Recommended by Budget Committee: 8-0</p>
<b>Article 33</b>	<p><b>Tri-County CAP's Homeless Intervention and Prevent</b></p> <p>To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to support Tri County CAP's Homeless Intervention and Prevention Program/ Tyler Blain House Homeless Shelter, a community service program provided by Tri-County Community Action Program, Inc.  Estimated Tax Impact \$.006 per thousand  Recommended by Selectmen: 3-0  Recommended by Budget Committee: 8-0</p>
<b>Article 34</b>	<p><b>Tri-County Transit</b></p> <p>To see if the Town will vote to raise and appropriate the sum of \$4,000 (Four Thousand Dollars) to support the Tri County Transit a community service program provided by Tri-County Community Action Program, Inc.  Estimated Tax Impact \$.005 per thousand  Recommended by Selectmen: 3-0  Recommended by Budget Committee: 8-0</p>



<b>Article 35</b>	<b>Tri-County CAP Energy Assistance Service Program</b>  "To see if the Town will vote to raise and appropriate the sum of \$11,000 (Eleven Thousand Dollars) for the operation of Energy Assistance Services Program, a community service program provided by Tri-County Community Action Program, Inc." Estimated Tax Impact \$0.014 per thousand Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0
<b>Article 36</b>	<b>Above the Notch Humane Society</b>  To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to support the Above The Notch Humane Society with the care and feeding of stray and unwanted animals in our area. Estimated Tax Impact \$0.006 per thousand Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0
<b>Article 37</b>	<b>Ammonoosuc Community Health Services, Inc.</b>  To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for Ammonoosuc Community Health Services, Inc. (ACHS). ACHS is a non-profit community health center that provides primary preventive health care to anyone, regardless of their ability to pay. This will help ACHS continue to provide high quality care to 2,266 current Littleton patients, as well as reach more of those in need. Estimated Tax Impact \$.018 per thousand Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0
<b>Article 38</b>	<b>Caleb Interfaith Caregivers Inc.</b>  To see if the voters will vote to raise and appropriate the sum of \$2,000 (Two Thousand Dollars) to help support Caleb Interfaith Volunteer Caregivers, that serves the need of Seniors in the community. Estimated Tax Impact \$.002 per thousand Not Recommended by Selectmen: 3-0 Not Recommended by Budget Committee: 7-0
<b>Article 39</b>	<b>Pathways Pregnancy Care Center</b>  To see if the Town will vote to (By Petition) assist Pathways Pregnancy Care Center in the amount of \$2,500 (Two Thousand Five Hundred Dollars) to help in maintaining and increasing our baby boutique. Estimated Tax impact \$0.002 per thousand Recommended by Selectmen: 3-0 Recommended by Budget Committee: 8-0





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Account	Purpose	Article	Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Proposed Appropriations for period ending 12/31/2019	
					(Recommended)	(Not Recommended)
<b>General Government</b>						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	05	\$282,449	\$286,702	\$286,240	\$0
4140-4149	Election Registration, and Vital Statistics	05	\$267,694	\$244,283	\$299,193	\$0
4150-4151	Financial Administration	05	\$166,991	\$173,359	\$159,647	\$0
4152	Revaluation of Property	05	\$112,228	\$105,056	\$105,092	\$0
4153	Legal Expense	05	\$53,246	\$107,600	\$92,600	\$0
4155-4159	Personnel Administration	05	\$115,916	\$127,054	\$149,401	\$0
4191-4193	Planning and Zoning	05	\$81,854	\$121,536	\$87,514	\$0
4194	General Government Buildings	05	\$75,949	\$78,799	\$80,280	\$0
4195	Cemeteries	05	\$82,000	\$82,000	\$83,500	\$0
4196	Insurance	05	\$96,324	\$110,894	\$101,500	\$0
4197	Advertising and Regional Association	05	\$36,684	\$38,457	\$33,345	\$0
4199	Other General Government	05	\$41,000	\$41,000	\$35,000	\$0
General Government Subtotal			\$1,402,435	\$1,518,720	\$1,483,312	\$0
<b>Public Safety</b>						
4210-4214	Police	05	\$1,692,676	\$1,804,606	\$1,756,480	\$0
4215-4219	Ambulance	05	\$236,313	\$240,935	\$240,935	\$0
4220-4229	Fire	05	\$1,096,175	\$1,092,083	\$1,128,526	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0
4299	Other (Including Communications)	05	\$201,127	\$196,903	\$208,659	\$0
Public Safety Subtotal			\$3,230,293	\$3,334,527	\$3,336,809	\$0
<b>Airport/Aviation Center</b>						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
<b>Highways and Streets</b>						
4311	Administration	05	\$98,010	\$102,980	\$100,044	\$0
4312	Highways and Streets	05	\$1,020,394	\$1,084,690	\$1,185,049	\$0
4313	Bridges	05	\$8,778	\$500	\$2,500	\$0
4316	Street Lighting	05	\$55,856	\$61,270	\$68,180	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$1,171,038	\$1,249,440	\$1,355,773	\$0
<b>Sanitation</b>						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$382,808	\$384,937	\$0	\$0
4324	Solid Waste Disposal		\$27,000	\$27,000	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4329	Sewage Collection and Disposal		\$0	\$0	\$0	\$0



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4329	Other Sanitation		\$0	\$0	\$0	\$0
Sanitation Subtotal			\$409,808	\$411,937	\$0	\$0

Water Distribution and Treatment

4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0

Electric

4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0

Health

4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control	05	\$2,140	\$2,150	\$2,150	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$122,776	\$122,776	\$0	\$0
Health Subtotal			\$124,916	\$124,926	\$2,150	\$0

Welfare

4441-4442	Administration and Direct Assistance		\$54,502	\$65,345	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	05	\$0	\$0	\$52,095	\$0
Welfare Subtotal			\$54,502	\$65,345	\$52,095	\$0

Culture and Recreation

4520-4529	Parks and Recreation	05	\$256,931	\$256,931	\$305,303	\$0
4550-4559	Library		\$279,251	\$279,251	\$0	\$0
4583	Patriotic Purposes	05	\$1,190	\$2,400	\$2,400	\$0
4589	Other Culture and Recreation		\$63,224	\$84,422	\$0	\$0
Culture and Recreation Subtotal			\$600,596	\$623,004	\$307,703	\$0

Conservation and Development

4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation	05	\$2,595	\$2,606	\$3,205	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$2,595	\$2,606	\$3,205	\$0

Debt Service

4711	Long Term Bonds and Notes - Principal	05	\$1,002,482	\$973,842	\$1,031,628	\$0
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**Amended Proposed Budget**

4721	Long Term Bonds and Notes - Interest	05	\$113,608	\$149,843	\$121,732	\$0
4723	Tax Anticipation Notes - Interest	05	\$0	\$5,000	\$5,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$1,116,178</b>	<b>\$1,128,685</b>	<b>\$1,158,360</b>	<b>\$0</b>

**Capital Outlay**

4901	Land		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$102,667	\$648,252	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$413,156	\$850,000	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$516,043</b>	<b>\$1,496,252</b>	<b>\$0</b>	<b>\$0</b>

**Operating Transfers Out**

4912	To Special Revenue Fund		\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	05	\$837,951	\$844,482	\$881,710	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	05	\$0	\$0	\$282,003	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$837,951</b>	<b>\$844,482</b>	<b>\$1,163,803</b>	<b>\$0</b>

**Total Operating Budget Appropriations**

**\$8,863,210** **\$0**



Amended Proposed Budget

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2019	
			(Recommended)	(Not Recommended)
4312	Highways and Streets	10	\$300,000	\$0
		<i>Purpose: Road Improvements and Repairs</i>		
4323	Solid Waste Collection	14	\$25,000	\$0
		<i>Purpose: Transfer Station Repairs, Replacement, Equipment &amp;</i>		
4324	Solid Waste Disposal	06	\$405,544	\$0
		<i>Purpose: Transfer Station Special Revenue Funds</i>		
4445-4449	Vendor Payments and Other	27	\$2,755	\$0
		<i>Purpose: Chamber of Commerce Downtown Community Event Effor</i>		
4445-4449	Vendor Payments and Other	28	\$35,000	\$0
		<i>Purpose: Grafton County Senior Citizens Council, Inc.</i>		
4445-4449	Vendor Payments and Other	29	\$10,000	\$0
		<i>Purpose: Boys and Girls Club of the North Country</i>		
4445-4449	Vendor Payments and Other	30	\$3,080	\$0
		<i>Purpose: Burch House</i>		
4445-4449	Vendor Payments and Other	31	\$21,500	\$0
		<i>Purpose: North Country Home Health and Hospice Agency, Inc.</i>		
4445-4449	Vendor Payments and Other	32	\$8,898	\$0
		<i>Purpose: White Mountain Mental Health</i>		
4445-4449	Vendor Payments and Other	33	\$5,000	\$0
		<i>Purpose: Tri-County GAP's Homeless Intervention and Prevent</i>		
4445-4449	Vendor Payments and Other	34	\$4,000	\$0
		<i>Purpose: Tri-County Transit</i>		
4445-4449	Vendor Payments and Other	35	\$11,000	\$0
		<i>Purpose: Tri-County GAP Energy Assistance Service Program</i>		
4445-4449	Vendor Payments and Other	36	\$5,000	\$0
		<i>Purpose: Above the Notch Humane Society</i>		
4445-4449	Vendor Payments and Other	37	\$15,000	\$0
		<i>Purpose: Ammonoosuc Community Health Services, Inc.</i>		
4445-4449	Vendor Payments and Other	38	\$0	\$2,000
		<i>Purpose: Caleb Interfaith Caregivers Inc.</i>		
4445-4449	Vendor Payments and Other	39	\$2,500	\$0
		<i>Purpose: Pathways Pregnancy Care Center</i>		
4589	Other Culture and Recreation	26	\$11,650	\$0
		<i>Purpose: Chamber of Commerce Downtown Beautification</i>		
4711	Long Term Bonds and Notes - Principal	24	\$20,242	\$0
		<i>Purpose: Downtown Revitalization Loan Modification</i>		
4721	Long Term Bonds and Notes - Interest	24	\$1,789	\$0
		<i>Purpose: Downtown Revitalization Loan Modification</i>		
4901	Land	20	\$50,000	\$0
		<i>Purpose: Property Purchase and Parking Lot Expansion</i>		
4902	Machinery, Vehicles, and Equipment	15	\$60,000	\$0
		<i>Purpose: Transfer Station Auger &amp; Pre Crusher</i>		
4909	Improvements Other than Buildings	02	\$8,322,300	\$0
		<i>Purpose: Sewer Storm Water Roadway and Street Project Sub A</i>		



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4909	Improvements Other than Buildings	03	\$85,000	\$0
<i>Purpose: Partridge Lake Phosphate Reduction Study/Design</i>				
4909	Improvements Other than Buildings	04	\$49,000	\$0
<i>Purpose: Wastewater Treatment Plant Asset Management Study</i>				
4912	To Special Revenue Fund	07	\$96,374	\$0
<i>Purpose: Opera House Special Revenue Fund</i>				
49140	To Proprietary Fund - Other	08	\$54,818	\$0
<i>Purpose: Parking Meter Special Revenue Fund</i>				
4916	To Expendable Trusts/Fiduciary Funds	18	\$11	\$0
<i>Purpose: Unexpended Conservation Commission Funds</i>				
4916	To Expendable Trusts/Fiduciary Funds	23	\$1,000	\$0
<i>Purpose: Police Part Time Officers Expendable Trust Fund</i>				
4916	To Expendable Trusts/Fiduciary Funds	25	\$8,000	\$0
<i>Purpose: Unexpended Supplement Local Assistance (Welfare) E</i>				
4915	To Capital Reserve Fund		\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0
4917	To Health Maintenance Trust Fund		\$0	\$0
<b>Total Proposed Special Articles</b>			<b>\$7,615,259</b>	<b>\$2,000</b>



Amended Proposed Budget

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2019	
			(Recommended)	(Not Recommended)
4301-4309	Airport Operations	22	\$8,000	\$0
	Purpose: Mount Washington Regional Airport			
4901	Land	19	\$10,000	\$0
	Purpose: Parking Lot Improvements and Expansion			
4902	Machinery, Vehicles, and Equipment	11	\$30,000	\$0
	Purpose: Public Works Department 6 Wheel Dump Truck			
4902	Machinery, Vehicles, and Equipment	17	\$150,000	\$0
	Purpose: Parks & Recreation Playground Replacement			
4909	Improvements Other than Buildings	21	\$5,000	\$0
	Purpose: Town Office Safety and ADA Improvements			
4909	Improvements Other than Buildings	12	\$20,000	\$0
	Purpose: Opera House Heating System Repairs, Replacement an			
4909	Improvements Other than Buildings	16	\$45,000	\$0
	Purpose: Dog Park Engineering, Planning, Designing and Land			
4909	Improvements Other than Buildings	13	\$5,000	\$0
	Purpose: Opera House Maintenance and Repairs			
Total Proposed Individual Articles			\$271,000	\$0





**Amended Proposed Budget**

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Estimated Revenues for period ending 12/31/2018	Estimated Revenues for period ending 12/31/2019
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund	05	\$3,840	\$3,840	\$100
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	05	\$30,407	\$17,000	\$20,000
3186	Payment in Lieu of Taxes	05	\$71,994	\$140,847	\$140,000
3187	Excavation Tax	05	\$0	\$100	\$100
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	05	\$44,493	\$50,000	\$40,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$150,734</b>	<b>\$211,787</b>	<b>\$200,200</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	05	\$2,475	\$1,000	\$2,500
3220	Motor Vehicle Permit Fees	05	\$1,280,587	\$1,201,000	\$1,225,000
3230	Building Permits	05	\$4,285	\$4,000	\$8,300
3290	Other Licenses, Permits, and Fees	05	\$22,791	\$20,725	\$19,025
3311-3319	From Federal Government		\$0	\$508,900	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$1,290,118</b>	<b>\$1,733,625</b>	<b>\$1,254,825</b>
<b>State Sources</b>					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	05	\$302,880	\$302,881	\$302,000
3353	Highway Block Grant	05	\$179,921	\$180,023	\$179,000
3354	Water Pollution Grant		\$40,485	\$40,485	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$453	\$453	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$523,739</b>	<b>\$523,842</b>	<b>\$481,000</b>
<b>Charges for Services</b>					
3401-3406	Income from Departments	05	\$10,171	\$10,150	\$10,950
3409	Other Charges	05	\$53,280	\$0	\$52,900
<b>Charges for Services Subtotal</b>			<b>\$63,451</b>	<b>\$10,150</b>	<b>\$63,850</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property	05	\$175	\$1,000	\$5,000
3502	Interest on Investments	05	\$11,972	\$14,000	\$10,000
3503-3509	Other	05, 16, 17	\$870	\$850	\$52,500
<b>Miscellaneous Revenues Subtotal</b>			<b>\$12,817</b>	<b>\$15,650</b>	<b>\$67,500</b>
<b>Interfund Operating Transfers In</b>					



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3912	From Special Revenue Funds	08, 20, 14, 07, 08, 15	\$462,455	\$436,055	\$425,325
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)	05	\$0	\$0	\$150,625
3914S	From Enterprise Funds: Sewer (Offset)	05	\$805,007	\$803,997	\$881,710
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$1,267,462	\$1,240,052	\$1,457,660
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes	03, 02, 04	\$0	\$840,000	\$8,456,300
9998	Amount Voted from Fund Balance	23, 18, 25	\$0	\$0	\$9,011
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$840,000	\$8,465,311
Total Estimated Revenues and Credits			\$3,308,321	\$4,575,106	\$9,990,346



Amended Proposed Budget

Item	Period ending 12/31/2018	Period ending 12/31/2019
Operating Budget Appropriations	\$8,503,232	\$8,863,210
Special Warrant Articles	\$1,519,787	\$7,615,259
Individual Warrant Articles	\$777,575	\$271,000
Total Appropriations	\$10,800,594	\$16,749,469
Less Amount of Estimated Revenues & Credits	\$4,364,637	\$9,990,346
Estimated Amount of Taxes to be Raised	\$6,435,957	\$6,759,123

### Default Budget of the Municipality

## Littleton

For the period beginning January 1, 2019 and ending December 31, 2019

*RSA 40:13, IX (b) "Default budget!" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.*

This form was posted with the warrant on: 1/28/2019

### GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

[illegible]

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>





**New Hampshire**  
Department of  
Revenue Administration

**2019**  
**MS-DTB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>General Government</b>					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
4130-4139	Executive	\$288,702	\$3,728	\$0	\$292,430
4140-4149	Election, Registration, and Vital Statistics	\$244,263	\$3,169	\$0	\$247,432
4150-4151	Financial Administration	\$173,359	\$4,505	\$0	\$177,864
4152	Revaluation of Property	\$105,056	\$0	\$0	\$105,056
4153	Legal Expense	\$107,600	\$0	\$0	\$107,600
4155-4159	Personnel Administration	\$127,054	\$2,087	\$0	\$129,141
4191-4193	Planning and Zoning	\$89,536	\$820	\$0	\$90,356
4194	General Government Buildings	\$78,799	\$107	\$0	\$78,906
4195	Cemeteries	\$82,000	\$0	\$0	\$82,000
4196	Insurance	\$110,894	\$0	\$0	\$110,894
4197	Advertising and Regional Association	\$24,652	\$0	\$0	\$24,652
4199	Other General Government	\$41,000	\$0	\$0	\$41,000
<b>General Government Subtotal</b>		<b>\$1,472,915</b>	<b>\$14,416</b>	<b>\$0</b>	<b>\$1,487,331</b>
<b>Public Safety</b>					
4210-4214	Police	\$1,686,653	\$108,732	\$0	\$1,795,385
4215-4219	Ambulance	\$240,935	\$0	\$0	\$240,935
4220-4229	Fire	\$1,092,083	(\$21,578)	\$0	\$1,070,505
4240-4249	Building Inspection	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	\$0	\$0	\$0	\$0
4299	Other (Including Communications)	\$196,903	\$0	\$0	\$196,903
<b>Public Safety Subtotal</b>		<b>\$3,216,574</b>	<b>\$87,154</b>	<b>\$0</b>	<b>\$3,303,728</b>
<b>Airport/Aviation Center</b>					
4301-4309	Airport Operations	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Highways and Streets</b>					
4311	Administration	\$85,433	(\$48)	\$0	\$85,385
4312	Highways and Streets	\$1,084,690	\$79,722	\$0	\$1,164,412
4313	Bridges	\$500	\$0	\$0	\$500
4316	Street Lighting	\$81,270	\$0	\$0	\$81,270
4319	Other	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>		<b>\$1,231,893</b>	<b>\$79,674</b>	<b>\$0</b>	<b>\$1,311,567</b>



**New Hampshire**  
Department of  
Revenue Administration

**2019**  
**MS-DTB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Sanitation</b>					
4321	Administration	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	\$0	\$0	\$0	\$0
4329	Other Sanitation	\$0	\$0	\$0	\$0
Sanitation Subtotal		\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment</b>					
4331	Administration	\$0	\$0	\$0	\$0
4332	Water Services	\$0	\$0	\$0	\$0
4335	Water Treatment	\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal		\$0	\$0	\$0	\$0
<b>Electric</b>					
4351-4352	Administration and Generation	\$0	\$0	\$0	\$0
4353	Purchase Costs	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance	\$0	\$0	\$0	\$0
4359	Other Electric Costs	\$0	\$0	\$0	\$0
Electric Subtotal		\$0	\$0	\$0	\$0
<b>Health</b>					
4411	Administration	\$0	\$0	\$0	\$0
4414	Pest Control	\$2,150	\$0	\$0	\$2,150
4415-4419	Health Agencies, Hospitals, and Other	\$0	\$0	\$0	\$0
Health Subtotal		\$2,150	\$0	\$0	\$2,150
<b>Welfare</b>					
4441-4442	Administration and Direct Assistance	\$65,345	\$0	\$0	\$65,345
4444	Intergovernmental Welfare Payments	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	\$0	\$0	\$0	\$0
Welfare Subtotal		\$65,345	\$0	\$0	\$65,345
<b>Culture and Recreation</b>					
4520-4529	Parks and Recreation	\$256,931	\$6,577	\$0	\$263,508
4550-4559	Library	\$279,251	\$3,501	\$0	\$282,752
4563	Patriotic Purposes	\$2,400	\$0	\$0	\$2,400
4569	Other Culture and Recreation	\$0	\$0	\$0	\$0
Culture and Recreation Subtotal		\$538,582	\$10,078	\$0	\$548,660



**New Hampshire**  
Department of  
Revenue Administration

**2019  
MS-DTB**

**Appropriations**

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
<b>Conservation and Development</b>					
4811-4812	Administration and Purchasing of Natural Resources	\$0	\$0	\$0	\$0
4619	Other Conservation	\$2,606	\$0	\$0	\$2,606
4631-4632	Redevelopment and Housing	\$0	\$0	\$0	\$0
4651-4659	Economic Development	\$0	\$0	\$0	\$0
<b>Conservation and Development Subtotal</b>		<b>\$2,606</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,606</b>
<b>Debt Service</b>					
4711	Long Term Bonds and Notes - Principal	\$973,842	\$57,786	\$0	\$1,031,628
4721	Long Term Bonds and Notes - Interest	\$149,843	(\$28,111)	\$0	\$121,732
4723	Tax Anticipation Notes - Interest	\$5,000	\$0	\$0	\$5,000
4790-4799	Other Debt Service	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>		<b>\$1,128,685</b>	<b>\$29,675</b>	<b>\$0</b>	<b>\$1,158,360</b>
<b>Capital Outlay</b>					
4901	Land	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	\$0	\$0	\$0	\$0
4903	Buildings	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$844,482	\$16,450	\$0	\$860,932
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4915	To Capital Reserve Fund	\$0	\$0	\$0	\$0
4916	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>		<b>\$844,482</b>	<b>\$16,450</b>	<b>\$0</b>	<b>\$860,932</b>
<b>Total Operating Budget Appropriations</b>		<b>\$8,503,232</b>	<b>\$237,447</b>	<b>\$0</b>	<b>\$8,740,679</b>



New Hampshire  
Department of  
Revenue Administration

2019  
MS-DTB

Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
4140-4149	wage/wage related benefits
4130-4139	wage/wage related benefits
4150-4151	wage/wage related benefits & GASB 75 requirement
4220-4229	Elimination of PT Sunday coverage position
4194	wage/wage related benefits
4312	Additional staff hired by warrant article, wage/wage related benefits
4550-4559	wage/wage related benefits
4721	Debt paid off in 2018
4711	New debt from 2018 warrant articles
4520-4529	wage/wage related benefits & staff hired for 1 year not 10 months
4155-4159	Increase in Worker's Comp Ins.
4191-4193	wage/wage related benefits
4210-4214	Additional Patrol Officer hired by Warrant Article, Uniforms under CBA,
4914S	Debt added by 2018/2017 warrant articles.wage/wage related benefits



**TOWN OF LITTLETON, NEW HAMPSHIRE "SECOND SESSION" MINUTES  
MARCH 13, 2018**

**ELECTION OF OFFICERS**

<b>Moderator</b>	<b>Gerald H. Winn</b>	<b>974 votes</b>
<b>Selectman</b>	<b>Carrie L. Gendreau</b>	<b>543 votes</b>
<b>Trustee of Trust Funds</b>	<b>Janet S. Costa</b>	<b>939 votes</b>
<b>Park Commissioner</b>	<b>Blake Roberts</b>	<b>894 votes</b>
<b>Supervisor of the Checklist (Six year term)</b>	<b>Susan Cooper</b>	<b>876 votes</b>
<b>Supervisor of the Checklist (Two year term)</b>	<b>Janice Fillion</b>	<b>106 votes</b>
<b>Library Trustees (3)</b>	<b>Dawn Hatch</b>	<b>485 votes</b>
	<b>Sara MacIver</b>	<b>801 votes</b>
	<b>Mary Swinyer</b>	<b>611 votes</b>

**ARTICLES**

**Article 02: Mill Street Sewer Bond**

To see if the Town will vote to raise and appropriate the sum of \$340,000 (Three Hundred Forty Thousand Dollars) for the purpose of Repair and Replacement of Sewer Lines within the existing wastewater collection system, and any other costs related thereto and to authorize the issuance of not more than \$340,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to apply for, obtain and accept Federal, State or other aid, if any, which may be available for said project. With the amount of such bonds or notes to be reduced by any grant funding received for the project, and to further authorize the Selectmen to take any other action or to pass any other vote relative thereto. (3/5 Ballot Vote Required). Non-Lapsing until 2019. No Tax Impact in 2018. Recommended by Selectmen 3-0. Recommended by the Budget Committee 7-0.

YES 883 NO 206

Article 02 PASSED.

**Article 03: Road Repairs - Foster Hill and Other Roads**

To see if the Town will vote to raise and appropriate the sum of \$500,000 (Five Hundred Thousand Dollars) for the purpose of Repair, Replacement of Paving on Foster Hill Road, and any other roads and any other costs related thereto, to bring the roads up to Town Standards, and to authorize the issuance of not more than \$500,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to apply for, obtain and accept Federal, State or other aid, if any, which may be available for said project. With the amount of such bonds or notes to be reduced by any grant funding received for the project, and to further authorize the Selectmen to take any other action or to pass any other vote relative thereto. (3/5 Ballot Vote Required). Non-Lapsing until December 31, 2019. No Tax Impact in 2018. Recommended by Selectmen 2-0, 1 Abstained. Not Recommended by the Budget Committee 2-5.

YES 651 NO 434

Article 03 PASSED.

**Article 04: 2018 Operating Budget**

Shall the Town raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$8,503,232 Dollars (Eight Million Five Hundred Three Thousand Two Hundred Thirty Two Dollars) Should this article be defeated, the default budget shall be \$9,035,611 Dollars (Nine Million Thirty Five Thousand Six Hundred Eleven Dollars) which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Estimated Tax Impact \$7.828 Per Thousand. Recommended by the Selectmen: 3-0. Recommended by the Budget Committee 6-0.

YES 935 NO 149

Article 04 PASSED.

**Article 05: Transfer Station Operating Appropriations**

To see if the town will vote to raise and appropriate the sum of \$384,937 (Three Hundred Eighty Four Thousand Nine Hundred Thirty Seven Dollars) for the purpose of the Transfer Station Operations with \$278,675 to come from the Transfer Station Special Revenue Fund. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. Estimated Tax Impact \$0.147 Per Thousand. (Majority vote required). Recommended by the Selectmen: 3-0. Recommended by the Budget Committee 6-0.

YES 860 NO 230

Article 05 PASSED.

**Article 06: Operating Budget for the Opera House/Town Promotion**

To see if the Town will vote to raise and appropriate the sum of \$84,422 Dollars (Eighty Four Thousand Four Hundred Twenty Two Dollars) for the purpose of the Opera House / Town Promotion Operations with \$60,870 to come from the Opera House Special Revenue Fund; This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. (Majority vote required). Estimated Tax Impact \$0.068 Per Thousand. Recommended by the Selectmen: 3-0. Recommended by the Budget Committee 6-0.

YES 680 NO 407

Article 06 PASSED.

**Article 07: Operating Budget for Parking Meter Fund**

To see if the Town will vote to raise and appropriate the sum of \$54,510 Dollars (Fifty Four Thousand Five Hundred Ten Dollars) for the purpose of the Parking Meter Operations with said sum to come from the Parking Meter Special Revenue Fund. This special article is a special warrant article per RSA 32:3 VI (d) and RSA 32:7 V. No Tax Impact. Recommended by the Selectmen: 3-0. Recommended by the Budget Committee 6-0.

YES 734 NO 345

Article 07 PASSED.

**Article 08: Full Time Patrol Officer (9 Months)**

To see if the Town will vote to raise and appropriate the sum of \$63,443 (Sixty Three Thousand Four Hundred Forty Three Dollars), for the purpose of increasing the level of Patrol Officer staffing for the Town's Police Department. The nine month estimated cost is \$63,443 and is inclusive of benefits, equipment and uniform, the full year is estimated to be \$94,621 and if approved the full cost will be added to the 2019 default and proposed budget. Estimated Tax Impact \$0.088 Per Thousand. Recommended by Selectmen 3-0. Recommended by Budget Committee 5-1.

YES 572 NO 511

Article 08 PASSED.

**Article 09: Municipal Record Retention System**

To see if the Town will vote to raise and appropriate the sum of \$23,000 (Twenty Three Thousand Dollars) for the purpose of purchasing a record retention file system. Once implemented, the system will be utilized by various departments that are required to retain financial and administrative records. Estimated Tax Impact \$0.032. Recommended by Selectmen 3-0. Recommended by Budget Committee 7-0.

YES 741 NO 339

Article 09 PASSED.

**Article 10: Full Time Highway Employee (4 Months)**

To see if the Town will vote to raise and appropriate the sum of \$17,547 (Seventeen Thousand Five Hundred Forty Seven Dollars), for the purpose of increasing the level of full time staff in the Highway Department. The four month estimated cost is \$17,547 and is inclusive of benefits. The full year inclusive cost is estimated to be \$59,068 and if approved the full cost will be added to the 2019 default and proposed budgets. Estimated Tax Impact \$0.056 Per Thousand. Recommended by Selectmen 3-0. Recommended by Budget Committee 5-1.

YES 629 NO 452

Article 10 PASSED.

**Article 11: Public Works Generator - Fire Department Doors**

To see if the Town will vote to raise and appropriate the sum of \$65,252 (Sixty Five Thousand Two Hundred Fifty Two Dollars) for the purpose of purchasing and installing a generator at the Public Works Building, and the replacement of overhead doors and exterior doors at the Fire Department. The cost will be offset by a USDA Grant in the amount of \$31,900 (Thirty One Thousand Nine Hundred Dollars), and \$33,352 (Thirty Three Thousand Three Hundred Fifty Two Dollars) from taxation. Estimated Tax Impact \$0.046. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-0.

YES 739 NO 350

Article 11 PASSED.

**Article 12: Highway Department Ten Wheel Truck (5 Year Lease)**

To see if the Town will vote to authorize the selectmen to enter into a five (5) year lease/purchase agreement in the amount of \$170,000 (One Hundred Seventy Thousand Dollars) for the purpose of leasing a new Ten Wheel Truck for the Highway Department, and to raise and appropriate the sum of \$33,333 (Thirty Three Thousand Three Hundred Thirty Three Dollars) for the first year's payment for that purpose. This lease agreement has an escape clause. Estimated Tax Impact \$0.046 Per Thousand. Recommended by Selectmen 2-1. Recommended by Budget Committee 4-2.

YES 507 NO 576

Article 12 FAILED.

**Article 13: Transfer Station Repair/Replacement/Equipment/Building** To see if the Town will vote to raise and appropriate the sum of \$27,000 (Twenty Seven Thousand Dollars) to replace, fix, purchase and maintain Transfer Station equipment, buildings, containers, vehicles and the purchase of an additional supply of bags. And to authorize the withdrawal of \$27,000 (Twenty Seven Thousand Dollars) from the Transfer Station Special Reserve Fund created for the above purposes. No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 6-0.

YES 928 NO 162

Article 13 PASSED.

**Article 14: Transportation Improvement Fund**

To see if the Town will vote to collect an additional vehicle registration fee of \$5.00 (Five Dollars) for the purpose of supporting a Municipal Transportation Improvement Fund, which shall be a capital reserve fund established for this purpose and governed by the provisions of RSA 35. Of the amount collected, \$0.50 of each fee paid shall be retained by the Town for administrative costs. The remaining amount shall be deposited into the Municipal Transportation Improvement Fund established to allow a community to fund, wholly or in part, improvements in the local or regional transportation system including roads, bridges, bicycle and pedestrian facilities, parking and intermodal facilities, electric vehicle charging stations, and public transportation. And to further authorize the Selectmen to expend from said fund. The funds may be used for engineering, right-of-way acquisition, and construction costs of transportation facilities, including electric vehicle charging stations, and for operating and capital costs of public transportation only. The funds may be used as matching funds for State or Federal funds allocated for local or regional transportation improvements. Such funds shall not be used to offset any other non-transportation appropriations made by the municipality. The additional fee shall be collected from all vehicles, both passenger, and commercial, with the exception of all-terrain vehicles as defined in RSA 215-A:1, I-b and antique motor vehicles or motorcycles as defined in RSA 259:4. Effective date April 1st, 2018 if passed. (3/5th if SB2) No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 6-0.

YES 513 NO 578

Article 14 FAILED.

Article 15: Transfer Station Trash Compactor To see if the Town will vote to raise and appropriate the sum \$25,000 for the purchase of a new Trash Compactor. And to authorize the withdrawal of \$15,000 (Fifteen Thousand Dollars) from the Transfer Station Special Reserve Fund to offset a part of the cost, and the balance of \$10,000 (Ten Thousand Dollars) to come from taxation. Estimated Tax Impact \$0.014 Per Thousand. Recommended by Selectmen 3-0. Recommended by Budget Committee 6-0.

YES 851 NO 240

Article 15 Passed.

Article 16: Fire Pumper Purchase To see if the Town will vote to raise and appropriate the sum of \$500,000 (Five Hundred Thousand Dollars) for the purchase of a fire pumper truck, with grant funds in the amount of \$475,000 (Four Hundred Seventy Five Thousand Dollars), and to authorize the Selectmen to withdraw \$25,000 (Twenty Five Thousand Dollars) from the Unassigned Fund Balance. No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-1.

YES 774 NO 317

Article 16 PASSED.

Article 17: Transfer of Town Property & Easements

To see if the Town will vote to authorize the Littleton Board of Selectmen to transfer land identified as (Tax Map 99, Lot 46) to the Littleton Industrial Development Corporation, a Non-Profit Corporation in the interest of future economic development. The land is a 41.96-acre parcel with a 60-foot right-of-way access to Mt. Eustis Road on land owned by the Town. This transfer carries no cost to the Town. And to authorize the Town of Littleton Board of Selectmen to exchange easements with the Littleton Industrial Development Corporation over the Town's parcel of land (Tax Map 99, Lot 17). The Select Board proposes to give LIDC a new right-of-way over (Tax Map 99, Lot 17) in exchange for LIDC releasing any claim to the old easement on (Tax Map 99, Lot 17) These conveyances carry no cost to the Town. No Tax Impact. Recommended by Selectmen 2-0, 1 Abstained. Recommended by Budget Committee 5-2

YES 741 NO 345

Article 17 PASSED.

Article 18: Opera House Building Maintenance To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) for the purpose of repairs and improvements in the building. Estimated Tax Impact \$0.014 Per Thousand. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-1.

YES 695 NO 374

Article 18 PASSED.

Article 19: Keno Games Shall we allow the operation of Keno Games within the Town of Littleton? No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 5-0.

YES 626 NO 442

Article 19 PASSED.

Article 20: Amendment to Dog Ordinance - Municipal Athletic Fields To see if the Town will adopt a revised Dog Regulation Ordinance which merges pre-existing regulations into one Chapter, brings the ordinance into conformance with new statutory changes, adds penalties for failure to remove feces, and prohibits dogs on municipal athletic fields. No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 5-0.

YES 892 NO 166

Article 20 PASSED.



#### Article 21: Amendment to Hawkers and Peddlers' License

Are you in favor of requiring any person who goes from door to door, place to place within a Town, or Town to Town, who sells, offers to sell, or takes orders for merchandise or offers to perform personal services for household repairs or improvements, to submit to Federal and State Records check at the applicant's expense? No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 6-0.

YES 846 NO 221

Article 21 PASSED.

Article 22: Planning Board Master Plan Update To see if the Town will vote to appropriate up to the sum of \$32,000 (Thirty Two Thousand Dollars) to update the Master Plan as required by RSA: 674, the duty of the Planning Board includes preparing and amending the Master Plan, with said funds to come from the Unassigned Fund Balance. And to apply for any available grants for this purpose. No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 6-0.

YES 782 NO 282

Article 22 PASSED.

#### Article 23: Town Promotion/Opera House Fund

To see if the Town will change the provisions of the Town Promotion/Opera House Special Revenue Fund established under RSA 31:95-c to restrict 100% of revenues after expenses from the Opera House building rentals to the expenditures for the purpose of Improvements, Repairs, Equipment, Events, and Upgrades to the Opera House. Such revenues and expenditures shall be accounted for in a special revenue fund currently called the Town Promotion/Opera House Fund (from 1995 vote), separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be used or expended only after approval of the Legislative Body for a specific purpose related to the purpose of the fund or source of revenue. (2/3 Majority vote). No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 6-0.

YES 825 NO 238

Article 23 PASSED.

#### Article 24: Dumpster Ordinance

To see if the Town will vote to adopt a Dumpster Ordinance so that it becomes the Dumpsters, Offensive Matter & Standing Water Ordinance. The ordinance will require all discarded animal and vegetable matter to be placed inside a building, bear and other wildlife proof dumpster, or an appropriate town disposal site; but will allow discarded building material and household/office items to be placed in an open dumpster fitted with a waterproof or throw tarp during periods when it is raining. No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 6-0.

YES 784 NO 281

Article 24 PASSED.

#### Article 25: Public Works Sidewalk Tractor

To see if the Town will vote to authorize the Selectmen to enter into a Five Year lease/purchase agreement in the of sum of \$160,000 (One Hundred Sixty Thousand Dollars) for the purpose of replacing and purchasing a new Sidewalk Tractor and equipment, and to raise and appropriate the sum of \$33,000 (Thirty Three Thousand Dollars) for the first years payment for that purpose. If warrant article #14 Transportation Improvement Fund passes, all future payments will be paid from the previous year's revenues generated by that warrant article. If the warrant article #14 fails, all future payments will be part of the general fund expenditures. This lease agreement contains an escape clause. Estimated Tax Impact \$0.046 Per Thousand. Recommended by Selectmen 2-1. Recommended by Budget Committee 5-1.

YES 555 NO 514

Article 25 PASSED.

Article 26: Unexpended Conservation Commission Funds To see if the Town will vote to raise and appropriate the sum of \$670 (Six Hundred Seventy Dollars) to be placed in the Conservation Commission Capital Reserve Fund previously established. This amount represents the unexpended portion of the Conservation Commission's 2017 appropriation. No Tax Impact. Recommended by Selectmen 3-0. Recommended by Budget Committee 4-1.

YES 862 NO 208

Article 26 PASSED.

Article 27: Petitioned Warrant Article Littleton Chamber of Commerce

To see if the Town will vote to raise and appropriate the sum of \$11,150 (Eleven Thousand One Hundred Fifty Dollars) to support the Downtown Beautification efforts of the Littleton Chamber of Commerce. Estimated Tax Impact \$0.015 Per Thousand. Recommended by Selectmen 3-0. Recommended by Budget Committee 5-1. 1 Abstained.

YES 677 NO 397

Article 27 PASSED.

Article 28: Petitioned Warrant Article Chamber of Commerce Events

To see if the Town will vote to raise and appropriate the sum of \$2,655 (Two Thousand Six Hundred Fifty Five Dollars) to support the Downtown event efforts of the Littleton Chamber of Commerce. Estimated Tax Impact \$0.004 Per Thousand. Recommended by Selectmen 3-0. Recommended by Budget Committee 6-0. 1 Abstained.

YES 712 NO 363

Article 28 PASSED.

Article 29: Petitioned Warrant Article Foster Hill Road Repair Foster Hill Road has been on the major repair list for more than 10 years; however, has been deleted from the Warrant Articles every year. Thirty families live on Foster Hill Road and get very little for our tax dollars except repairs and maintenance to our road. We respectfully request the Selectmen to keep Foster Hill Road on the Warrant Article or the 2018 vote to grind, repave and bring it up to current standards. No Tax Impact. Recommended by Selectmen 2-0. 1 Abstained. Recommended by Budget Committee 5-1.

YES 784 NO 291

Article 29 PASSED.

Article 30: Petitioned Warrant Article Grafton County Senior Center

Shall the voters raise and appropriate Thirty Five Thousand Dollars (\$35,000) to Grafton County Senior Citizens Council, Inc., through the Littleton Area Senior Center and the ServiceLink Resource Center for services for Littleton residents in 2018? These services include congregate meals, home delivered meals, transportation, outreach support services for 696 Littleton residents, and ServiceLink provided services for 353 residents. The cost of providing these services was \$416,159.65. Estimated Tax Impact \$0.048 Per Thousand. Recommended by the Selectmen 2-0, 1 Abstained. Recommended by the Budget Committee 6-0.

YES 894 NO 178

Article 30 PASSED.

Article 31: Petitioned Warrant Article Boys & Girls Club

To see if the Town will vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to support the Boys & Girls Club of the North Country in order to provide a healthy, safe, and productive after school and vacation camp environment for children from Littleton and other area towns. Estimated Tax Impact \$0.014 Per Thousand. Not Recommended by Selectmen 1-1, 1 Abstained. Recommended by the Budget Committee 6-0.

YES 704 NO 367

Article 31 PASSED.

Article 32: Petitioned Warrant Article Support Center at Burch House

To see if the Town will vote to raise and appropriate the sum of \$3,080 (Three Thousand Eighty Dollars) for the Support Center at Burch House. These funds will support essential domestic and sexual violence prevention services and emergency shelter for victims and survivors in the community. Estimated Tax Impact \$0.004 Per Thousand. Recommended by Selectmen 2-0, 1 Abstained. Recommended by the Budget Committee 6-0.

YES 743 NO 331

Article 32 PASSED.

Article 33: Petitioned Warrant Article Northern Human Services

To see if the Town will vote to raise and appropriate the sum of \$9,696 (Nine Thousand Six Hundred Ninety Six Dollars) as the Town's contribution to the White Mountain Mental Health and Common Ground, programs of Northern Human Services, serving the mental health and developmental service needs of Littleton residents. Tax Impact \$0.013 Per Thousand. Recommended by Selectmen 2-0, 1 Abstained. Recommended by Budget Committee 6-0.

YES 734 NO 341

Article 33 PASSED.

Article 34: Petitioned Warrant Article Tri County Transit

To see if the Town will vote to raise and appropriate the sum of \$4,000 (Four Thousand Dollars) in support of the Tri-Town Public Bus Service. Estimated Tax Impact \$0.006 Per Thousand. Recommended by Selectmen 2-0, 1 Abstained. Recommended by Budget Committee 6-0.

YES 812 NO 265

Article 34 PASSED.

Article 35: Petitioned Warrant Article Tri-County Community Action

To see if the Town of Littleton will vote to raise and appropriate the sum of \$11,000 (Eleven Thousand Dollars) for Tri-County Community Action Grafton County for the purpose of continuing services of the Fuel Assistance Program for the residents of Littleton. Estimated Tax Impact \$.015 per Thousand. Recommended by Selectmen 2-0, 1 Abstained. Recommended by the Budget Committee 6-0.

YES 767 NO 315

Article 35 PASSED.

Article 36: Petitioned Warrant Article North Country Home Health & Hospice

To see if the Town will vote to raise and appropriate the sum of \$21,500 (Twenty One Thousand Five Hundred Dollars) for the North Country Home Health & Hospice Agency Inc. The requested funds shall be used to assist in the delivery of home health and hospice services to the residents of the Town of Littleton. Estimated Tax Impact \$.030 per Thousand. Recommended by Selectmen 2-0, 1 Abstained. Recommended by the Budget Committee 5-1.

YES 847 NO 238

Article 36 PASSED.

Article 37: Petitioned Warrant Article Above the Notch Humane Society

To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to support the Above the Notch Humane Society with the care and feeding of stray and unwanted animals in our area, which includes planning and building a new local dog park. Estimated Tax Impact \$.007 per Thousand. Not Recommended by Selectmen 1-1, 1 Abstained. Not Recommended by the Budget Committee 1-5.

YES 624 NO 454

Article 37 PASSED.

Article 38: Petitioned Warrant Article Ammonoosuc Community Health

To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for Ammonoosuc Community Health Services, Inc. (ACHS). ACHS is a non-profit community health center that provides primary preventive health care to anyone, regardless of their ability to pay. This will help ACHS continue to provide high quality care to 2,226 current Littleton patients, as well as reach more of those in need. Estimated Tax Impact \$0.021 Per Thousand. Recommended by Selectmen 2-0, 1 Abstained. Recommended by Budget Committee 6-0.

YES 732 NO 352

Article 38 PASSED.

Article 39: Petitioned Warrant Article Caleb Caregivers

To see if the voters will vote to raise and appropriate the sum of \$2,000 (Two Thousand Dollars) to help support Caleb Interfaith Volunteer Caregivers, that serves the needs of seniors in the community. Estimated Tax Impact \$0.003 Per Thousand. Recommended by Selectmen 2-0, 1 Abstained. Recommended by Budget Committee 6-1.

YES 720 NO 364

Article 39 PASSED.

Article 40: Petitioned Warrant Article Pathways Pregnancy Care Center

To see if the Town will raise and appropriate the sum of \$1,500 (One Thousand Five Hundred Dollars) for Pathways Pregnancy Care Center. Parenting education, life skills and baby boutique for young mothers/children and optional counseling. Estimated Tax Impact \$0.002 Per Thousand. Recommended by Selectmen 2-0, 1 Abstained. Recommended by Budget Committee 4-3.

YES 627 NO 453

Article 40 PASSED.

Article 41: Petitioned Warrant Article CAP Homeless Programs

To see if the Town will vote to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) for Tri-County CAP's Homeless Programs. These funds will support essential prevention and intervention services for individuals who are experiencing housing issues. Such services include rental assistance, security deposit loans, transportation for appointments, and case management. Estimated Tax Impact \$0.007 Per Thousand. Recommended by Selectmen 2-0, 1 Abstained. Recommended by Budget Committee 5-1.

YES 737 NO 346

Article 41 PASSED.

Article 42: Petitioned Warrant Article Veterans Property Tax Credit

To see if the Town will vote to adopt additional Veterans Property Tax Credit for Honorable Discharged Veterans in accordance with HB430 in conjunction with NHRSA 72:28-b "Veterans Tax Credit." No Tax Impact in 2018. Reduction of Property Tax Revenue in 2019. Recommended by Selectmen 3-0. Recommended by Budget Committee 6-0.

YES 857 NO 230

Article 42 PASSED.

A TRUE COPY ATTEST:

Judith F. White

LITTLETON TOWN CLERK



## Office of the Tax Collector

The Tax Collector's Office is responsible for collecting revenue from property taxes, sewer user fees, yield taxes, current use taxes, and excavation tax. If these taxes and fees go unpaid then we are responsible for the Tax Lien and the Deeding process. The office also responds to the inquiries from banks, mortgage companies, attorneys, and real estate agents. The Tax Collector's office works closely with the Assessors and the Planning/Zoning office as well.

The Town of Littleton accepts monthly payments for property taxes and sewer user fees. Please contact me if you would like to set up payment arrangements, we can also set them up to pay on previous years taxes. In 1994, the Town voted to accept pre-payments on taxes; if you wish to pay early we would be glad to assist you. Pursuant to RSA 76:13 interest will be assessed on all taxes and sewer late after 30 days. For your convenience there is a drop box for the Town of Littleton Tax Collector outside on the front of the building.

As of July 2015, the Tax Collectors Office is now accepting Discover, Visa, Master Card and American Express **on-line only**. To pay on line go to the town website [www.townoflittleton.org](http://www.townoflittleton.org) click on Municipal Departments, click on the Tax Collectors page, Scroll down to online payment services and you will see a button for property taxes, and sewer click on that. Have your tax bill or sewer bill in front of you with your map and lot, which is your property ID. Follow the next series of questions to make your payments. Please be aware there are convenience fees that will be charged and are not paid to the Town of Littleton.

If anyone has any questions please contact me at [ahatfield@townoflittleton.org](mailto:ahatfield@townoflittleton.org) or (603) 444-3996 ext. 1012

Respectfully,

Amy Hatfield

NH Certified Tax Collector



## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:  County:  Report Year:

### PREPARER'S INFORMATION

First Name  Last Name   
Street No.  Street Name  Phone Number   
Email (optional):



New Hampshire  
Department of  
Revenue Administration

MS-61

Debits						
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)			
			Year: 2017	Year: 2016	Year:	
Property Taxes	3110		\$500,448.63			
Resident Taxes	3180					
Land Use Change Taxes	3120					
Yield Taxes	3185		\$278.98			
Excavation Tax	3187					
Other Taxes	3189		\$67,526.73	\$0.03		
Property Tax Credit Balance			(\$26,451.33)			
Other Tax or Charges Credit Balance			(\$206.44)			

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2017	
Property Taxes	3110	\$18,177,126.00		
Resident Taxes	3180			
Land Use Change Taxes	3120	\$3,840.00		
Yield Taxes	3185	\$22,527.04		
Excavation Tax	3187			
Other Taxes	3189			
Betterment		\$6,241.69		
Sewer		\$918,509.15		
Pilot		\$138,091.02		

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies	
			2017	2016
Property Taxes	3110	\$26,587.50	\$1,021.00	
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185			
Excavation Tax	3187			
Sewer		\$128.59	\$510.22	
Interest and Penalties on Delinquent Taxes	3190	\$5,240.39	\$31,091.25	
Interest and Penalties on Resident Taxes	3190			
<b>Total Debits</b>		<b>\$19,298,291.38</b>	<b>\$574,219.04</b>	<b>\$0.03</b>



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

<b>Credits</b>				
Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2017	2016	
Property Taxes	\$17,363,912.73	\$501,469.63		
Resident Taxes				
Land Use Change Taxes	\$3,840.00			
Yield Taxes	\$22,404.05	\$278.98		
Interest (Include Lien Conversion)	\$5,240.39	\$31,091.25		
Penalties				
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)				
Betterment	\$4,458.35			
Sewer	\$849,511.01	\$67,736.95	\$0.03	
Pilot	\$135,691.02			
Prepayments	\$13,647.68	(\$26,657.77)		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2017	2016	
Property Taxes	\$9,839.72			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Sewer	\$3,334.60	\$300.00		
Current Levy Deeded	\$276.00			





New Hampshire  
Department of  
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
	2017	2016		
Property Taxes	\$833,091.13			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$122.99			
Excavation Tax				
Other Taxes	\$70,466.51			
Property Tax Credit Balance	(\$16,593.08)			
Other Tax or Charges Credit Balance	(\$951.72)			
<b>Total Credits</b>	<b>\$19,298,291.38</b>	<b>\$574,219.04</b>	<b>\$0.03</b>	

Total Credits	
Total Uncollected Taxes (Account # 1080) - All Years:	\$886,135.83
Total Unredeemed Taxes (Account # 1110) - All Years:	\$230,512.48



New Hampshire  
Department of  
Revenue Administration

MS-61

**Lien Summary**

**Summary of Debits**

Prior Levies (Please Specify Years)				
Last Year's Levy	Year:	2016	Year:	2015
Unredeemed Liens Balance - Beginning of Year		\$96,738.78		\$138,398.76
Liens Executed During Fiscal Year	\$174,623.40			
Interest & Costs Collected (After Lien Execution)	\$5,115.02	\$10,715.03		\$14,241.19
<b>Total Debits</b>	<b>\$179,738.42</b>	<b>\$107,453.81</b>	<b>\$152,639.95</b>	

**Summary of Credits**

Prior Levies				
Last Year's Levy	2016	2015		
Redemptions	\$72,126.61	\$45,021.20	\$45,168.03	
Interest & Costs Collected (After Lien Execution) #3190	\$5,115.02	\$10,715.03	\$14,241.19	
Abatements of Unredeemed Liens	\$1,456.53	\$1,407.00	\$6,119.00	
Liens Deeded to Municipality	\$507.54	\$523.80	\$893.93	
Unredeemed Liens Balance - End of Year #1110	\$100,532.72	\$49,786.78	\$86,217.80	
<b>Total Credits</b>	<b>\$179,738.42</b>	<b>\$107,453.81</b>	<b>\$152,639.95</b>	

Totals (All Years)	
Total Uncollected Taxes (Account #1080 - All Years)	\$886,135.83
Total Unredeemed Liens (Account #1110 - All Years)	\$236,537.30



MS-61

LITTLETON (265)

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Amy

Hatfield

1/10/19

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Amy Hatfield Tax Collector

Preparer's Signature and Title

## 2019 TAX EXEMPTIONS & CREDITS

### ELDERLY EXEMPTION

#### OFF ASSESSED VALUATION

Amount	Required Age	Income Limitation	Asset Limitation
\$35,000	65 to 74	Not in excess of	Not in excess of
\$52,500	75 to 79	\$30,000 if single;	\$75,000, excluding
\$70,000	80 and Up	\$40,000 if married.	The value of the residence and up to two acres of land.

#### TAX LIEN FOR THE ELDERLY AND DISABLED

##### Amount

The assessing officials may annually grant a tax lien for all or part of the taxes due, plus annual interest at 5%. Total tax liens on a single property shall not be more than 85% of its assessed value. If the property is subject to mortgage, the owner must obtain the Mortgage holder's approval of the tax lien.

##### Who may apply

Any resident property owner may apply for the lien if he/she is either 65 years of age or eligible under the Federal Social Security Act for the totally and permanently disable, have owned the homestead for at least 5 years, and are living in the homestead. **Applications are due by April 15<sup>th</sup>.**

#### TYPES OF TAX CREDITS/EXEMPTIONS (Off Land Valuation)

<b><u>Blind Exemption</u></b>	<b>\$15,000</b>	Every inhabitant owning residential real estate, and is legally blind, as determined by the administrator of blind services of the vocational rehabilitation division of the education dept.
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#### VETERANS

##### **Standard**      **\$500**

Every resident who served in the armed forces shall qualify for all veterans' tax credits if the person is a resident of this state who served not less than 90 days on active service in the armed forces of the United States and was honorably discharged; or the spouse/surviving spouse of such resident per RSA 72:78-b. You will need to provide a copy of your DD-214.

##### **Surviving Spouse**      **\$700**

The surviving spouse of any person who was killed or died while on active in the armed forces, as listed in RSA 72:28, as long as the person does not remarry.

##### **Service-Connected Disability**      **\$700**

Any person who has been honorably discharged and Received a Form DD214, and who has a total and permanent service-connected disability, or is a double amputee or paraplegic because of the service-connected injury, or the surviving spouse of such a person if such surviving spouse is not remarried.

**Applications are due by April 15th**



### 2018 Banking and Investment Review

Beginning Balance	880,125
Deposits & Other Transfers	34,228,013
Withdrawals & Other Transfers	29,673,421
Interest Income & Bank Fees	<u>588</u>
Ending Balance	<u><b>5,435,305</b></u>

Beginning Balance NHPDIP and Laconia	5,566,361
Deposits & Other Transfers	5,250,000
Withdrawals & Other Transfers	10,750,000
Interest Income & Bank Fees	<u>33,336</u>
Ending Balance	<u><b>99,697</b></u>

Beginning Balance Connection/Replacement	600,583
Deposits for Replacement	75,839
Deposits for Sewer Restricted funds	285,554
Deposits for Connections	24,450
Withdrawals & Other Transfers	61,000
Interest Income & Bank Fees	<u>4,892</u>
Ending Balance	<u><b>930,318</b></u>

**2018 Comparative Statement of Revenues**

		<b>Unaudited</b>	<b>Over</b>
	<b>2018</b>	<b>2018</b>	<b>(Under)</b>
<b>Description</b>	<b>Budget</b>	<b>Revenues</b>	<b>Budget</b>
<b><u>Taxes</u></b>			
Property Taxes	6,435,947	6,310,907	(125,040)
Land Use Change Tax	3,840	3,840	-
Yield Taxes	17,000	30,407	13,407
Payments in Lieu of Taxes	140,847	138,091	(2,756)
Excavation Activity Taxes	100	-	(100)
Int/Penalties on Taxes	50,000	44,493	(5,507)
<b><u>License &amp; Permit Fees</u></b>			
Motor Vehicle Registration Fees	1,225,000	1,258,713	33,713
Planning Board - Building Permits	6,400	7,116	716
Other Licenses, Permits & Fees	20,825	22,215	1,390
<b><u>From the State</u></b>			
Highway Block Grant	180,023	179,921	(102)
Rooms & Meals Tax	302,881	302,880	(1)
Cable Franchise Fee	50,000	53,208	3,208
Water Pollution Grant	40,485	40,485	-
From the State for Grants	-	-	-

**Other Governmental Revenue**

From The Federal Government	-	4,000	4,000
Income from Departments	3,750	4,702	952
Rental of Town Property	4,000	4,200	200
Sale of Town Owned Property	1,000	175 (825)	

**Miscellaneous Revenues**

Interest on Deposits	10,000	10,000	-
Insurance Dividends/ Reimbursements	-	-	-
Other	-	-	-
Transfer fr Capital Reserve/ Trust funds	-	30,000	30,000
Transfer from other funds			
Bonds, Loans, Financing Instru- ments	840,000	840,000	-
Use of Surplus to reduce tax rate			
Use of Fund Balance	25,670	25,670	-

**Subtotal Operating Revenues****Outside Board Funds**

Parks & Recreation	132,601	143,632	11,031
Transfer Station	384,937	414,002	29,065
Opera House	84,422	86,833	2,411
Drug Forfeiture Fund	-	2,632	2,632
Capital Project Fund	-	1,263,387	1,263,387
Special Detail	11,016	19,046	8,030
Grant Fund	-	739,556	739,556

**Subtotal Board Funds****Enterprise Funds**

Sewer	944,482	1,003,548	59,066
Parking Meters	54,510	53,745 (765)	

**Subtotal Enterprise Funds****Total**

## 2018 Comparative Statement of Expenditures

Description	2018 Budget	Unaudited 2018 Expenditures	Over (Under) Budget
<b><u>General Government</u></b>			
Executive	288,702	285,660	(3,042)
Town Clerk	168,700	176,016	7,316
Tax Collector	75,563	74,438	(1,125)
Financial Administration	173,359	174,015	656
Real Property Appraisal	105,056	112,029	6,973
Legal Expense	107,600	69,701	(37,899)
Personnel Administration	127,054	113,073	(13,981)
Planning & Zoning	89,536	84,889	(4,647)
General Government Buildings	78,799	77,563	(1,236)
Cemeteries	82,000	82,000	0
Insurance	110,894	96,325	(14,569)
Advertising & Regional Assoc.	24,652	36,684	12,032
Other General Government	41,000	41,000	0
<b><u>Public Safety</u></b>			
Police	1,686,653	1,695,052	8,399
Dispatch	196,901	201,627	4,726
Ambulance	240,935	238,312	(2,623)
Fire	1,092,083	1,101,024	8,941
<b><u>Highways and Streets</u></b>			
Public Works Administration	85,433	85,135	(298)
Highway Department	1,084,690	1,038,895	(45,795)
Bridge Repair	500	8,777	8,277
Electricity - Street Lighting	61,270	59,189	(2,081)
<b><u>Health &amp; Welfare</u></b>			
Animal Control	2,150	2,000	(150)
Welfare	65,345	54,502	(10,843)



**Culture & Conservation Recreation**

Patriotic Purposes	2,400	1,190	(1,210)
Conservation Commission	2,606	2,594	(12)

<b>Subtotal Operating Expenses</b>	<b>\$ 5,993,881</b>	<b>\$ 5,911,690</b>	<b>\$ (82,191)</b>
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**Debt Service**

Princ. - Long Term Bonds & Notes	973,842	1,008,482	34,640
Interest - Long Term Bonds & Notes	149,843	113,696	(36,147)
Interest - Tax Anticipation Notes	5,000	0	(5,000)
Debt Issuance Cost	0	0	0

<b>Subtotal Debt Service</b>	<b>\$ 1,128,685</b>	<b>\$ 1,122,178</b>	<b>\$ (6,507)</b>
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**Outside Board Funds**

Library Fund	279,251	279,251	0
Parks & Recreation Fund	389,632	425,899	36,267
Transfer Station	411,937	411,651	(286)
Opera House	84,422	91,825	7,403
Drug Forfeiture Fund	0	1,378	1,378
Special Detail Fund	11,016	17,043	6,027
Capital Project Fund	0	1,263,387	1,263,387
Grant Fund	0	739,556	739,556

<b>Subtotal Board Funds</b>	<b>\$ 1,176,258</b>	<b>\$ 3,229,990</b>	<b>\$ 2,053,732</b>
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**Enterprise Funds**

Sewer Users Fund	864,482	821,284	(43,198)
Parking Meter Fund	54,510	54,155	(355)

<b>Subtotal Enterprise Funds</b>	<b>\$ 918,992</b>	<b>\$ 875,439</b>	<b>\$ (43,553)</b>
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**Warrant Articles**

FT Highway Employee 4 mths	17,547	17,547	0
Conserv Commission Funds	670	670	0
Transfer Station Trash Compactor	25,000	22,463	(2,537)
Highway Sidewalk Tractor	33,000	0	(33,000) Encumbered
Transfer Station Improvements	27,000	23,705	(3,295) Encumbered
Fire Dept Doors/PWKs generator	65,252	65,252	0
Tri- County Cap	11,000	11,000	0
White Mountain Mental Health	9,696	9,696	0
North Country Transit	4,000	4,000	0
PB Master Plan update	32,000	5,000	(27,000) Encumbered
North Country Home Health	21,500	21,500	0
Records Management System	23,000	0	(23,000) Encumbered
Opera House Improvement	10,000	4,704	(5,296) Encumbered
Burch House	3,080	3,080	0
Caleb Caregivers	2,000	2,000	0
Pathways Pregnancy Care	1,500	1,500	0
FT Patrol Officer (9MTH)	63,443	63,443	0
Foster Hill RD & Upgrading other Roads	500,000	417,041	(82,959) Encumbered
Ammonoosuc Community Health	15,000	15,000	0
Littleton Area Chamber of Commerce	13,805	13,805	0
Boys & Girls Club of the North Country	10,000	10,000	0
Above the Notch Humane Society	5,000	5,000	0
Fire Pumper Truck	500,000	0	(500,000) Encumbered
Grafton County Senior Center	35,000	35,000	0
Sewere Sub 5 Upgrade	340,000	0	(340,000) Encumbered
		\$	
		\$	(1,017,087)
<b>Subtotal Warrant Articles</b>	<b>\$ 1,768,493</b>	<b>751,406</b>	<b>7)</b>
<hr/>			
		\$	\$
<b>TOTAL BUDGET</b>	<b>\$ 10,986,309</b>	<b>11,890,703</b>	<b>904,394</b>

**Town of Littleton**  
**Asset Summary by Asset Type**  
**1/1/18 to 12/31/18**

Bldg - Building		Dept Code		Sec Code		Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Dept Code	Bldg Code	Sec Code	Sec Code									
Cul & Rec						78	92 Main Street	7/1/30	35,054.20	100	350.54	4,031.41
Cul & Rec						79	165 & 195 Pleasant	7/1/50	56,364.00	60	0.00	0.00
Cul & Rec						80	M1 Eustis Road	7/1/60	4,702.70	50	0.00	0.00
Cul & Rec						81	246 Washington Stre	7/1/90	4,581.50	20	0.00	0.00
Gen Govt						82	2 Union Street	7/1/00	28,086.41	150	185.72	5,220.20
Gen Govt						83	24 Washington Stree	7/1/38	288.00	75	0.00	0.00
Gen Govt						84	77 Riverglan Lane	7/1/97	162,638.06	30	5,421.27	46,080.75
Gen Govt						85	230 West Main Stree	7/1/57	13,926.20	55	0.00	0.00
PS						86	230 West Main Stree	7/1/90	436,325.40	30	14,544.18	21,816.27
WWTP						87	323 Meadow Street	7/1/75	103,894.70	40	0.00	0.00
WWTP						88	Brickyard Road	7/1/78	624.00	30	0.00	0.00
WWTP						111	WWTP Facility	7/1/90	5,908,400.00	25	0.00	0.00
WWTP						112	Wastewater Seconda	7/1/90	1,740,000.00	25	0.00	0.00
Hwy						291	Salt Shed at P.WKS	12/31/16	57,529.69	50	1,150.59	54,653.21
Hwy						305	Highway Garage	12/31/15	1,300,000.00	30	43,333.33	1,148,333.34
PS						2338	Police Facility	12/31/09	1,206,960.00	30	40,232.00	824,756.00
PS						79A	2 Union Street	7/1/00	21,187.99	150	125.02	3,938.01
Asset Type Total								11,080,562.85		105,322.65		2,108,829.19
Bldg Impr - Building Improvements		Dept Code		Sec Code		Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Dept Code	Bldg Code	Sec Code	Sec Code									
Cul & Rec						89	New Boiler	7/1/00	31,594.78	20	1,579.74	2,369.59
PS						90	Opera House Roof/R	7/1/01	27,937.10	20	1,396.88	3,492.05
Gen Govt						91	Renovations/Acquiriti	7/1/97	56,147.00	20	0.00	0.00
Gen Govt						92	Opera House Roof/R	7/1/01	37,032.90	20	1,851.65	4,629.02
Hwy						93	Highway Addition	7/1/01	45,519.28	20	2,275.96	5,689.98
PS						94	Guardian Generator	7/1/01	9,330.16	20	466.51	1,166.23
PS						95	Roof Repair	7/1/04	27,500.00	20	1,375.00	7,562.50
TS						96	1213 MT Eustis Roa	7/1/01	375,984.00	20	18,799.20	46,998.00
WWTP						97	Roof Replacement	7/1/03	51,896.50	20	2,594.33	11,674.38
Cul & Rec						98	Roof Replacement	7/1/03	37,440.00	20	1,985.48	8,934.48
TS						194	Security Lights	4/1/07	3,400.00	20	170.00	1,445.00
Gen Govt						208	Vehicle Exhaust Syst	7/1/07	45,900.00	20	2,295.00	19,507.50
PS						296	FD Heating System	12/31/16	43,300.00	20	2,165.00	37,887.50
PS						700	FD Garage Doors	10/15/18	48,560.00	20	1,214.00	47,346.00
WWTP						184A	WWTP Improvement	12/31/11	107,421.44	25	4,296.86	75,194.99
Gen Govt						192B	Opera House Improv	12/31/09	1,559,764.72	20	79,988.24	839,876.44
Hwy						241b	Wood Pellet Boiler G	12/31/13	131,935.31	20	6,596.77	95,653.07
Asset Type Total								2,682,653.19		129,050.58		1,209,426.73

CIP - Construction in Progress

Report Date 2/15/13

Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Deprec Exp	Book Value
WWTP		189	Fairview Street	7/1/06	52,877.75	0	0.00	52,877.75
Hwy		280	Dells Rd Culvert	8/18/12	715.00	0	0.00	715.00
Hwy		281	Dells Dam	11/20/12	4,272.50	0	0.00	4,272.50
Hwy		331	Dells Dam	7/25/17	2,048.83	0	0.00	2,048.83
Cul & Rec		322	Pleasant SUBRTS pr	12/31/17	642,310.38	0	0.00	642,310.38
Hwy		325	River District work	4/27/17	134,039.92	0	0.00	134,039.92
Hwy		328	Sub area 5 work	2/5/17	86,117.84	0	0.00	86,117.84
WWTP		504	Sub Area 5 Sewer lm	12/31/18	550,383.20	0	0.00	550,383.20
WWTP		505	Sub Area 2	12/31/18	92,211.65	0	0.00	92,211.65
WWTP		506	Mt St and Sub area	12/31/18	77,968.59	0	0.00	77,968.59
Hwy		2320	River District Improve	12/19/18	1,182,208.90	0	0.00	1,182,208.90
Hwy		232C	River District Develop	12/31/18	1,241.25	0	0.00	1,241.25
Cul & Rec		281B	Dells Dam Study	12/31/16	5,545.00	0	0.00	5,545.00
Cul & Rec		281A	Dell Dam Study	12/31/13	19,900.00	0	0.00	19,900.00
Asset Type Total					2,821,838.21		0.00	2,821,838.21

Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Deprec Exp	Book Value
Gen Govt		68	Riverwalk Easement	1/1/04	37,950.00	0	0.00	37,950.00
Gen Govt		69	Riverwalk Easement -	1/1/04	76,725.00	0	0.00	76,725.00
Gen Govt		70	Riverwalk Easement -	1/1/04	100.00	0	0.00	100.00
Gen Govt		71	Home Depot Easeme	1/1/04	130,400.00	0	0.00	130,400.00
Gen Govt		72	Kilburn Ledges - Sta	1/1/59	183,500.00	0	0.00	183,500.00
Gen Govt		73	Lilleston South Propa	1/1/55	38,100.00	0	0.00	38,100.00
Asset Type Total					466,775.00		0.00	466,775.00

Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Deprec Exp	Book Value
Hwy		89	1800 Grader 830 Dye	7/1/89	80,000.00	20	0.00	0.00
TS		101	2000 Car Loader 838	7/1/01	85,000.00	8	0.00	0.00
Hwy		103	2003 Sewer Jet	7/1/03	39,875.00	16	1,329.22	0.00
PS		104	2000 Thermal Image	7/1/00	47,500.00	10	0.00	0.00
PS		106	Motorola Quantar 25	7/1/03	12,355.45	5	0.00	0.00
TS		107	Compaq	7/1/99	42,670.00	20	2,133.50	1,066.75
TS		110	Paper Shredder	7/1/00	17,450.00	20	872.50	1,308.75
WWTP		113	ML Euclid Pump Sesi	7/1/97	781,482.19	25	31,259.29	109,407.45
WWTP		114	Meadow Street Pump	7/1/01	27,833.00	25	1,117.32	9,379.90
WWTP		115	Generator Meadow S	7/1/02	16,125.00	10	0.00	0.00
WWTP		116	Pump Station - Liebo	7/1/02	118,770.00	25	4,760.80	40,351.50
PS		117	Brickyard Road Pum	7/1/79	324,855.17	35	0.00	0.00
PS		155	Radar Trailer	7/1/06	7,956.00	7	0.00	0.00
PS		156	Honda 6000 watt gen	7/1/05	6,388.00	10	0.00	0.00
WWTP		157	Centrifuge	7/1/05	112,315.93	25	4,452.64	51,685.29
P & R		160	Fencing at Ramick P	7/1/05	5,905.00	10	0.00	0.00
WWTP		162	Brickyard Road Pum	7/1/05	9,543.24	10	0.00	0.00
PS		178	2005 Thermal Image	7/1/05	18,000.00	10	0.00	0.00
P & R		183	Bleachers - Ramick	7/1/05	10,500.00	10	0.00	0.00



Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
TS		215	International Baler L	6/10/08	53,800.00	7	0.00	0.00
Hwy		240	2009 Backhoe-Loader	10/29/09	138,100.00	8	0.00	0.00
PS		240	Fire Dept. Generator	9/27/12	42,018.92	5	0.00	0.00
PS		242	Radios for Hwy. Fire	6/21/12	56,265.19	4	0.00	0.00
Gen Govt		244	Copier Admin. Office	4/26/10	17,880.00	7	0.00	0.00
TS		252	Bob Cat for Transfer	12/31/11	30,433.00	10	3,043.30	7,608.25
Gen Govt		253	Computer Stations	12/31/11	33,057.02	10	3,305.70	8,264.27
PS		256	2012 Ford Explorer	7/3/12	26,324.00	7	3,760.57	1,880.29
Gen Govt		268	CPU System	12/31/13	50,431.56	10	5,043.16	22,694.18
P & R		270	Parks Playground Eq	12/31/13	7,000.00	10	700.00	3,150.00
PS		272	Thermal Imaging Ca	12/31/13	10,820.00	10	1,082.00	4,869.00
P & R		277	Pks 2014 JD Tractor	6/3/14	34,203.00	10	3,420.30	18,811.65
PS		278	FD Powers 2014 Gen	10/7/14	27,237.00	10	2,723.70	14,980.35
Hwy		292	PWK Sidewalk Tract	12/31/16	43,975.00	15	2,931.67	36,645.82
Hwy		293	PWKS Loader	12/31/16	129,500.00	15	8,633.33	107,916.67
Hwy		301	2011 Cat 308D Exca	4/9/15	95,000.00	10	9,500.00	61,750.00
TS		310	Baler	1/1/18	92,500.00	10	4,825.00	87,875.00
PS		312	7 Radios	12/27/17	28,669.80	10	2,866.98	24,369.33
Hwy		313	Sand Spreader/Debrl	12/31/17	8,525.00	10	852.50	7,246.25
TS		314	Grapple for HWY/Tra	2/2/17	3,495.00	10	349.50	2,970.75
Gen Govt		315	Computer Server Up	12/27/17	15,000.00	10	1,500.00	12,750.00
PS		316	SCBA equipment	12/26/17	133,100.00	10	13,310.00	113,135.00
WWTP		317	Sewer receiving stati	4/11/17	6,986.00	10	698.60	5,938.10
P & R		318	John Deere Tractor	12/12/17	34,500.00	10	3,450.00	29,325.00
TS		319	Open Top container	8/30/17	5,500.00	10	550.00	4,675.00
PS		327	2018 Ford Exp SSV	11/30/17	52,560.00	7	7,508.57	41,297.14
TS		600	Trash Compactor	9/26/18	22,463.10	10	1,123.16	21,339.94
PS		601	Air Compressor	6/6/18	48,300.00	10	2,415.00	45,885.00
PS		602	FD Body Armor	12/26/18	5,905.82	10	295.29	5,610.53
Hwy		701	PWKS Generator	12/31/18	17,963.43	10	898.17	17,065.26
PS		238	Defibrillator	6/14/07	11,683.14	10	0.00	0.00
TS		109A	2 Horizontal Balers	6/23/08	36,872.40	11	3,352.04	1,675.98
PS		216A	Parking Meters on M	12/31/09	70,012.17	10	7,001.22	3,500.58
WWTP		186A	Dewatering System	8/7/08	685,832.01	25	27,433.28	397,782.57
TS		266A	2000 53" Great Dane	12/31/13	2,000.00	10	200.00	900.00
Asset Type Total					3,822,636.54		168,528.31	1,324,121.85

Infrest -- Infrastructure								
Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Gen Govt		144	Dells Road Culvert	7/1/04	9,056.66	25	362.26	3,803.79
Gen Govt		145	Slate Ledge Road	7/1/04	175,658.30	30	5,855.28	90,756.74
Gen Govt		146	Washington Street	7/1/04	50,047.88	30	1,868.26	25,858.11
Gen Govt		147	Burndy Road	7/1/04	15,553.40	30	518.45	8,035.87
Gen Govt		148	Riverwalk Pedestrian	7/1/04	1,049,056.81	50	20,981.14	744,830.28
WWTP		149	Washington street	7/1/04	346,655.15	25	13,866.21	145,595.10
WWTP		150	Bishop Street	7/1/05	283,700.22	25	11,348.01	130,502.08
WWTP		151	Union Street	7/1/06	169,814.09	25	6,792.56	84,907.09

Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Cul & Rec		159	Remich Park Walking	7/1/05	24,260.00	20	1,213.00	7,884.50
Gen Govt		163	West Elm Street Pavi	7/1/05	17,236.14	10	0.00	0.00
Gen Govt		164	Tara Lane Paving	7/1/05	9,573.76	10	0.00	0.00
Gen Govt		165	Woodside Avenue P	7/1/05	4,102.21	10	0.00	0.00
Gen Govt		166	Lilac & Oak Hill Pavin	7/1/05	11,347.45	10	0.00	0.00
Gen Govt		167	Highland Avenue Ma	7/1/05	58,695.78	10	0.00	0.00
Gen Govt		168	Maple Street Sidewal	7/1/05	11,234.20	10	0.00	0.00
Gen Govt		169	Riverwalk Sidewalk	7/1/05	7,553.20	10	0.00	0.00
Gen Govt		174	Brickyard Road	7/1/06	102,919.50	10	0.00	0.00
Gen Govt		175	Slate Ledger Road	7/1/06	103,087.24	10	0.00	0.00
Gen Govt		176	Girard Road	7/1/06	13,408.65	10	0.00	0.00
Gen Govt		177	Merrill Road	7/1/06	11,292.48	10	0.00	0.00
Hwy		199	Broomstick Rd	6/19/07	48,607.27	20	2,430.36	20,658.13
Hwy		201	Guardrail Dells Rd/C	10/3/07	9,097.00	20	454.85	3,866.22
Hwy		202	Pleasant St Sidewalk	11/14/07	47,635.00	20	2,381.75	20,244.87
Hwy		203	Manns Hill Rd	8/23/07	99,338.02	20	4,966.90	42,218.67
Hwy		204	Brickyard Road	8/23/07	89,663.33	20	4,483.17	38,106.87
Hwy		205	Bishop Street	8/8/07	11,199.00	20	559.95	4,759.57
Gen Govt		209	Kelly & Badger St	7/25/07	59,533.46	20	2,976.67	25,301.75
Hwy		217	Redington St Sidewal	7/10/08	71,549.00	20	3,577.45	33,985.77
Hwy		218	Oak Hill RD sidewalk/	6/26/08	63,724.39	20	3,186.22	30,269.08
Hwy		219	Willow St Sidewalk/R	6/26/08	80,854.01	20	4,042.70	38,405.66
Hwy		220	Lafayette St Sidewalk	6/26/08	16,251.20	20	812.56	7,719.32
Hwy		221	Whitcomb Woods Si	7/10/08	31,677.75	20	1,583.89	15,046.90
Hwy		222	Chiswick Ave Sidewa	8/7/08	28,970.00	20	1,448.50	13,760.75
Hwy		223	High St Sidewalk	8/7/08	104,939.00	20	5,246.95	49,846.02
Hwy		225	Kilburn ST -Sidewalk	9/18/08	22,700.25	20	1,135.01	10,782.64
Hwy		226	Elm St Sidewalk	9/18/08	37,155.00	20	1,857.75	17,648.62
Hwy		227	Merrill St Sidewalk	9/18/08	27,151.00	20	1,357.55	12,896.72
Hwy		228	Williams Lane Gravel	10/16/08	4,714.50	20	235.73	2,239.33
Hwy		229	Partridge Lake Rd	10/16/08	19,666.20	20	983.31	9,341.44
Hwy		230	Dodge Rd-Gravel Rd	10/16/08	9,786.20	20	489.41	4,649.39
Hwy		231	Oregon Rd	11/12/08	30,666.70	20	1,533.34	14,566.63
Hwy		235	Edencroft St-Sidewal	9/10/08	25,366.98	20	1,268.35	12,049.30
Hwy		236	Winter Street - Sidew	9/10/08	7,380.00	20	369.00	3,505.50
Hwy		239	School Street	6/25/09	71,464.00	20	3,573.20	37,518.60
Gen Govt		241	Church Street improv	6/11/09	31,412.50	20	1,570.63	16,491.51
Hwy		243	Cross Street	7/23/09	17,020.00	20	851.00	8,935.50
Hwy		262	High & Maple Street	10/9/12	29,929.53	20	1,496.48	20,202.41
Hwy		284	Partridge Lake Road	12/31/14	40,800.00	20	2,040.00	31,620.00
Hwy		285	Brook Road Improve	12/31/14	43,300.00	20	2,165.00	33,557.50
PS		286	Infrastructure at Fire	12/30/13	10,820.00	20	541.00	7,844.50
Hwy		287	Infrastructure - Hwy	12/30/13	12,440.00	20	622.00	9,019.00
Cul & Rec		289	Infrastructure at Park	12/30/13	7,000.00	20	350.00	5,075.00
Hwy		294	Hill and School Stree	12/31/16	523,383.78	20	26,169.19	457,960.80
Hwy		295	Carleton Street	12/31/16	162,446.12	20	8,122.31	142,140.34
Hwy		297	Cyr Road	12/31/16	92,832.00	20	4,641.60	81,228.00

Report Date 2/19/19

Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Cul & Rec		298	Mult Modal Bridge	12/31/16	662,012.73	20	33,100.64	579,261.13
WWTP		299	WWTP Receiving St	12/31/16	39,260.60	25	1,570.42	35,334.55
Hwy		320	Beacon/Sampson	11/21/17	18,700.00	20	935.00	17,297.50
Hwy		263	Cottage Street pavin	12/31/12	77,734.59	20	3,886.73	52,470.84
Hwy		58B	Highland Ave Culver/	12/31/10	78,221.00	20	3,911.05	44,977.07
Hwy		237	McBean Circle	9/10/08	8,560.80	20	428.04	4,066.38
Gen Govt		210	Fairview Street	8/22/07	11,650.60	20	582.53	4,951.50
WWTP		187B	Kelly Badger St Sew	12/31/09	458,490.33	20	22,924.52	240,707.39
Hwy		207D	Redington Street Brid	12/31/12	2,350,609.76	20	117,530.49	1,586,661.57
Hwy		249B	Main Street Improve	12/31/13	15,005.89	20	750.29	10,879.29
Hwy		188A	Old Waterford Road	7/1/08	100,503.00	20	5,025.15	47,738.92
WWTP		150A	Bronson Street	1/1/06	306,358.56	25	12,254.34	153,179.31
Hwy		267A	Redway Project Impr	12/31/14	49,777.05	20	2,488.85	38,577.22
Asset Type Total					8,641,613.12		367,517.00	5,341,738.54

Land -- Land	Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Cemetery			1	North Littleton Rd - C	1/1/51	2,473.40	0	0.00	2,473.40
Cemetery			2	Wheeler Hill Cemetery	1/1/03	22,873.50	0	0.00	22,873.50
Cemetery			3	Monroe Road Cemetery	1/1/99	14,549.40	0	0.00	14,549.40
Cemetery			4	Broomstick Hill Rd -	1/1/15	1,081.20	0	0.00	1,081.20
Gen Govt			5	Slate Ledger Road	1/1/56	2,006.80	0	0.00	2,006.80
Cul & Rec			6	Brickyard Road	1/1/93	12,801.90	0	0.00	12,801.90
Gen Govt			7	West Main Street	1/1/88	7,182.00	0	0.00	7,182.00
Gen Govt			8	Brickyard Road	1/1/78	9,401.60	0	0.00	9,401.60
Hwy			9	240 West Main Stree	1/1/57	18,347.50	0	0.00	18,347.50
PS			10	230 West Main Stree	1/1/85	22,020.60	0	0.00	22,020.60
Cul & Rec			12	200 Pine Hill Road	1/1/03	53,723.40	0	0.00	53,723.40
Cul & Rec			13	Pine Hill Road	1/1/01	991.20	0	0.00	991.20
Gen Govt			14	Skyline Court	1/1/67	3,876.60	0	0.00	3,876.60
Cul & Rec			15	Richmond St - Eaton	1/1/95	48,355.80	0	0.00	48,355.80
Gen Govt			16	Sampson Road	1/1/95	13,982.40	0	0.00	13,982.40
Gen Govt			17	St Johnsbury Road	1/1/03	21,114.00	0	0.00	21,114.00
Gen Govt			18	Dodge Road	1/1/88	9,877.40	0	0.00	9,877.40
WWTP			19	323 Meadow Street	1/1/74	77,872.00	0	0.00	77,872.00
Gen Govt			20	74 Industrial Park Ro	1/1/90	80,801.00	0	0.00	80,801.00
WWTP			21	Meadow Street	1/1/79	41,021.80	0	0.00	41,021.80
WWTP			22	Meadow Street_1	1/1/79	34,262.00	0	0.00	34,262.00
WWTP			23	Meadow St_2	1/1/79	22,687.00	0	0.00	22,687.00
WWTP			24	Meadow Street_3	1/1/79	29,632.00	0	0.00	29,632.00
Gen Govt			25	Industrial Park Drive	1/1/78	16,806.40	0	0.00	16,806.40
Gen Govt			26	Riverside Drive	1/1/78	20,300.80	0	0.00	20,300.80
Cul & Rec			27	Pine Hill Road	1/1/01	392.00	0	0.00	392.00
Cul & Rec			28	S2 Main Street	1/1/03	5,699.40	0	0.00	5,699.40
Gen Govt			29	Hillview Terrace	1/1/64	3,623.40	0	0.00	3,623.40
Gen Govt			30	Pleasant Street	1/1/57	4,546.60	0	0.00	4,546.60
Gen Govt			31	Meadow Street	1/1/66	12,854.70	0	0.00	12,854.70

Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Gen Govt		32	Mill Street	1/1/81	19,743.90	0	0.00	19,743.90
Gen Govt		33	Mill Street	1/1/81	19,396.50	0	0.00	19,396.50
Gen Govt		34	Mill Street	1/1/81	19,628.10	0	0.00	19,628.10
Gen Govt		35	Mill Street	1/1/81	19,396.50	0	0.00	19,396.50
Gen Govt		36	Mill Street	1/1/81	19,396.50	0	0.00	19,396.50
Gen Govt		37	Mill Street	1/1/81	19,396.50	0	0.00	19,396.50
Gen Govt		38	Mill Street	1/1/78	13,894.40	0	0.00	13,894.40
Cul & Rec		39	165 & 195 Pleasant	1/1/02	60,192.00	0	0.00	60,192.00
Gen Govt		40	Union Street - Opera	1/1/74	10,833.00	0	0.00	10,833.00
Gen Govt		41	Union Street - Opera	1/1/74	4,113.40	0	0.00	4,113.40
Gen Govt		42	Union Street	1/1/56	4,549.90	0	0.00	4,549.90
Gen Govt		43	Beacon Street	1/1/64	950.40	0	0.00	950.40
Gen Govt		44	Union Street	1/1/56	1,574.30	0	0.00	1,574.30
WWTP		45	Union Street	1/1/58	2,502.40	0	0.00	2,502.40
Gen Govt		46	24 Washington Stree	1/1/38	1,449.00	0	0.00	1,449.00
Gen Govt		47	Railroad Street	1/1/56	2,335.50	0	0.00	2,335.50
Cemetery		48	Meadow Street	1/1/57	18,974.00	0	0.00	18,974.00
Gen Govt		49	Meadow Street	1/1/66	4,843.80	0	0.00	4,843.80
Gen Govt		50	Industrial Park Road	1/1/67	21,300.00	0	0.00	21,300.00
Gen Govt		51	Industrial Park Road	1/1/67	8,307.00	0	0.00	8,307.00
Gen Govt		52	South Street	1/1/56	2,110.60	0	0.00	2,110.60
Gen Govt		53	77 Riverglen Lane	1/1/97	64,414.94	0	0.00	64,414.94
Gen Govt		54	Cottage Street	1/1/49	10,640.00	0	0.00	10,640.00
Gen Govt		55	2 Union Street	1/1/94	2,644.80	0	0.00	2,644.80
Gen Govt		56	South Street	1/1/56	34.60	0	0.00	34.60
Gen Govt		57	Lafayette Avenue - H	1/1/56	2,992.90	0	0.00	2,992.90
Cul & Rec		58	Highland Avenue	1/1/90	101,626.00	0	0.00	101,626.00
Gen Govt		59	Redington Street	1/1/56	3,027.50	0	0.00	3,027.50
Cul & Rec		60	248 Washington Sire	1/1/28	2,223.60	0	0.00	2,223.60
Cul & Rec		61	Tamarac Street	1/1/90	28,322.00	0	0.00	28,322.00
Gen Govt		62	Carleton Street	1/1/87	1,140.30	0	0.00	1,140.30
Gen Govt		63	Ledgeway Road	1/1/77	347.40	0	0.00	347.40
Gen Govt		64	Mt Eustis Road	1/1/81	12,969.60	0	0.00	12,969.60
Cul & Rec		65	Mt Eustis Road	1/1/60	63,655.20	0	0.00	63,655.20
TS		66	1213 Mt Eustis Road	1/1/69	42,962.40	0	0.00	42,962.40
Gen Govt		67	1511 & 1521 Mt Eustis	1/1/93	14,920.20	0	0.00	14,920.20
Gen Govt		242	Green Street Parking	12/30/12	495,149.70	0	0.00	495,149.70
Gen Govt		300	11 Bridge Street prop	4/16/15	35,762.40	0	0.00	35,762.40
Asset Type Total					1,772,879.04	0	0.00	1,772,879.04

## Land Impr -- Land Improvements

Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Cul & Rec		74	165 & 195 Pleasant	7/1/70	70,000.00	40	0.00	0.00
Cul & Rec		75	248 Washington Sire	7/1/96	48,000.00	20	0.00	0.00
TS		76	Retaining Wall	7/1/04	24,610.74	20	1,230.54	6,767.91
Cul & Rec		161	Norton Field Improve	7/1/05	5,733.00	20	286.65	1,863.22
TS		193	Dry Walls	10/20/07	3,700.00	20	185.00	1,572.50



Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
TS		200	Transfer St Improve	1/1/07	18,406.83	20	920.34	7,822.92
Hwy		246	Oak Hill Ave	9/2/10	48,601.50	20	2,430.08	27,945.82
Hwy		265	Skinny Ridge Road i	12/31/13	175,649.25	20	8,782.46	127,345.72
TS		266	Transfer Station pavi	12/31/13	9,800.00	20	490.00	7,105.00
Hwy		267	Reidy Way Improvem	12/31/13	14,715.00	20	735.75	10,668.37
Hwy		269	Hubbard Rd to Gann	12/31/13	21,950.00	20	1,097.50	15,913.75
Hwy		271	Stateledge Road Impr	12/31/13	12,439.96	20	622.00	9,018.96
Hwy		273	Pleasant Street Impr	12/31/13	10,393.50	20	519.68	7,535.26
P & R		274	Pool Improvements A	12/31/13	21,840.91	20	1,092.05	15,834.63
Hwy		306	Knight Ave Improvem	9/22/15	250,593.18	20	12,529.66	206,739.37
Cul & Rec		307	Basket Ball Court	10/6/15	19,980.00	20	999.00	16,483.50
Hwy		308	Church Stree Improv	12/1/15	97,551.50	20	4,877.58	80,479.97
Hwy		323	Ledgeway Bettermen	8/30/17	53,500.00	20	2,675.00	49,487.50
Hwy		324	MI Eustis	10/11/17	171,835.84	20	8,591.78	168,947.97
Hwy		500	Manns Hill Paving	10/22/18	31,890.00	20	797.25	31,092.75
Hwy		501	Slate Ledge Paving	9/11/18	21,267.84	20	531.70	20,736.14
Hwy		502	Foster Hill Improvem	10/22/18	410,418.49	20	10,260.46	400,158.03
Hwy		503	Green Street	10/22/18	11,180.00	20	279.50	10,900.50
Hwy		309	Maple St/Crane St Im	12/16/15	49,890.50	20	2,494.53	41,159.64
Hwy		30b	Pleasant Street Impr	12/31/10	31,450.00	20	1,572.50	18,083.75
Hwy		182A	Saranac St drainage/	12/30/10	16,426.83	20	821.34	9,445.44
Hwy		182B	Saranac St Paving	1/1/11	6,380.03	10	638.00	1,595.03
TS		200A	Transfer Station Impr	12/31/11	25,152.00	20	1,257.60	15,720.00
Hwy		224B	Grove St/Sidewalk/S	12/31/11	826,287.12	20	41,314.36	516,429.42
Cul & Rec		232B	Riverwalk Pathway P	12/31/11	258,552.17	50	5,171.04	219,769.37
Hwy		234B	Main Street Sewer/si	12/31/11	3,008,927.12	25	120,357.08	2,106,249.02
Hwy		239A	Mann's Hill Sidewalk	1/1/09	222,178.93	20	11,108.95	116,643.90
Hwy		257A	South Street Sidewal	12/31/13	154,291.79	20	7,714.59	111,861.54
Hwy		259A	Palmer Brook Culvert	12/31/13	130,947.01	20	6,547.35	94,936.58
Asset Type Total					6,284,540.84		258,931.32	4,466,313.48

Vehicle -- Vehicle								
Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
P & R		118	1996 John Deere Tr	7/1/96	16,200.00	10	0.00	0.00
Hwy		123	1998 Intl 4900 - Trk 7	7/1/97	53,742.00	12	0.00	0.00
Hwy		124	2000 Intl 4900 - Trk 6	7/1/99	56,641.98	12	0.00	0.00
Hwy		125	2001 Dodge Ram Pic	7/1/00	29,475.00	7	0.00	0.00
Hwy		127	2002 Intl 4900 - Trk 4	7/1/01	80,876.00	12	0.00	0.00
Hwy		129	2002 Sweeper, Elgin	7/1/02	141,748.90	15	0.00	0.00
Hwy		131	2005 Intl 7400 - Trk 5	7/1/04	116,298.00	7	0.00	0.00
PS		132	1979 American Lafra	7/1/92	119,048.00	12	0.00	0.00
PS		133	1995 KME Custom P	7/1/95	168,750.00	15	0.00	0.00
PS		134	1997 Custom Pumpe	7/1/97	192,700.00	15	0.00	0.00
PS		138	2000 Crown Victoria	7/1/01	19,955.00	5	0.00	0.00
PS		141	2003 American Lafra	7/1/04	544,000.00	15	36,266.67	18,133.28
PS		143	1995 Int 4700 Armor	7/1/04	38,500.00	5	0.00	0.00
PS		158	Upgrade Command	7/1/05	10,900.00	5	0.00	0.00

Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
P & R								
TS		191	JD1545 Front Mount	3/28/07	29,912.00	7	0.00	0.00
Hwy		195	1994 Int'l 4900 Dump	11/15/07	3,500.00	7	0.00	0.00
Hwy		196	2008 Int'l 7400 C&C	7/18/07	127,533.56	7	0.00	0.00
Hwy		197	2008 F550 Pickup	8/31/07	63,791.78	7	0.00	0.00
Hwy		212	2008 F550 1 Ton	9/18/08	29,647.00	7	0.00	0.00
Hwy		213	2008 F 350	6/30/08	29,473.00	7	0.00	0.00
Hwy		214	2008 F550	6/30/08	32,916.00	7	0.00	0.00
PS		242	09 Ford Expedition	8/5/09	25,195.00	7	0.00	0.00
P & R		245	Parks Truck	5/27/10	23,701.00	7	0.00	0.00
Hwy		254	2012 JD Sidewalk tra	5/8/12	28,083.00	8	3,510.38	5,265.53
Hwy		255	2012 F55 truck & san	12/3/12	64,106.00	7	9,158.00	4,579.00
PS		264	2014 Cruiser	12/31/13	39,895.38	7	5,699.34	8,549.01
Hwy		275	2015 Int'l 7400 Truck	7/15/14	141,000.00	7	20,142.86	50,357.13
PS		276	FD Tanker Truck	8/24/14	295,000.00	7	42,142.86	105,357.13
Hwy		290	Truck at Highway De	12/17/14	106,613.00	7	15,230.43	38,076.06
PS		302	2015 Cruiser	4/21/15	27,800.00	7	3,971.43	13,899.99
PS		303	Cruiser Interceptor	10/21/15	27,970.00	7	3,995.71	13,985.01
Hwy		304	2015 F550 with plow	9/30/15	48,352.00	7	6,907.43	24,175.99
Hwy		311	2017 F 550	1/1/18	96,524.70	7	6,894.62	89,630.08
PS		400	2018 Ford Explorer	6/26/18	32,145.00	7	2,296.07	29,848.93
PS		401	2018 Ford Explorer	6/26/18	32,145.00	7	2,296.07	29,848.93
PS		402	2018 Honda Pioneer	10/16/18	18,200.00	7	1,300.00	16,900.00
PS		403	Chevy Silverado	5/17/18	44,487.00	7	3,177.55	41,309.35
PS		134C	Eng 6 Rebuild Fire Tr	12/31/14	120,697.00	7	17,242.43	43,106.06
Hwy		181	Liberty International 7	7/1/06	131,493.00	7	0.00	0.00
Asset Type Total					3,209,015.30		180,231.95	533,021.48
Works Art -- Works of Art								
Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Depr Exp	Book Value
Cemetery		11	W Main St Statue.	1/1/76	55,502.70	0	0.00	55,502.70
Cul & Rec		77	Artwork - Library	1/1/14	15,454.21	0	0.00	15,454.21
Cul & Rec		241a	Rivenwalk Sculpture	8/1/12	10,000.00	0	0.00	10,000.00
Asset Type Total					80,956.91		0.00	80,956.91
Total					40,863,471.00		1,209,581.81	20,125,900.43

**Town of Littleton**  
**Asset Additions by Asset Number**  
1/1/18 to 12/31/18

Dept Code	Sec Code	Number	Description	Purch Date	Purch Price	Life	Cur Depr E
TS		310	Baler	1/1/18	92,500.00	10	4,625.00
Hwy		311	2017 F 550	1/1/18	96,524.70	7	6,894.62
PS		400	2018 Ford Explorer	6/26/18	32,145.00	7	2,296.07
PS		401	2018 Ford Explorer	6/26/18	32,145.00	7	2,296.07
PS		402	2018 Honda Pioneer	10/16/18	18,200.00	7	1,300.00
PS		403	Chevy Silverado	5/17/18	44,487.00	7	3,177.65
Hwy		500	Manns Hill Paving	10/22/18	31,890.00	20	797.25
Hwy		501	Slate Ledge Paving	10/22/18	21,267.84	20	531.70
Hwy		502	Foster Hill Improvem	9/11/18	410,418.49	20	10,260.46
Hwy		503	Green Street	10/22/18	11,180.00	20	279.50
WWTP		504	Sub Area 5 Sewer Im	12/31/18	550,383.20	0	0.00
WWTP		505	Sub Area 2	12/31/18	92,211.65	0	0.00
WWTP		506	Mill St and Sub area	12/31/18	77,968.59	0	0.00
TS		600	Trash Compactor	9/26/18	22,463.10	10	1,123.16
PS		601	Air Compressor	6/6/18	48,300.00	10	2,415.00
PS		602	FD Body Armor	12/26/18	5,905.82	10	295.29
PS		700	FD Garage Doors	10/15/18	48,560.00	20	1,214.00
Hwy		701	PWKS Generator	12/31/18	17,963.43	10	898.17
Hwy		232D	River District Improve	12/19/18	1,182,206.90	0	0.00
Total					2,836,720.72		38,403.94

**TOWN OF LITTLETON**  
**BOND/LOAN OUTSTANDING DEBT**

Purpose	Beginning Date	Orig.Amt	Maturity	Rate %	Princ.	Int.	Princ.	Int.
Town Industrial Park Access Rd & Sewer	10/31/2017	155,767	01/15/22	1.98%	29,742	1,947	29,742	1,385
	refinanced	23,687	01/15/21	1.98%	6,001	567	6,001	416
Parking Enhancement	4/30/2013	200,000	07/10/23	1.79%				
Sidewalk projects	10/31/2017	726,319	7/15/23	1.98%	20,242	1,789	20,603	1,428
	refinanced				121,373	11,633	123,799	9,207
PD Facility	10/31/2017	798,950	7/15/23	1.98%	133,511	12,796	136,178	10,128
TransCanada Settlement	9/1/2010	2,638,908	09/02/20	1.75%	452,649	13,020	460,616	5,053
River District Improvements								
(1/3 of this is sewer)	9/12/2016	900,000	10/01/31	2.50%	77,032	20,475	77,032	19,099
Sub 5CWRLF	6/1/20	2,340,000	06/01/39	2.00%			99,875	43,043
NH CWSRF Loan								
Transfer Station Baler							Paid off	
w Non-appropriation clause	12/31/2017	94,583	12/23/19	2.89%	32,537	734	32,537	19,099
Foster Hill plus other roads	Est	500,000	5 yr	4.00%	100,000	20,000	100,000	16,000
	12/1/2018		2024	Est				
Highway Sidewalk Tractor	Est	160,000	5 yr	2.89%	35,000	4,624	35,000	3,613
w Non-appropriation clause	12/1/2018		2023	Est				
Littleton Public Works Garage	5/18/2015	1,300,000	06/01/32	2.24%	75,461	26,674	77,151	24,981
Current Debt totals per year P & I					1,083,548	114,259	1,165,997	134,352

Total P&I per year

1,197,807

\*\*

Final payment 2020

Total P & I

Balances outstanding on Bond/Loans As of Dec 31, 2018			
Outstanding Principal 2019-2028	Outstanding Interest 2019-2028	Total Principal & Interest	
124,965	4,517	129,482	
18,003	1,239	19,242	
104,914	5,241	110,155	
609,192	33,200	642,392	
670,311	36,521	706,832	
913,265	18,073	931,338	
1,001,416	143,739	1,145,155	
1,997,500	422,572	2,420,072	
32,537	734	33,271	
500,000	36,000	536,000	
160,000	8,237	168,237	
1,189,687	205,032	1,394,719	
7,321,790	915,105	8,236,895	Total P & I





## REPORT OF TRUST AND CAPITAL RESERVE FUNDS

For the period ending: Dec 31, 2018

This form is due March 1st (Calendar Year) or September 1st (Fiscal Year)

### Instructions

#### Cover Page

- Select the Municipality name from the pull down menu
- Enter the preparer's Information

A hard copy of this form, as well as the signature page, must be sent to:

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397

#### Reporting:

- Complete all fields as necessary for the *Report of Trust Funds* and *Principal Only* sections.
- INVESTMENT POLICY - RSA 31:25 requires the trustees to adopt an Investment policy and review and confirm this policy at least annually. A copy of this policy must be filed with the Director of Charitable Trusts (RSA 31:25, 34, 35:9).
- PROFESSIONAL BANKING AND BROKERAGE ASSISTANCE - RSA 31:38-a enables you to have a professional banking or brokerage firm assist you in performing your trustee duties. Refer to the law for further information. Attributable expenses may be charged against the trust fund involved, however, please be advised the fees can be taken from income only and not from principal.
- WEB SITE - A trustee handbook can be downloaded from the website for the Attorney General's Charitable Trust Division at [www.doj.nh.gov/charitable](http://www.doj.nh.gov/charitable)
- FAIR VALUE - Use this section to disclose the fair value (market value) of principal only. This information may be obtained from financial publications or from your professional banker or broker.
- CAPITAL RESERVE FUND - Must be kept in a separate account and not intermingled with any other funds of the municipality (RSA 35:9).
- WHEN and WHERE TO FILE - By March 1 if filing for a calendar year and by September 1 if filing for optional fiscal year. See instructions and address on the last page of this form. If you hold funds for the school, the school business administrator will also need a copy for the school's financial report.

#### For Assistance Please Contact:

NH DRA Municipal and Property Division  
Phone: (603) 230-5090  
Fax: (603) 230-5947  
<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality: LITTLETON County: GRAFTON Total of All Funds: \$7,292,551.71

### PREPARER'S INFORMATION

First Name: Therese Last Name: Linden  
Street No.: 3 Street Name: Eagle Square Phone Number: (603) 527-3905  
Email (optional): [linden@banknh.com](mailto:linden@banknh.com)



**New Hampshire**  
Department of  
Revenue Administration

2018  
MS-9

**LITTLETON (265)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

Therese

Linden

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Services Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**TRUSTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

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Trustee of Trust Funds Signature

Trustee of Trust Funds Signature

Per RSA 31:38, copies of this report must also be provided to the governing body of the municipality and to the Attorney General at the following address:

Department of Justice  
Office of the Attorney General  
33 Capitol Street  
Concord, NH 03301-6397

LITTLETON - TRUSTEES OF TRUST FUNDS  
BANK OF NEW HAMPSHIRE AGENT



**Asset Statement**

	Units	Acquired Date	Cost Basis	Unit Price	Market Value	% of Account	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
ALTERA CORP 2.5% 11/15/2018									
BLACKROCK INC 3.5% 3/18/2024	50,000	05/01/2014	\$50,269.10	\$103.94	\$51,969.10	0.77	\$1,700.00	\$1,750.00	3.37
WELLS FARGO & CO 4.48% 1/16/2024	75,000	05/01/2014	\$78,903.00	\$107.48	\$80,608.80	1.19	\$1,705.80	\$3,360.00	4.17
COMCAST CORP 3.6% 3/1/2024	50,000	06/10/2014	\$51,095.21	\$104.25	\$52,125.05	0.77	\$1,029.84	\$1,800.00	3.45
WALMART STORES INC 3.25% 10/25/2020	50,000	06/10/2014	\$51,441.09	\$103.02	\$51,512.40	0.76	\$71.31	\$1,625.00	3.15
AT&T INC 0922C 2.625% 12/1/2022 CALL 9/1/22 @ \$100	50,000	05/01/2015	\$48,353.28	\$98.44	\$49,222.05	0.73	\$868.77	\$1,312.50	2.67
LLOYDS BANK PLC 3.5% 5/14/2025	180,000	05/22/2017	\$187,203.60	\$103.20	\$185,762.16	2.75	(\$1,441.44)	\$6,300.00	3.39
JPMORGAN CHASE & CO 4.25% 10/1/2027	80,000	09/26/2017	\$84,806.40	\$106.29	\$85,028.16	1.26	\$221.76	\$3,400.00	4.00
<b>TOTAL CORPORATE BONDS</b>			<b>\$768,747.94</b>		<b>\$775,066.23</b>	<b>11.46</b>	<b>\$6,318.29</b>	<b>\$27,086.25</b>	<b>3.49</b>
<b>MUNICIPAL BONDS</b>									
OHIO STATE GO HWY CAP IMPT 3.11% 5/1/2018	10,000	06/15/2011	\$9,988.21	\$100.49	\$10,048.70	0.15	\$60.49	\$311.00	3.09
KANSAS ST DEV FIN AUTH REV 3.233% 7/1/2020	15,000	02/16/2012	\$15,000.00	\$100.79	\$15,118.95	0.22	\$118.95	\$484.95	3.21
SADDLE BROOK TWP NJ SCH DIST GO 3.10% 8/15/2021	50,000	07/25/2012	\$49,581.89	\$100.71	\$50,354.00	0.74	\$772.11	\$1,550.00	3.08
MASSACHUSETTS ST HSG FIN AGY REV 2.457% 6/1/2018	30,000	09/14/2012	\$30,000.00	\$99.91	\$29,971.50	0.44	(\$28.50)	\$737.10	2.46
FLORIDA HURRICANE CATASTROPHE REV 2.995% 7/1/2020	50,000	04/10/2013	\$50,000.00	\$101.31	\$50,654.50	0.75	\$654.50	\$1,497.50	2.96
OREGON ST HSG & CMNTY SVCS DEP REV 3.564% 1/1/2023	10,000	05/31/2013	\$10,000.00	\$100.29	\$10,029.20	0.15	\$29.20	\$356.40	3.55
ARIZONA ST UNIV CTFS PARTN 2.294% 9/1/2018	50,000	06/19/2013	\$50,000.00	\$100.22	\$50,111.50	0.74	\$111.50	\$1,147.00	2.29
<b>TOTAL MUNICIPAL BONDS</b>			<b>\$214,570.10</b>		<b>\$216,288.35</b>	<b>3.20</b>	<b>\$1,718.25</b>	<b>\$6,083.95</b>	<b>2.81</b>
<b>NEGOTIABLE CERT. OF DEPOSIT</b>									
AMERICAN EXPRESS CENTRN CD 2.3% 12/30/2020	50,000	01/08/2016	\$50,212.50	\$99.90	\$49,948.55	0.74	(\$263.95)	\$1,150.00	2.30
<b>TOTAL NEGOTIABLE CERT. OF DEPOSIT</b>			<b>\$50,212.50</b>		<b>\$49,948.55</b>	<b>0.74</b>	<b>(\$263.95)</b>	<b>\$1,150.00</b>	<b>2.30</b>
<b>U.S. GOVERNMENT AGENCY OBLIGATIONS</b>									
FEDERAL HOME LOAN BANKS 1.25% 12/13/2019	75,000	12/08/2015	\$74,004.00	\$98.59	\$73,939.95	1.09	(\$64.05)	\$937.50	1.27
	110,000	01/28/2016	\$111,685.99	\$99.28	\$109,211.74	1.61	(\$2,474.25)	\$2,200.00	2.01

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LITTLETON - TRUSTEES OF TRUST FUNDS  
BANK OF NEW HAMPSHIRE AGENT



**Asset Statement**

	Units	Acquired Date	Cost Basis	Unit Price	Market Value	% of Account	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
FEDERAL HOME LOAN BANKS 2% 3/28/2022									
FEDERAL FARM CR BKS 1.95% 12/17/2019	85,000	01/28/2016	\$87,092.10	\$99.92	\$84,927.92	1.26	(\$2,164.18)	\$1,657.50	1.95
FEDERAL HOME LOAN BANKS 1.93% 12/1/2021	40,000	02/10/2016	\$41,041.94	\$99.09	\$39,636.76	0.59	(\$1,405.18)	\$772.00	1.95
FEDERAL FARM CR BKS 1.68% 12/12/2021	85,000	03/09/2017	\$83,336.59	\$98.33	\$83,577.19	1.24	\$240.60	\$1,428.00	1.71
TENNESSEE VALLEY AUTH 2.875% 2/1/2027	100,000	05/19/2017	\$102,574.11	\$101.90	\$101,903.70	1.51	(\$670.41)	\$2,875.00	2.82
FEDERAL HOME LOAN BANKS 3% 9/11/2026	200,000	05/19/2017	\$206,735.74	\$102.64	\$205,280.80	3.03	(\$1,454.94)	\$6,000.00	2.92
FEDERAL HOME LOAN BANKS 3% 3/12/2027	20,000	12/21/2017	\$20,394.51	\$102.13	\$20,425.72	0.30	\$31.21	\$600.00	2.94
FEDERAL HOME LOAN BANKS 3.375% 12/08/2023	40,000	12/21/2017	\$42,151.62	\$105.43	\$42,170.72	0.62	\$19.10	\$1,350.00	3.20
<b>TOTAL U.S. GOVERNMENT AGENCY OBLIGATIONS</b>			<b>\$769,016.60</b>		<b>\$761,074.50</b>	<b>11.25</b>	<b>(\$7,942.10)</b>	<b>\$17,820.00</b>	<b>2.34</b>
<b>U.S. TREASURY NOTES &amp; BONDS</b>									
UNITED STATES TREAS NTS 2.75% 11/15/23	10,000	11/19/2015	\$10,457.09	\$102.71	\$10,270.70	0.15	(\$186.39)	\$275.00	2.68
UNITED STATES TREAS NTS 2% 11/30/22	30,000	02/10/2016	\$30,996.11	\$99.09	\$29,726.94	0.44	(\$1,269.17)	\$600.00	2.02
UNITED STATES TREAS NTS 1.75% 12/31/20	40,000	02/10/2016	\$41,105.20	\$99.30	\$39,721.88	0.59	(\$1,383.32)	\$700.00	1.76
UNITED STATES TREAS NTS 1.125% 02/28/21	10,000	03/08/2016	\$9,906.88	\$97.25	\$9,724.61	0.14	(\$182.27)	\$112.50	
	20,000	05/17/2017	\$19,670.43	\$97.25	\$19,449.22	0.29	(\$221.21)	\$225.00	
<b>TAX LOT TOTAL</b>	<b>30,000</b>		<b>\$29,577.31</b>		<b>\$29,173.83</b>		<b>(\$403.48)</b>	<b>\$337.50</b>	<b>1.16</b>
UNITED STATES TREAS NTS 1.6% 02/28/23	100,000	03/08/2016	\$99,609.41	\$96.50	\$96,496.10	1.43	(\$3,113.31)	\$1,500.00	1.55
UNITED STATES TREAS NTS 0.75% 02/15/19	75,000	03/08/2016	\$74,510.43	\$98.79	\$74,091.83	1.10	(\$418.60)	\$562.50	0.76
UNITED STATES TREAS NTS 2% 08/15/25	20,000	03/09/2016	\$20,199.26	\$97.49	\$19,497.66	0.29	(\$701.60)	\$400.00	2.05
UNITED STATES TREAS NTS 0.75% 02/28/18	50,000	03/09/2016	\$49,897.25	\$99.91	\$49,953.00	0.74	\$55.75	\$375.00	0.75
UNITED STATES TREAS NTS 0.875% 06/15/19	30,000	06/30/2016	\$30,150.00	\$98.60	\$29,580.48	0.44	(\$569.52)	\$262.50	0.89
UNITED STATES TREAS NTS 1.875% 10/31/22	30,000	09/09/2016	\$30,735.07	\$98.55	\$29,564.07	0.44	(\$1,171.00)	\$562.50	1.90
	20,000	09/29/2016	\$21,094.12	\$99.48	\$19,896.88	0.29	(\$1,197.24)	\$450.00	2.26

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LITTLETON - TRUSTEES OF TRUST FUNDS  
BANK OF NEW HAMPSHIRE AGENT



**Asset Statement**

	Units	Acquired Date	Cost Basis	Unit Price	Market Value	% of Account	Unrealized Gain/Loss	Estimated Annual Income	Yld At Mkt
UNITED STATES TREAS NTS 2.25% 11/15/24									
<b>TOTAL U.S. TREASURY NOTES &amp; BONDS</b>			<b>\$438,331.25</b>		<b>\$427,973.37</b>	<b>6.33</b>	<b>(\$10,357.88)</b>	<b>\$6,025.00</b>	<b>1.41</b>
<b>TOTAL FIXED INCOME</b>			<b>\$2,478,878.39</b>		<b>\$2,468,607.51</b>	<b>36.50</b>	<b>(\$10,270.88)</b>	<b>\$64,529.96</b>	<b>2.61</b>
<b>EQUITY</b>									
<b>COMMON STOCK</b>									
<b>CONSUMER DISCRETIONARY</b>									
TJX COS INC NEW COM	580	03/24/2009	\$20,461.80	\$76.46	\$44,346.80	0.66	\$23,885.00	\$725.00	1.63
COMCAST CORP NEW CL A	1,300	09/04/2009	\$18,420.68	\$40.05	\$52,065.00	0.77	\$33,644.32	\$819.00	1.57
DISNEY WALT CO COM DISNEY	400	06/11/2014	\$33,807.64	\$107.51	\$43,004.00	0.64	\$9,196.36	\$672.00	1.56
LOWES COS INC COM	550	02/19/2015	\$39,861.96	\$92.94	\$51,117.00	0.76	\$11,255.04	\$902.00	1.76
WYNDHAM WORLDWIDE CORP COM	230	04/27/2017	\$22,099.36	\$115.87	\$26,650.10	0.39	\$4,550.74	\$533.60	2.00
V F CORP COM	745	09/07/2017	\$46,967.23	\$74.00	\$55,130.00	0.82	\$8,162.77	\$1,370.80	2.49
<b>TOTAL CONSUMER DISCRETIONARY</b>			<b>\$181,618.67</b>		<b>\$272,312.90</b>	<b>4.03</b>	<b>\$90,694.23</b>	<b>\$5,022.40</b>	<b>1.84</b>
<b>CONSUMER STAPLES</b>									
PEPSICO INC COM	50	09/16/2003	\$2,294.50	\$119.92	\$5,996.00	0.09	\$3,701.50	\$161.00	
	89	03/10/2009	\$4,104.68	\$119.92	\$10,672.88	0.16	\$6,568.20	\$286.58	
	20	03/19/2009	\$978.40	\$119.92	\$2,398.40	0.04	\$1,420.00	\$64.40	
	57	04/02/2009	\$3,037.43	\$119.92	\$6,835.44	0.10	\$3,798.01	\$183.54	
	146	05/04/2009	\$7,159.57	\$119.92	\$17,508.32	0.26	\$10,348.75	\$470.12	
	63	05/04/2009	\$3,089.41	\$119.92	\$7,554.96	0.11	\$4,465.55	\$202.86	
<b>TAX LOT TOTAL</b>	<b>425</b>		<b>\$20,663.99</b>		<b>\$50,968.00</b>		<b>\$30,302.01</b>	<b>\$1,368.50</b>	<b>2.69</b>
COSTCO WHSL CORP NEW COM	260	06/23/2014	\$29,933.41	\$186.12	\$48,391.20	0.72	\$18,457.79	\$520.00	1.07
KELLOGG CO COM	435	02/04/2016	\$31,275.30	\$67.98	\$29,571.30	0.44	(\$1,704.00)	\$939.60	3.18
COLGATE PALMOLIVE CO COM	325	05/25/2016	\$23,045.71	\$75.45	\$24,521.25	0.36	\$1,475.54	\$520.00	2.12
PROCTER AND GAMBLE CO COM	260	08/22/2016	\$22,630.37	\$91.88	\$23,888.80	0.35	\$1,258.43	\$717.18	3.00
WAL-MART STORES INC COM	290	09/07/2017	\$23,251.92	\$98.75	\$28,637.50	0.42	\$5,385.58	\$591.60	2.07
<b>TOTAL CONSUMER STAPLES</b>			<b>\$150,800.70</b>		<b>\$205,976.05</b>	<b>3.05</b>	<b>\$55,175.35</b>	<b>\$4,656.88</b>	<b>2.26</b>
<b>ENERGY</b>									
PHILLIPS 66 COM	280	11/07/2003	\$11,015.08	\$101.15	\$28,322.00	0.42	\$17,306.92	\$784.00	
	20	04/27/2017	\$1,559.80	\$101.15	\$2,023.00	0.03	\$463.20	\$56.00	
<b>TAX LOT TOTAL</b>	<b>300</b>		<b>\$12,574.88</b>		<b>\$30,345.00</b>		<b>\$17,770.12</b>	<b>\$840.00</b>	<b>2.77</b>
CONOCOPHILLIPS COM									

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# 2018 Trust Funds

Date of Creation	Name of Trust Fund	Purpose Trust Fund	PRINCIPAL				INCOME				Grand Total Principal & Income of Period
			Balance Beginning Year	Expended During Period	Fees During Period	Gain (Loss) on Securities	Balance Beginning Year	Income During Period	Expended/ Received During Period	Balance End of Period	
1964	Littleton Cemeteries	Care	94,246.28	-	(258.98)	6,131.09	2,174.84	2,463.10	(2,174.84)	2,204.12	102,322.50
1981	Community House	Care	56,816.12	-	(171.38)	4,061.62	6,714.52	1,636.77	-	-8,179.91	68,886.27
1964	Littleton Public Library	Care	150,049.37	-	(415.34)	9,843.78	3,920.17	3,966.79	-	-7,471.62	166,949.44
1993	Littleton Public Library	Books	263,306.49	-	(742.30)	17,592.87	11,870.55	7,089.52	-	-18,217.77	298,374.84
	Howard J. and Joan Collins	Books	14,041.90	-	(40.54)	960.75	985.70	387.16	-	-1,332.32	16,294.43
	<b>Total Library</b>		427,397.75	-	(1,198.17)	28,397.40	16,776.41	11,443.48	-	-27,021.72	481,618.70
1918	D C Remick	Park Care	10,248.62	-	(28.75)	681.48	410.61	274.62	-	-656.47	11,557.82
1977	K I I Macleod	Pool	12,910.17	-	(49.79)	1,179.91	5,546.90	475.52	-	-5,972.63	20,012.93
	<b>Total Park</b>		23,158.79	-	(78.54)	1,861.39	5,957.51	750.14	-	-6,629.10	31,570.74
*1998	I C Richardson	Dom Science	39.57	-	(0.11)	2.58	0.80	1.04	-	-1.73	43.77
1980	Morris Band Fund	Scholarship	8,758.60	-	(29.62)	701.87	2,220.16	282.85	-	-2,473.40	11,904.25
1980	H T Revoir	Scholarship	16,956.66	-	(48.16)	1,141.42	896.73	459.97	-	-1,308.54	19,358.46
1982	F H Glazier	Scholarship	533.01	-	(1.80)	41.44	154.32	17.07	(50.00)	119.58	682.24
*1989	Littleton High School	Scholarship	27,114.00	(1,631.27)	(70.27)	1,638.55	333.41	660.84	(368.73)	555.25	27,606.26
*1987	B & C Melnick	Scholarship	4,690.55	-	(15.10)	332.98	1,298.95	141.49	(1,000.00)	425.34	5,433.77
1980	J C Macleod	Prizes	8,370.89	(4.43)	(23.04)	536.20	328.43	219.00	(395.57)	128.81	9,008.44
1984	New England Power	Award	1,713.91	-	(5.28)	125.11	242.97	50.42	-	-288.10	2,121.84
1990	D Anderson	Award	13,411.11	-	(43.28)	1,022.19	3,032.78	411.75	(500.00)	2,901.25	17,291.27
* 2002	Nancy Bigelow	Scholarship	32,522.11	(65.18)	(87.83)	2,077.99	434.82	837.19	(434.82)	749.36	35,196.46
*1990	M Lakeway	Scholarship	68.08	-	(0.19)	4.46	1.70	1.80	-	-3.31	75.66
*1991	Brooks	Scholarship	24,196.99	-	(66.07)	1,565.86	295.01	631.00	-	-859.94	26,556.72
*2006	Patricia Stillings	Scholarship	8,618.96	-	(23.83)	564.75	214.42	227.58	-	-418.17	9,578.05
*2007	Elizabeth McKinnon	Scholarship	11,903.24	(460.89)	(32.23)	747.87	523.12	301.79	(539.11)	253.58	12,611.57
*2004	Eileen Fahey	Scholarship	20,000.53	-	(54.53)	1,292.39	214.00	520.80	-	-680.27	21,918.66
*2009	Charles C Craigie Mem	Scholarship	40.02	-	(0.13)	2.98	6.65	11.20	-	-7.73	50.61
2010	Marguerite Badger Scholar	Scholarship	4,264,622.66	-	(12,447.11)	294,009.93	407,103.86	118,519.90	(81,500.00)	431,676.66	4,977,862.14
2011	Everree/Barbara Blakley	Scholarship	48,265.50	-	(132.57)	3,135.53	1,596.69	1,263.21	(900.00)	1,827.33	53,095.78
*2012	Bernard L Kohn Memorial	Scholarship	5,178.42	(901.52)	(13.38)	330.33	98.48	129.93	(98.48)	116.55	5,835.39
	Streeter Scholarship	Scholarship	5,079.64	(1,419.97)	(10.69)	242.67	80.03	97.24	(80.03)	86.55	3,978.20
	<b>Total School</b>		4,502,084.45	(4,483.26)	(13,105.20)	309,517.10	419,077.33	124,776.07	(85,866.74)	444,881.46	5,240,219.55

\*2017

**Trust  
Funds**  
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2018

Date of Creation				PRINCIPAL					INCOME				Grand Total Principal & Income of Period
				Balance Begin- ning Year	Expended During Period	Fees Dur- ing Period	Gain (Loss) on Securities	Balance Begin- ning Year	Income Dur- ing Period	Expended During Period	Balance End of Period		
1918		D C Remick	Dells Care	10,843.32		(40.84)	967.80	4,295.66	390.03	-	-4,644.86	16,415.14	
* 1994		Conservation Comm	Care	20,982.89	-	(68.77)	1,629.75	4,509.72	656.78	-	-5,097.73	27,641.60	
1999		Cons Com - M. C. How- land	Maintenance	19,354.89		(78.12)	1,851.28	9,604.53	746.09	-	-10,272.50	31,400.56	
		Total Conservation		51,181.10	-	(187.72)	4,448.83	18,409.91	1,792.90	-	-20,015.09	75,457.30	
Trust Funds Main Account				5,154,884.50	(4,483.26)	(15,000.00)	354,417.43	469,110.53	142,862.45	(88,041.58)	508,931.40	6,000,075.07	
2010		Retaining Wall Maint Fd		127.33	-	-	-	6,212.20	-	-	8.41	135.74	
2010		Police Special Detail Fd		102.47	-	-	-	3.60	1.75	-	5.35	107.82	
Trust Funds Totals				5,155,114.30	(4,483.26)	(15,000.00)	354,417.43	469,120.34	142,866.40	(88,041.58)	508,945.16	6,000,318.63	

as of December 2018

## Capital Reserve Funds

Date of Creation	Name of Trust Fund	Purpose Trust Fund	PRINCIPAL			INCOME				Grand Total Principal & Income of Period
			Balance Beginning Year	Expended During Period	Gain (Loss) on Securities	Balance Beginning Year	Income During Period	Expended During Period	Balance End of Period	
1964	Littleton School District	Equipment	132,684.51	(81,078.06)	-	-802.89	1,242.91	(1,061.94)	983.86	102,590.31
1993	Littleton School District	Fac Management	187,031.76	(48,532.59)	-	-1,102.31	2,510.66	(1,467.41)	2,145.56	170,644.73
1997	LSD	Ed Disabled Children	140,703.67	-	-	-12,253.19	2,511.62	-	-14,764.81	155,468.48
2008	HJ Gallen Career & Tech Ed Ctr Fund	-	380,820.98	-	-	-4,153.86	7,106.30	-	-11,260.16	451,082.50
2009	Warrant Article 10	Heat Fuel Fund	40,000.00	-	-	670.99	667.83	-	-1,338.82	41,338.82
<b>Total Schools</b>			<b>881,240.92</b>	<b>(129,610.65)</b>	-	<b>-18,983.24</b>	<b>14,039.32</b>	<b>(2,529.35)</b>	<b>30,493.21</b>	<b>921,124.84</b>
1986	Warrent Article 18	Landfill	67,871.66	-	-	-395.30	1,120.99	-	-1,516.29	69,387.95
1993	Warrent Article 16	Bridge Cap Res Fund	10.78	-	-	-	2,500.21	-	2,7113.49	-
1994	Warrant Article 25	Sewer Upgrade	1,402.87	-	-	-443.77	30.33	-	-474.10	1,876.97
1994	Warrant Article 10	Conserv Comm Fund	75,063.00	-	-	738.35	1,244.59	-	-1,982.94	77,045.94
2003	Warrant Article 15	Leave Time Liability	76,089.62	-	-	-14,212.56	1,482.82	-	-15,695.38	91,785.00
2009	Warrant Article 12	Street Light Maint	2,000.00	-	-	-143.23	35.20	-	-178.43	2,178.43
2009	Warrant Article 13	Town-wide Assess	30,247.37	-	-	-288.28	501.41	-	-789.69	31,037.06
2012	Warrant Article 14	Assistance Expend	13,781.00	-	-	-173.70	229.14	-	-402.84	14,183.84
2013	Warrant Article 15	Sidewalk Maint	10,000.00	-	-	-126.03	166.28	-	-292.31	10,292.31
2013	Warrant Article 33	Park & Rec Equip	11,480.42	-	-	-138.63	190.78	-	-329.41	11,809.83
2013	Warrant Article 33	Comm House Improv	(305.23)	-	-	305.23	11.57	-	-316.80	11.57
2014	Warrant Article 27	Library Fund	30,000.00	-	-	353.60	498.41	-	-852.01	30,852.01
2015	Warrant Article 16	Hwy Garage Salt Shed	-	-	-	29.71	0.50	-	-30.21	30.21
2015	Warrant Article 26	Remich Park Bldg Replcmnt	30,000.00	-	-	113.05	483.03	-	-596.08	30,596.08
2016	Warrant Article 11	Fire Dept Heat Sys & Oil	-	-	-	-	7,430.12	-	-7.55	7.55
<b>Total Town</b>			<b>347,641.49</b>	<b>-</b>	<b>-</b>	<b>-17,471.37</b>	<b>5,995.38</b>	<b>-</b>	<b>-23,466.75</b>	<b>371,108.24</b>
<b>Capital Reserve Totals</b>			<b>1,228,882.41</b>	<b>(129,610.65)</b>	<b>-</b>	<b>-36,454.61</b>	<b>20,034.70</b>	<b>(2,529.35)</b>	<b>53,959.96</b>	<b>1,292,233.08</b>
<b>Grand Total</b>			<b>6,383,996.71</b>	<b>(134,093.91)</b>	<b>354,417.43</b>	<b>505,574.95</b>	<b>162,901.10</b>	<b>(90,570.93)</b>	<b>562,905.12</b>	<b>7,292,551.71</b>



# Littleton Assessing Department

## Assessing Department

603-444-3996 ext. 1014

KRT Appraisal Contract Assessors

### Important Dates

March 1: Last day to file for abatements for the upcoming tax year.

April 15: Last day to file application for property tax exemption, credit, or deferral for the upcoming tax year.

April 15: Last day for religious, educational, and charitable organizations to file annual list of all exempt property with assessing officials. Refusal to file may be grounds for denial.

April 15: Last day to file application for "Current Use" for the upcoming tax year.

The Assessing Office is responsible for calculating the Assessed Value of each property in Littleton and ensuring that each is assessed equitably in relation to market value. Littleton utilizes computer assisted mass appraisal (CAMA) software provided by Vision Government Solutions of Northborough, MA. The last update of values was performed in 2015 by KRT Appraisal of Haverhill, MA. The assessed values of Littleton properties can be found in the Vision Government Solutions Online Database or at the Town of Littleton website under Town Maps.

KRT Appraisal is the Town's contracted Assessors and is usually in the Town Hall two to three days during the work week. Please feel free to call and speak with them with questions you may have regarding your assessment. Some of the duties of the Town's contracted Assessors are to follow up on building permits, quarterly property inspections and data checks on properties. If you have any questions regarding their credentials, please contact us here at the Town Hall and we will verify who they are and if they are in your neighborhood on that particular day.

Applications for all exemptions, tax deferrals (formerly the elderly & disabled tax lien), and tax credits must be made no later than April 15th, preceding the setting of the tax rate (RSA 72:33). The taxpayer must be qualified for the exemption, deferral, or credit as of April 1st of the tax year claimed. The financial qualifications will be judged as of the time the application is filed. The Assessing Officials are to provide a written decision.

Applications for abatements must be made by March 1st following the notice of the tax. The Assessing Officials are to grant or deny the abatement by July 1st. The taxpayer may appeal the denial of an abatement to the Board of Tax & Land Appeals or to Superior Court, but not both, by September 1st. These dates are adjusted if the tax bills are mailed after December 31st.

SUMMARY OF  
VALUATION

Annual Report -  
2018

CURRENT USE LAND	1,158,910
RESIDENTIAL LAND	71,238,800
COMMERCIAL/INDUSTRIAL LAND	60,478,300

TOTAL TAXABLE LAND	132,876,010
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RESIDENTIAL BUILDINGS	294,040,011
MANUFACTURED HOUSING	11,194,400
COMMERCIAL/INDUSTRIAL BUILDINGS	134,511,360

TOTAL TAXABLE BUILDINGS	439,745,771
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PUBLIC UTILITIES-SECTION A	246,571,600
PUBLIC UTILITIES-SECTION B	

VALUATION BEFORE EXEMPTIONS	819,193,381
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BLIND EXEMPTIONS	120,000
ADJUSTED ELDERLY EXEMPTIONS	4,462,500

TOTAL EXEMPTIONS OFF VALUE	4,582,500
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VALUATION ON WHICH MUNICIPAL, COUNTY & LOCAL EDUCATION TAX RATE IS COMPUTED	814,610,881
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LESS PUBLIC UTILITIES-SECTION A	246,571,600
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VALUATION ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED	568,039,281
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VETERANS EXEMPTIONS	136,500
DISABLED VETERANS	10,500

TOTAL TAX CREDITS	147,000
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NON-TAXABLE LAND AND BUILDINGS	103,664,410
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## Property Tax Rate History

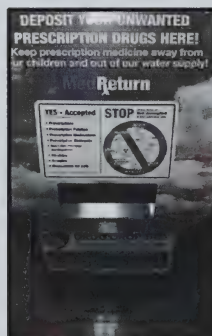
**1993-2018**

<i>Year</i>	<i>In-Town</i>	<i>County</i>	<i>Local School</i>	<i>State School</i>	<i>Total</i>	<i>Sidewalk District</i>	<i>Total</i>
1993	\$8.67	\$1.57	\$23.18		<b>\$33.42</b>	\$0.42	<b>\$33.84</b>
1994	\$8.55	\$1.55	\$23.81		<b>\$33.91</b>	\$0.37	<b>\$34.28</b>
1995	\$8.45	\$1.48	\$25.16		<b>\$35.09</b>	\$0.27	<b>\$35.36</b>
1996	\$5.17	\$1.18	\$17.16		<b>\$23.51</b>	\$0.18	<b>\$23.69</b>
1997	\$5.52	\$1.23	\$17.92		<b>\$24.67</b>	\$0.17	<b>\$24.84</b>
1998	\$6.27	\$1.23	\$17.14		<b>\$24.64</b>	\$0.14	<b>\$24.78</b>
1999	\$7.45	\$1.17	\$7.42	\$6.51	<b>\$22.55</b>	\$0.13	<b>\$22.68</b>
2000	\$5.96	\$1.42	\$11.63	\$6.37	<b>\$25.38</b>	\$0.13	<b>\$25.51</b>
2001	\$6.59	\$1.59	\$11.28	\$6.49	<b>\$25.95</b>	\$0.15	<b>\$26.10</b>
2002	\$6.67	\$1.65	\$12.24	\$6.44	<b>\$27.00</b>	\$0.20	<b>\$27.20</b>
2003	\$7.67	\$1.76	\$14.84	\$5.68	<b>\$29.95</b>	\$0.23	<b>\$30.18</b>
2004	\$8.74	\$1.88	\$19.96	\$4.46	<b>\$35.04</b>	\$0.36	<b>\$35.40</b>
2005	\$5.41	\$1.11	\$11.13	\$2.57	<b>\$20.22</b>	\$0.24	<b>\$20.46</b>
2006	\$5.60	\$0.86	\$10.27	\$2.46	<b>\$19.19</b>	\$0.10	<b>\$19.29</b>
2007	\$6.40	\$1.11	\$11.04	\$2.28	<b>\$20.83</b>	\$0.16	<b>\$20.99</b>
2008	\$6.78	\$1.14	\$11.26	\$2.62	<b>\$21.80</b>	\$0.14	<b>\$21.94</b>
2009	\$6.90	\$1.05	\$10.57	\$2.54	<b>\$21.06</b>	\$0.00	<b>\$21.06</b>
2010	\$8.04	\$1.10	\$11.23	\$2.46	<b>\$22.83</b>	\$0.00	<b>\$22.83</b>
2011	\$6.77	\$1.24	\$10.08	\$2.31	<b>\$20.40</b>	\$0.00	<b>\$20.40</b>
2012	\$7.00	\$1.32	\$10.35	\$2.40	<b>\$21.07</b>	\$0.00	<b>\$21.07</b>
2013	\$7.40	\$1.27	\$11.34	\$2.45	<b>\$22.46</b>	\$0.00	<b>\$22.46</b>
2014	\$7.44	\$1.29	\$11.15	\$2.32	<b>\$22.20</b>	\$0.00	<b>\$22.20</b>
2015	\$7.84	\$1.35	\$11.55	\$2.58	<b>\$23.32</b>	\$0.00	<b>\$23.32</b>
2016	\$8.57	\$1.52	\$13.32	\$2.50	<b>\$25.91</b>	\$0.00	<b>\$25.91</b>
2017	\$8.51	\$1.63	\$13.29	\$2.39	<b>\$25.82</b>	\$0.00	<b>\$25.82</b>
2018	\$7.90	\$1.49	\$11.62	\$2.09	<b>\$23.10</b>	\$0.00	<b>\$23.10</b>

## POLICE DEPARTMENT

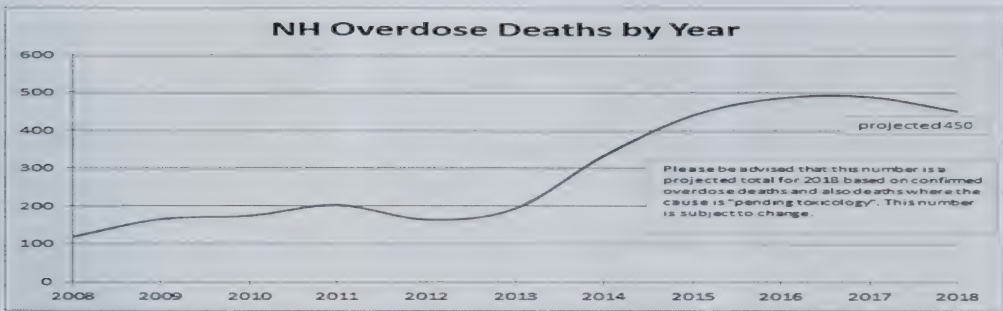
In 2018, one of the primary goals of the Littleton Police Department was to reduce the seven overdose deaths our community suffered in 2017 as a result of the statewide drug epidemic. The use of these highly addictive drugs has repercussions that extend far beyond the individual user. The medical and social consequences of their use—such as hepatitis, HIV/AIDS, fetal effects, crime, violence, and disruptions in family, workplace, and educational environments—have a devastating impact on society and cost billions of dollars each year. The Office of the Chief Medical Examiner projects that in 2018 there will be 450 drug related deaths in New Hampshire. I am happy to report that Littleton did not suffer any overdose deaths in 2018. This decline is attributed to the availability of Naloxone (Narcan), educational efforts in preventing illicit drug use, coordinated treatment/recovery programs and enhanced law enforcement efforts.

In an effort to reduce the illegal distribution and use of controlled substances in the Town of Littleton, the Littleton Police Department participated in Operation Northern Alliance. The goal of this operation is to investigate and arrest individuals in New Hampshire distributing heroin, fentanyl and opioid-based narcotics along with other illicit drugs. Northern Alliance is a collaborative effort within northern Grafton County involving local municipal police departments, Grafton County Sheriff's Office, DEA, Homeland Security Investigators, Attorney General's Drug Task Force, and the New Hampshire State Police (comprised of members from the Mobile Enforcement Team (MET), Narcotics Investigations Unit (NIU), and Troop F). Twenty four North Country and NEK residents have been arrested on a variety of charges as part of a larger police operation investigating the distribution of heroin, fentanyl, and other narcotics, which has netted hundreds of grams of drugs as well as several guns. In addition to Northern Alliance, in late 2018, the Littleton Police Department has partnered with the Berlin Police Department in participating in the NH Law Enforcement Opioid Abuse Reduction Initiative Grant (Granite Shield). We are looking forward to working with the Berlin Police Department to address the illicit use of opioid class drugs by interdiction work and forming a larger coalition to serve the "North of the Notches" region. Officers of the Littleton Police Department uncovered several methamphetamine production sites. The manufacture of methamphetamine is extremely dangerous due to the chemicals used to produce the drug. The Littleton Police Department remains committed to reduce illegal distribution and use of controlled substances in order to maintain the status of being a safe community with a reputation as a great place to live, visit, work and do business.



Please don't forget that in an effort to remove unwanted unused prescription medication we partnered with Littleton Regional Healthcare to establish a permanent drug take back location in the lobby of the Littleton Police Department. Unused prescription medications in homes create a public health, environmental and safety concern, because they can be accidentally ingested, stolen, misused, and abused. In 2018 the department collected over 300 lbs. of unused prescription medication. We remain committed to this effort in order to maintain the quality of life our citizens enjoy.

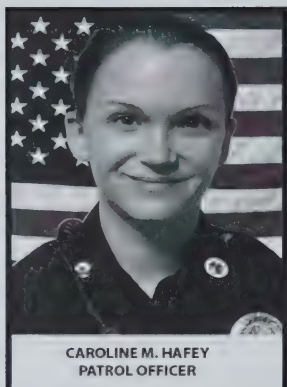




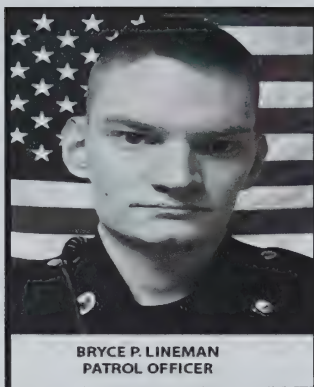
The department continued to utilize outside revenue sources such as grants to provide enhanced patrols in order to provide for safer streets and neighborhoods. The Littleton Police Department was the recipient of several New Hampshire Highway Safety Agency grants. The grants provided enhanced patrol coverage which included DWI saturation patrols, pedestrian safety foot patrols, seatbelt enforcement patrols, and specialized patrols to address distracted drivers and speed during morning and afternoon "rush hour" traffic. In total, the Littleton Police Department secured \$14,111.00 in New Hampshire Highway Safety grant funding to make our streets and sidewalks safe. In addition, the department received USDA grant funding to assist in the purchase of a new UTV to aid in search, rescue and enforcement efforts. We also replaced three of our aging cruiser radios and updated seven obsolete TASERS.



Due to vacancies and a military deployment, the department experienced several personnel changes in 2018. Officer Bryce Lineman was hired to fill a vacancy created in 2017 when Officer Sean O'Brien resigned from the department. Officer Caroline Hafey was selected to fill a new vacancy which was created when the Town of Littleton graciously voted to increase our patrol staffing. Officer Kyle Audit was hired to temporarily fill a vacancy created when Officer Frank Silye was deployed for an extended active duty tour for the US Marines. We welcome these new officers and are looking forward to their service to the Town of Littleton. Three part-time officers (Gary Hebert, Joe Priest and Blaine Hall) resigned from the department in 2018 to pursue other endeavors. We thank them for their service and wish them luck. In early 2018, Detective Scott Powers was announced as the recipient of the 2017 Officer of the Year Award for his performance of duty and dedication to the Town of Littleton. During the ceremony, several awards and citations were also presented to officers, civilian employees, and volunteers (VIPS) who distinguished themselves throughout the year. Detective Powers is skilled as a Field Training Officer, Drug Recognition Expert and a member of the DEA Clandestine Laboratory Enforcement Team.



**CAROLINE M. HAFEY**  
PATROL OFFICER



**BRYCE P. LINEMAN**  
PATROL OFFICER



**KYLE A. AUDIT**  
PATROL OFFICER

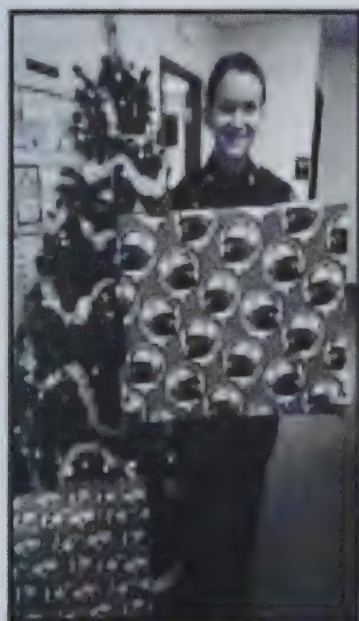
The Littleton Police Department continues to participate in the Alcohol Tobacco and Other Drugs task force (ATOD). ATOD is a collaborative effort of community leaders which is hosted by the North Country Health Consortium. It's primary mission is to reduce consequences of alcoholism and drug addiction by preventing youth substance misuse. The department is a proud member of the Grafton County Drug Court team and continues to be committed to alternative sentencing such as ASSERT (our local mental health court). Grafton County Alternative Sentencing Programs seek to provide an effective and meaningful alternative to the traditional criminal justice system for first time juvenile offenders and for individuals with a mental illness, or drug and alcohol addiction. Their goal is to promote prompt intervention, education, treatment and recovery in order to improve the quality of the individual's life, reduce recidivism, save money and improve community safety. The department remains committed to educating and mentoring our youth against the dangers of drugs, tobacco and alcohol with programs such as the Too Good For Drugs program. In 2018 the Littleton Police Department D.A.R.E. officer, Sgt. James Gardiner, introduced the Too Good For Drugs program in the Mildred C. Lakeway Elementary School. Skill development is at the core of Too Good for Drugs, a universal K-12 prevention education program designed to mitigate the risk factors and enhance protective factors related to alcohol, tobacco, and other drug (ATOD) use. The lessons introduce and develop social and emotional skills for making healthy choices, building positive friendships, developing self-efficacy, communicating effectively, and resisting peer pressure and influence

In support of a strong community policing philosophy the Littleton Police Department hosted the 12<sup>th</sup> Annual Halloween Festival for area youth. In 2018, the department introduced the Great Pumpkin Challenge. This pre-Halloween event was designed to encourage families to get outside and discover our community together. Judging by the amount of participation, citizen involvement and positive feedback, this proved to be a successful event. Thank you to the many merchants and community members who donated prizes for these events. Members of the police department participated, volunteered and donated their time and money to support programs sponsored by the Littleton Police Department Benevolent Association. The Littleton Police Benevolent Association sponsors programs such as "Operation Santa" which provides assistance anonymously to families in need within our community at Christmas time. This year, they were able to adopt two families and provide them with items such as winter coats, snow suits, winter boots, hats, gloves, scarves, warm clothes, books and toys. We will continue to provide these programs and would like to thank the supporters for their generous donations that help make these events and programs possible.

## 12th Annual Halloween Festival



## Great Pumpkin Challenge



Littleton Police Benevolent Association member, Ofc. Caroline Hafey, poses for a quick photo after wrapping gifts.



The Littleton Police Department remains very dedicated in providing a school safe environment. We work very closely with the administration and staff from SAU #84 in order to provide for the safety of our youth. In 2018 we participated in safety meetings, conducted emergency drills and provided training to the faculty and staff to help the district become a leader in school safety in the State of New Hampshire. The department assisted in the implementation and training of the RAVE Mobile Panic Button alert system for the district which provides an additional tool for staff to alert others and notify emergency responders in the event of a "violent intruder" type incident. Additionally, the department assisted with the A.L.I.C.E. (Alert Lockdown Inform Counter Evacuate) training for the district which aids students and staff with additional lifesaving options during an actual active shooter situation where lives are at risk. Instructors from the department provided assistance to the district ALICE instructors with training for SAU staff members and students in an effort to better equip them with more options for responding to an active shooter incident. The Littleton Police Department continues to be a proud member of the Safe Routes to School (SRTS) Committee. Due to the hard work of the SRTS committee and with the assistance of many volunteers such as VIPS, we were able to provide support for the annual Bike Rodeo in May.

In 2018, the Littleton Police Department engaged in a partnership with Littleton Regional Healthcare to assist with the creation of their Campus Security Department. Officers of the Littleton Police Department assisted with the selection and provided training for the new security officers. Additionally, Littleton officers trained with LRH security officers to enhance campus security and create team approach in order to provide a safe environment for the staff, patients and staff at LRH.

The Littleton Volunteers in Police Service program continues to be an integral part of the Littleton Police Department. The Volunteers in Police Service (VIPS) program was created by the United States Department of Justice and established in Littleton in 2008. The VIPS program provides support and resources for agencies interested in developing or enhancing a volunteer program and for citizens who wish to volunteer their time and skills with a community law enforcement agency. The program's ultimate goal is to enhance the capacity of state and local law enforcement to utilize volunteers. The volunteers have been able to provide assistance to the officers and the community in the following areas: community outreach such as the Halloween Festival and Safe Routes to School Bike Rodeo, cruiser maintenance, prosecutorial assistance, house checks, landscaping, speed trailer deployment, front desk assistance to the administrative staff and assist with traffic control during the numerous parades that our community holds. Annually the Littleton Police Department Volunteers in Police Service (VIPS) donate equipment for the men and women of the department. The VIPS raise money through private donations and an annual fundraiser. In 2018, enthusiastic volunteers have logged approximately 950 hours of service to the community and department. Utilizing the formula provided by the Federal Government, those hours of service calculated into \$23,465.00 in savings to the tax payer. We would like to extend a special thanks to the current members of the VIPS program.

We continued to honor National Police Week by recognizing all law enforcement personnel who have made the ultimate sacrifice. On May 15<sup>th</sup>, Peace Officers Memorial Day, members of the Littleton Police Department and VIPS coordinated a memorial service at Glenwood Cemetery in remembrance of all law enforcement officers killed in the line of duty. At the conclusion of the ceremony, law enforcement markers and flags were placed on the gravesites of former full-time police officers for the Town of Littleton in recognition of their service and commitment to this community and law enforcement.

We encourage you to visit our website at [www.littletonpd.org](http://www.littletonpd.org) to familiarize yourself with the services provided by our department, obtain information on upcoming events, the park card program, our VIPS program, or to sign up for Code Red. If you would like to receive updates on police department activities, events, as well as criminal related incidents, please "like" us on Facebook, follow us on Twitter or sign up for alerts via text messages and e-mail on our website home page. Don't forget, parking ticket fines may be paid online at our website.



## Littleton Police Department Statistics

	2014	2015	2016	2017	2018
<b>Total Calls For Service**</b>	15361	16270	15108	16570	13679
Administration	3222	2864	3509	3286	2497
Patrol	8265	9107	9042	9826	8959
<b>Arrests</b>	361	370	449	430	393
Adult	254	250	318	282	26
Juvenile	43	26	34	24	37
Protective Custody	31	36	47	49	31
Domestic Violence Related	33	32	26	49	36
DWI's	17	26	24	26	29
<b>Events Requiring Investigation</b>	4451	5703	5433	5930	4563
<b>Incidents Requiring Investigation</b>	467	464	429	452	465
<b>Animal Related Calls</b>	279	354	254	256	193
<b>Motor Vehicle Related</b>					
Motor Vehicle Accidents Invest.	250	289	254	256	263
Motor Vehicle Citations	170	183	106	134	88
Motor Vehicle Warnings	947	940	1078	1478	922
Motor Vehicle Lockouts	261	282	230	242	256
Parking Tickets	2775	2260	2208	1940	1384
<b>Parking Meter Revenue</b>	\$42,125.64	\$41,136.81	\$41,195.75	\$41,837.22	\$41,530.61
<b>Parking Violation Revenue</b>	\$23,399.53	\$18,095.05	\$19,794.88	\$17,654.49	\$12,584.36

## TOP 5 AREA DEPARTMENTS SUBMITTING FELONY CASES TO THE GRAFTON COUNTY ATTORNEY'S OFFICE (GCAO)

<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
LEBANON - 137	LEBANON - 277	LEBANON - 237	LEBANON - 209
LITTLETON - 59	GCAO - 76	LITTLETON - 82	GCAO - 103
PLYMOUTH - 58	LITTLETON - 73	PLYMOUTH - 74	PLYMOUTH - 94
GCAO - 53	PLYMOUTH - 59	NHSP - F - 52	NHSP - F - 65
CAMPTON - 43	HAVERHILL - 50	CAMPTON - 57	LITTLETON - 63

IF YOU SEE SOMETHING, SAY SOMETHING™

Littleton is a diverse community with vision and determination that contributes to its growth and success. Littleton is the economic and recreational hub of the North Country. Littleton officers work very hard to serve the citizens of this community each and every day. We currently have twelve sworn full time officers, one part-time (full time certified), one full-time prosecutor, two full-time administrative assistants, one parking enforcement officer, and four unsworn auxiliary personnel. In addition to basic patrol functions, the police department offers an Honor Guard and Bike Patrol.

The Littleton Police Department will continue to be sensitive to the many issues and challenges that this community has faced in recent times and will strive forward in a very transparent and energetic way by stepping outside the box and continue to build new relationships with the community. We remain committed to our mission, "To provide responsive, competent, and professional law enforcement service in partnership with our community." The men and women of the Littleton Police Department take great pride in serving the Town of Littleton. They are truly dedicated professionals who believe strongly in their ethics and integrity. On behalf of the men and women of the Littleton Police Department, I wish to extend our sincere thanks for your help and support during this past year and wish you all a very safe new year.

Respectfully Submitted,

Paul J. Smith

Chief of Police

*"Community Service and Protection"*



## 2018 Annual Report

This year started slow with a few projects that needed to be completed for the Police Department. Florian Seaman and Nick Fiore removed hard drives from previously used computers so they could be disposed of properly. Mary Edick and Monique Decoste spent countless hours helping in the front office with filing and anything they could do to assist. The annual Police Department Banquet was in January at The Topic of the Town. Several awards and recognition certificates were given out.

Our 2<sup>nd</sup> annual Bake Sale was held at the Littleton COOP and was a huge success this year as well. We would like to thank all of the patrons who donated for our cause, as well as the Littleton COOP for accommodating the space to hold this event. Dennis Sharpe and all the volunteers who made this possible. Richard Massimilla continues to create yet another video; this time he concentrates on what the Littleton Police Department and their Officers do. He should have another great presentation early in the 2019 season. This will be available to the public for viewing on Channel 2 or go to the Littleton Police Department website. Sharon Craigie continues to research, capture and document a history of the Littleton Police Department from its inception through its current status.

Once again, in 2018, many volunteers were involved in numerous events with the police department and the Town of Littleton. Some of these events include an annual bike rodeo which we registered about 65 bikes. Due to the inclement weather, the rodeo was held inside the Lakeway Elementary School.

VIPS also provided traffic control for the Memorial Day Parade, the 4th of July celebration, the Holiday Parade, the Antique Parade, and, new this year after a 10 year hiatus, the Littleton Fire Department presented their annual Fire Truck and Emergency Vehicle Parade. Many local communities showed up for this with their equipment to show their support. Lastly, the VIPS assisted with the annual pumpkin carving contest, the Lighting of the Jack -O-Lanterns and the Harvest Festival. Even with the freezing temperatures, we had a good community support with volunteers braving the temperatures.

The Volunteer in Police Service (VIPS) members had specialized training in CPR, First aid, Narcan awareness and use. Sergeant Rick Ball attended one of the VIPS meetings to educate our members in an active shooter awareness.

The Volunteer in Police Service provide many hours of cleaning the facility, general maintenance, upkeep of the flower beds, painting, speed trailer deployment, front office help and many other services to the Police Department and Town of Littleton.

The VIPS membership has lost two of our recent members to other commitments. Nick Fiore and Cindy Parker, thanks for your hard work, you will be missed.

Over the course of 2018, the VIPS logged 950 hours of volunteer time at the Littleton Police Department. The national guidelines for hourly pay for New Hampshire volunteers values our volunteer time at \$24.70 per hour. By utilizing this calculation, the VIPS provided the Town of Littleton \$23,465.00 in wages and savings.

The Littleton Police Department Volunteers in Police Service proudly serve the police department and our community. We thank you for your continued support and look forward to a prosperous 2019. If you have any interest in becoming a proud volunteer or want to learn more about VIPS, you can find us on the Littleton Police Department website, [www.littletonpd.org](http://www.littletonpd.org). Under the "Divisions" tab. We are gladly welcoming new members

Respectfully Submitted,

Harry Smith

Littleton Police Department VIPS Coordinator





# LITTLETON FIRE RESCUE

It is my pleasure to present to the residents of our community our 2018 Littleton Fire Rescue Annual Report. This report reflects the Department's activities and accomplishments for the year. Included in the Annual Report is data from several areas which serve as examples of the Department's various and diverse activities. I am confident that a review of this report will confirm the Department's dedication to the Town and residents we serve.

Our personnel were very busy in the community last year and will continue to work hard to reflect the Department's dedication to outstanding customer and community service. On behalf of each firefighter, I wish to thank the residents for the opportunity to serve them and extend my appreciation to the Littleton Board of Selectmen, the Littleton Budget Committee, Littleton Energy Committee, the Chamber of Commerce, Littleton School Board and Administrators, Littleton teachers, Littleton Regional Hospital, Golden Cross Ambulance and our mutual aid partners.

In closing we look forward to continue working together to make Littleton a safe and productive environment for all who live, work, do business and vacation in our community.

Respectfully

*Chief Joe Mercieri*

## **2018 Annual Report**

The most valuable resources of the Fire Department are the dedicated men and Women who are responsible for emergency responses and daily functions required for Operating and maintaining the department in a professional manner.

### **OUR VISION**

To be recognized by our community and employees as:

A model of excellence in providing services thru Education, Prevention, and Mitigation;

A Department that is synonymous with the term leadership;

A Department that fosters an environment of involvement, trust and cohesion;

A Department responsive to the community's needs and concerns.

### **OUR MISSION STATEMENT**

It is the mission of the Littleton Fire Rescue to strive to be on the cutting edge of excellence by exceeding expectations in providing fire suppression, rescue and hazardous materials control. We, the individuals who make up Littleton Fire Rescue form a united team of professionals who are committed to the following values:

- The elimination of loss of life, injuries, and destruction of property from fire through proactive fire safety education and code enforcement...
- The protection of all individuals; residents, guests or visitors alike, through the application of state of the art firefighting and rescue techniques...
- The department will provide fire prevention and education to all segments of the population through a comprehensive program delivered in a professional manner.
- The defense of our natural resources from uncontrolled releases of hazardous materials into the environment.
- To be responsive to the needs of the citizens and community...
- To promote teamwork and fellowship by creating an atmosphere of openness and caring.
- To stimulate a sense of vision by encouraging innovation and change.

To foster a positive attitude about ourselves, our community and our department!

### **Staffing**

The Fire Department employs one Full-time Captain, two-fulltime Lieutenants, four fulltime Firefighters; a full-time Fire Chief and 17 Call Company personnel.

### **Apparatus**

Current apparatus in the Department includes:

Engine 3 1995 KME Class-A Pumper Age:	24 years old
Engine 6 1997 KME Class-A Pumper Age:	22 years old (Refurbished in 2014)
Ladder 1 2003 American LaFrance 110 foot aerial Age:	16 years old
Tanker 1 2014 Freightler Vacuum Tanker:	5 years old

**Calls for Service**

In 2018 Littleton Fire Rescue responded to 1,060 emergency calls for service and issued 690 Burn permits. This is a 14% increase in call volume from last year and a 27% increase from 2016.

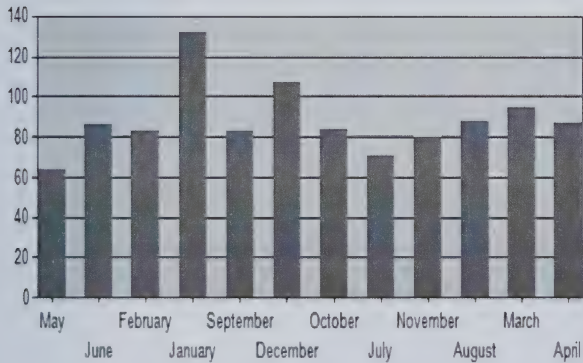
Type of Call	Total	Permits Issued
Fires	34	Brush burning 400
Explosion	3	Seasonal fires 290
Rescue & EMS	719	
Hazardous Conditions	54	
Service Calls	76	
Good Intent	60	
False Alarms	113	
Severe Weather / Natural disaster	1	

**Average Emergency Response Times by Incident Location**

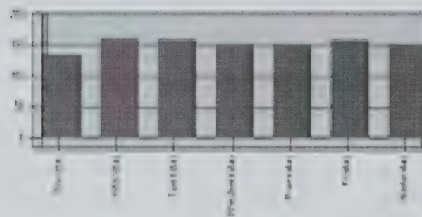
The average response time is from the time the Fire Department receives the emergency call to the time they arrive on-scene.

Zone #	Zone Title	Average Response time in Minutes (Dispatch to Arrival)
1	Village or Downtown Business District	7.59
2	Area of North Littleton Road	9.67
3	Area of Mount Eustis Road	8.78
4	Area of Old Waterford Road; Mann’s Hill Road; Broomstick Hill Road	8.49
5	Area of Orchard Hill Road	8.32
6	Area of Slate Ledge Road ; Partridge Lake Road	9.58
7	Area of Monroe Road; North Skinny Ridge Road	14.0

**Emergency Call Volume for Each Month of the Year**

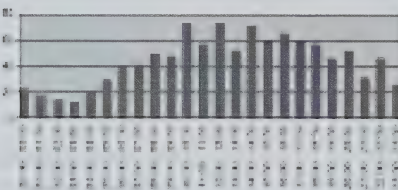


### Emergency Call Volume for Each Day of the Week



DAY OF THE WEEK	# INCIDENTS
Sunday	134
Monday	156
Tuesday	158
Wednesday	151
Thursday	150
Friday	157
Saturday	151
<b>TOTAL</b>	<b>1080</b>

### Incidents by Hour of the Day for 2018



HOUR	# of CALLS		
00:00 - 00:59	22	14:00 - 14:59	71
01:00 - 01:59	18	15:00 - 15:59	59
02:00 - 02:59	14	16:00 - 16:59	65
03:00 - 03:59	12	17:00 - 17:59	59
04:00 - 04:59	21	18:00 - 18:59	57
05:00 - 05:59	29	19:00 - 19:59	46
06:00 - 06:59	39	20:00 - 20:59	52
07:00 - 07:59	41	21:00 - 21:59	31
08:00 - 08:59	49	22:00 - 22:59	46
09:00 - 09:59	48	23:00 - 23:59	28
10:00 - 10:59	73	20:00 - 20:59	52
11:00 - 11:59	57	21:00 - 21:59	31
12:00 - 12:59	73	22:00 - 22:59	46
13:00 - 13:59	52	23:00 - 23:59	28

### Incident Count for each Response Zone In 2018

ZONE	NUMBER OF CALLS
1 - Village	875
2 - Area of North Littleton	55
3 - Area of Mount Evans	25
4 - Area of Old Waterford Rd, Martin's Hill & Bloomington Hill Rd	28
5 - Area of Orchard Hill Rd	2
6 - Area of State Ledge & Partridge Lake Rd	30
7 - Area of Monroe Rd & N. Skippy Ridge Rd	12
8 - Out of Town-Mutual Aid	14
103 - Interstate 93 (I-93)	21
<b>TOTAL:</b>	<b>1080</b>

### Mutual Aid Activity

AID TYPE	TOTAL
Mutual aid received	9
Automatic aid received	17
Mutual aid given	7
Automatic aid given	6



## **Littleton High School Firefighter 1 and EMT Certification Program**

Littleton Fire Rescue has partnered with the Littleton High School Vocational Education Department and the New Hampshire Fire Academy to offer a Firefighter 1 certification program for high school students. This is a unique opportunity for our young men and women to pursue a career in firefighting and obtain State and National certification as a Level 1 firefighter opportunity to area high school students. The internship program is now in its fifth year. The program offers young men and women the opportunity to experience what it is like to work for a fire department. Students learn skills and concepts that they will need to prepare them for the State of New Hampshire Firefighter Level 1 certification test. The internship program combines firefighting, fire prevention and emergency medical services into a comprehensive “head start” program. Please contact Captain Chad Miller at 444-2137 or your high school guidance counselor for more information on this program.

## **Public Fire Education**

Littleton Fire Rescue offers the following classes to the general public, businesses and schools.

- CPR / AED
- Crowd Control Management
- Fire Extinguisher training
- Public Fire Education classes

Please contact the firehouse at 444-2137 to schedule a public fire education class or emergency evacuation drill.

## **New Website and Facebook Account**

Please visit us at [www.Littletonfirerescue.org](http://www.Littletonfirerescue.org) or our Facebook page at [www.facebook.com/LittletonNHFireRescue/](https://www.facebook.com/LittletonNHFireRescue/).

## **Special Events**

In 2018 Littleton Fire Rescue participated in the following events:

Home Depot Safety Day; Lowe's Safety Day; Littleton High School Career Fair; Fire Prevention Month activities; Regional Fire Training School programs and the Littleton High School Firefighter 1 certification program.

## Littleton Department of Public Works

### FULL TIME STAFF

Doug Damko	Bill Sargent	Ralph Lucas
Robert Borowiec	Steve Cloutier	Ren Bouchard
Jeff Osgood	Ren Bouchard	George Skidmore

### 2018 – 2019 TEMPORARY STAFF

Frank Prue      Dave Louis

I would like to start by thanking my staff for the support and confidence you have bestowed on me for the past eight months. It is the team work and dedication and care for the town and your job that has made this department as successful as it has been. Many changes came within the department this year and you put your heads to the grindstone and continued with doing your job and did not miss a beat.

I would also like to thank Joe DePalma for his dedicated service to the Public Works Department and the community. You continue to set the bar of public involvement and pride of your community.

The winter ended with a series of North Easterns that challenged our budget in various ways. Winter road maintenance materials, salt and sand were still being heavily used during a month when we are typically “winding down”. Again making it very hard to predict usage ratios. With needing to continue to order salt and truck sand in it left us with a bare minimum to start winter this fall. Our sand was ready and put up and we filled the salt shed but a heavy November of snow put my predictions and wishes of a slow start right to shame. Also I must mention the more frequent “ice” events that we seem to be getting will make me have to look at increasing the budget in these areas. We are a hustling and bustling area with much commerce that needs to keep

moving. Some of our fleet is really starting to show its age and should be rotated out in the immediate future. I would like to say that the new sidewalk machine has been all and more of what was expected. It has made maintaining the sidewalks during these significant snow events much more tolerable and efficient. We have other towns and cities inquiring about it.

With a typical spring and not a lot of problem areas during “mud season” we were able to start spring cleaning of the roads and plow damage a little earlier than usual and look towards a busy summer.

Projects that occurred this summer and ones that are currently in progress are, Foster Hill reconstruction, River District/Saranac street, Green street reconstruction, Sub Area 2 sewer and storm drain upgrades and an asset management program that is mapping and inventorying all of our sewer manholes. Over four hundred. All of these projects have an effect on the public works department in one way or the other. Some we have minimal contact with and some we are heavily involved with. Along with the yearly maintenance of streets, sidewalks, green areas, and storm events we are busy twenty four hours a day. We set a schedule of intended work and adjust sometimes on a daily basis. The amount of work that gets accomplished during a course of a year could again not be completed without a team of very dedicated employees.

I would like to thank everyone for your support of this department. We are not always at the right place at the right time and we may not always be making your life convenient but trust me, we are always there doing what we do with good intent. Many factors are involved in making a department successful and I credit it to the employees and the support of the community. The town of Littleton has the most gracious business owners and community members in the North

Country. This is why we are where we are at and why we have been successful in the past. Patients, open and creative talk, and willingness to think outside the box will continue to allow our town and our local government to succeed.

In closing I would like to welcome Doug Damko, the new Public Works Director. I look forwards to working alongside of him and serving the public needs of the upcoming years. Our office doors are always open and we look forward to having you come down and introduce yourself. We are ready to hear your concerns or just to do some talking.

Respectfully Submitted

William Sargent

Interim Highway Manager



## 2018 Transfer Station Report

The Recycling Center saw a successful yet difficult year in 2018. With a collapse in recycling markets and a lot of changes in personnel, we were constantly behind but we made it through with minimal breakdowns and getting too far behind.

### New Equipment:

Thank you for all the support we get every single year. With every purchase, we take our time and look for the best option available. In 2017, you allowed us to purchase a new baler, and in 2018 you let us replace our trash compactor, handicap ramp, and various other items.

The new baler was purchased in fall of 2017 but with the company getting a huge amount of orders, it was not installed until beginning of 2018. This baler processes our paper, plastic, aluminum cans, and steel cans. It replaced a worn out one that was purchased in 2001. The baler is quicker and makes heavier bales, saving us labor, fuel, and other costs. We had a lot to learn about it but I believe it will serve this town for many years to come. We process 350 to 500 tons per year through it.

The new trash compactor replaced the original one from the early 1990's. It was definitely needed as we were starting to see many minor breakdowns with the old one and it probably would not make it through the end of 2018. It pushes roughly 10 to 12 tons per week of trash.

Other small improvements/replacements include a new handicap ramp, self dumping hoppers for our metal, pressure washer, ladder, skid-steer tires loader tires, burn pit water pump, and maintenance on our skid-steer, loader, and dump truck.

### THE STATE OF RECYCLING:

In case you have not heard, the recycling market is in a bad place. China stopped taking the worlds recyclables. This has led to the few still open US mills to become overfilled with material and having them be able to "cherry pick" what material they want to take. This has lead to prices dropping A LOT.

Fibers—Cardboard seems to be a nice steady income still but it is also lost half of its value from a year ago. White paper is still a nice price but we don't get much of it. Mixed paper (paper, newspaper, cereal boxes, etc) has seen the biggest hit. We are now getting no revenue for it or have to pay to recycle it. Also, they only allow a tiny amount of shredded paper so he have had to throw a lot of shredded paper away.

Plastics—The main plastics (#1, #2) are also seeing a decline in price. The #2 plastics seem to be good though, thanks to the numerous items they can be recycled into. The #1 plastics (water/soda bottles) took a huge hit since there is a surplus and with lower oil prices, it is cheaper to buy virgin resin than recycled resin.

Metal—Metal is fluctuating in price all year but now in on a down swing. Copper, Aluminum, and such took a large drop while scrap steel is constantly going up and down depending on demand.

**BUT GOOD NEWS!!!** WE ARE STILL SURVIVING AND DOING A LOT BETTER THAN MOST COMMUNITIES. This is thanks to the great recyclers that come in and a very hardworking staff. There are places to improve but overall we will survive until better days thanks to all of you!

Insert for the Town of Littleton



In 2018, the Town of Littleton was awarded a grant from NH the Beautiful (NHtB) in the amount of \$5,000.00. This grant was used toward the purchase of a Horizontal Baler with Conveyor. The town is replacing their 16-year-old baler that has very costly maintenance. The new baler is also more efficient and can possibly allow the town to take in more material.

NH the Beautiful, Inc. ([www.nhthebeautiful.org](http://www.nhthebeautiful.org)) is a private non-profit charitable trust founded in 1983. All NHtB funding comes from voluntary donations made by the soft drink, grocery, and malt beverage industries in NH.

NHtB has been helping New Hampshire communities improve their recycling programs for over 30 years by providing equipment grants and recycling signs as well as offering discounted pricing on recycling bins and containers.

NHtB New Hampshire the Beautiful, Inc. also supports the NRRRA School Education Program (the CLUB). The Northeast Resource Recovery Association (NRRRA) ([www.nrra.net](http://www.nrra.net)) is administrator for the New Hampshire the Beautiful programs.

NH the Beautiful is pleased to support the Town of Littleton its efforts to improve its recycling program.

## PLANNING BOARD & ZONING BOARD OF ADJUSTMENT

### Planning Board

The Planning Board normally meets twice a month, on the first and third Tuesday, at 6:00 PM, at the Community House Heald Room. The Planning Board approves Subdivisions, Lot Line Adjustments, and Merges. Subdivision approval is required before a landowner can divide a lot into smaller lots or building sites, and is often needed for new large development projects. The Board holds a Public Hearing to assure that any concerns of the public are considered. In addition, the Board determines if the proposed changes are reasonably safe and appropriate for Littleton as a whole.

During the fall of 2018 the Littleton Planning Board began the process of updating the Master Plan, with the help of Resilience Planning & Design from Plymouth NH. They have been extremely cognitive of the concerns and challenges Littleton faces.

The Littleton Planning Board will continue to be proactive when developers come before the Board. We also are looking for ways to improve communication with the community at-large so that we are aware of concerns from the public.

As 2019 begins, it is with regret that I resign my position as Littleton Planning Board Chair and Member. I wish to thank the Select Boards over these many years that have supported the Planning Board and specifically my position as Vice Chair and Chair. Your support is much appreciated. I pass the torch to the current Board and know that they will continue what we began.

I also wish to let Littleton know how much Joanna Ray's running of the Planning & Zoning Office has meant to the Boards. We would not be able to function without her expertise and guidance. Thank you, Joanna!

*Linda MacNeil*

Planning Board Chair

*Tony J. Ilacqua*

Planning Board Vice-Chair

### OVERVIEW OF ZBA CASES

Special Exception approvals – 6

Variance approvals – 2

Special Exception denials – 1

### OVERVIEW OF PB CASES

Subdivision approvals – 2

LLA approvals - 3

Merges - 4

Lots created - 4

### SUMMARY OF BUILDING PERMITS

7 new homes

27 residential alterations

3 demolitions/ relocations

9 commercial alterations

4 new commercial

4 fences

## Zoning Board of Adjustment

The Zoning Board of Adjustment meets the second and fourth Tuesday of each month, as necessary, beginning at 6:00 PM, at the Community House Heald Room. The Board considers Variances and Special Exception applications as well as Equitable Waivers of Dimensional Requirements and Appeals to Administrative Decisions. Some of the items that Board members consider during a hearing is how the requests might affect surrounding properties, property values, whether or not a nuisance or unreasonable hazard would result, the specific restrictions in the Zoning Ordinance, and if the request is consistent with the spirit of the ordinance.

The Planning & Zoning Office provides assistance to landowners and/or their agents regarding the process of submitting the necessary forms for building and other land use applications. For all questions regarding permits and hearing applications, please do not hesitate to visit Joanna in the Planning & Zoning Office or call her at (603) 444-3996 Ext. 2.

*Jessica Daine*

Zoning Board Chair

*Jerry LeSage*

Zoning Board Vice-Chair



### PUBLIC NOTICE

#### RSA 674:39-aa Restoration of Involuntarily Merged Lots

Residents with lots that were involuntarily merged prior to September 10, 2010 may request the Town to restore the lots to premerger status. Request must be submitted prior to December 31, 2021.



## 2018 TOWN CLERK'S ANNUAL REPORT

We had several changes in staffing in 2018. My Deputy, Belinda Larrivee has retired, but at the same time has stayed on as my Deputy part-time. I did have a person, new to municipal work start training to become the new Deputy full time. It was not the right fit for her and she chose to go into another line of work. She did a great job and I was sorry to see her leave.

I searched for a person to fit into the office that had previous Town Clerk office skills. I was very fortunate to be given information about a previous Town Clerk that was working part-time in other towns. I called her and she came in and she had all the qualifications needed to work in my office. I did not have to spend any funds to have her go to training. She met all the State of NH requirements. What a savings for the Town! Her name is Jen and as she does not live in Littleton, she cannot be the Deputy, she is an assistant Town Clerk and is fulltime. Belinda has graciously offered to stay on as Deputy.

We were incredibly busy getting ready for elections, from the Town deliberative session in February to the Town and School election in March, the State Primary in September and the General election in November and all the absentee applications and ballots we handled. I want to give proper thanks to the Highway Department for letting us use the garage for elections. They have everything ready to go when we show up the morning of the election to put out the information for the voters.

The elections could not run without our ballot clerks. We, the voters of Littleton are so lucky to have the many people that come and work at the polls for each election. When they ask for your name, and verify your address and ask to see your ID, they are instructed through the State of New Hampshire laws to do so. Please remember, these people are taking a day out of their lives to help you to receive a ballot to vote.

My office took in \$1,613,452.74 in 2017. In 2018 my office took in \$1,671,557.81. Of that amount, \$1,260,214.42 was for automobiles and boats. This year the total amount of monies taken in was above 2017 by a bit over \$58,000. Most of that was in automobile registrations.

My staff and I wish you a Happy and Healthy New Year.

Respectfully,  
Judith F. White  
Littleton Town Clerk

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT BIRTH REPORT

01/01/2019-12/31/2018

-LITTLETON-

Child's Name	Birth Date	Birth Place	Father's Name	Mother's Name
BERG, ERIN ROBERT	01/05/2018	LITTLETON, CO	BERG, TODD	DAVIDSON, DARRIN DORA
STEWART, EYE MARIE DOMINGUE	01/25/2018	LITTLETON, CO	STEWART, KEVIN	STEWART, CARRISA
MCMAH, EICHAMMAN TODD	02/28/2018	LITTLETON, CO	MCMAH, PEGGY	MCMAH, JENNIFER
REYNOLDS, PAUL JEROME	02/19/2018	LITTLETON, CO	REYNOLDS, RUSTEN	REYNOLDS, CHRISTAL
MAHARLE OLIVER MCKELAS	02/27/2018	LITTLETON, CO	MAHARLE, BRYAN	DELUCE, MONICA
COURTIS, LARUELE RILEY	03/05/2018	LITTLETON, CO	COURTIS, TODD	PETRO, KATHLEEN
ARMSTRONG, JACOB MICHAEL	03/11/2018	LEMON, UT	ARMSTRONG, LEE	GARMER, JESSA
NEJAK, JACOB ANTHONY JOHN CARSON MARI	04/03/2018	LITTLETON, CO	NEJAK, JACOB ANTHONY JOHN CARSON MARI	NEJAK, JACOB ANTHONY JOHN CARSON MARI
WESCOTT, BECKETT EVA	04/03/2018	LITTLETON, CO	WESCOTT, WILLIAM	WESCOTT, JENNIFER
STARR, WESLEY KRYST	04/04/2018	LITTLETON, CO	STARR, WILLIAM	CHATELAIN, RACHAEL
ROY, DANIEL	05/06/2018	LITTLETON, CO	ROY, DANIEL	GALLANTINE, KIRBYAN
TRAMER, AUTUMN GRACE	06/03/2018	LITTLETON, CO	TRAMER, JEFFRE	TRAMER, DANIELLE
ROBERTS, ORION GERALD	06/06/2018	LITTLETON, CO	ROBERTS, JOSEPH	ROBERTS, WENDY
LEDOUX, BENSON RICHARD	06/24/2018	LITTLETON, CO	LEDOUX, RICHARD	LEDOUX, ANGELA
MOLCH, BENNETT JAYCE	07/09/2018	LITTLETON, CO	MOLCH, JAMES	MOLCH, SARAH ANNE
PERNA, PAOLO ELIAN	08/10/2018	LITTLETON, CO	PERNA, BRANDON	VILLABONA, BERENICE, REBECCAH
WESCOTT, MOLLY EMERSON	08/10/2018	LITTLETON, CO	WESCOTT, LUCY	WESCOTT, PETER
GOYETTE, MONIQUE MICHAEL	10/03/2018	LITTLETON, CO	GOYETTE, JEREMY	PASADON, JESSICA
DENNIS, NASHA ALICIA MARIE	10/05/2018	LITTLETON, CO	DENNIS, JOLSON	DENNIS, PAULINE
BURR, ARIEL-AN CHARLOTTE	10/18/2018	LITTLETON, CO	BURR, IVAN	RUSSELL, BENNETT
SANTOPRILL, LAURIE MAE	10/23/2018	LITTLETON, CO	SANTOPRILL, JOHNATHAN	SANTOPRILL, JULIAN
JACKSON, JULY ANN	11/06/2018	LITTLETON, CO	JACKSON, COREY	JACKSON, HOLLY ANN
DANSEY, ALYSSA RYAN	11/28/2018	LITTLETON, CO	DANSEY, KENNETH	DEALS, ANGELOUS
REILLY, BRIAN MARC	11/28/2018	LITTLETON, CO	REILLY, COLIN	REILLY, COLIN
PLUM, ANDREW HENRI	12/03/2018	LITTLETON, CO	PLUM, OWEN	PLUM, HENRI
OCCORRO, HEATHER MARIE	12/23/2018	LEMON, UT	PLUM, MONICA	OLIVA, ALLYSON

Total number of records: 26



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

09/01/2013 : 12:31:2013

LITTLETON, MI -

Decedent's Name	Death Date	Death Place	Father's Name	Mother's Name	Notes
HERBERT, ALVA	01/28/2018	LITTLETON	DEBBIE, IRMA	PAUL, MARGARET	PAUL, MARGARET
FOULGER, NERI	01/18/2018	LITTLETON	FOULGER, ALICE	WILLIAM, EUGENIE	WILLIAM, EUGENIE
MCCLEOD, NORMAN	1/23/2018	LITTLETON	MCCLEOD, NORMAN	CAHILL, BETTY	CAHILL, BETTY
LEITCH, CARLIS	1/25/2018	LITTLETON	BAILEY, MARSHALL	WHEELER, ALAN	WHEELER, ALAN
ALVARADO, MARCEL	01/25/2018	CHRYSTON	SWANSON, JOSEPH, ANTONIO	COLLART, MARIA	COLLART, MARIA
WERNER, CLARA	01/26/2018	LITTLETON	EDWARDS, CLARETTE	BLAKE, MARLENE	BLAKE, MARLENE
SHERR, RUTH	02/01/2018	NORTH HAVENHILL	DICKSON, DAVID	BROWN, RUTH	BROWN, RUTH
CHAVEZ, DAVID	02/01/2018	LITTLETON	CHAVEZ, JOSEPH	HANSEN, SHEREN	HANSEN, SHEREN
LEITCHMAN, PATRICK	02/15/2018	LITTLETON	LEITCHMAN, JOHN	SWEENEY, ROSEMARY	SWEENEY, ROSEMARY
WONNINGS, MARK	03/04/2018	LITTLETON	DOWNING, DAVID	WICKENS, FLORENCE	WICKENS, FLORENCE
DEWALLES, DONA	03/27/2018	NORTH HAVENHILL	MURRAY, JENNIFER	NEWBOLD, HENRIETTA	NEWBOLD, HENRIETTA
ROBERTS, CLARK	03/24/2018	LITTLETON	ROBERTS, BRUCE	STEVENS, PAULUS	STEVENS, PAULUS
WATKINS, FRANK	03/25/2018	LITTLETON	WATKINS, JAMES	LOUGHRAN, EUGENE	LOUGHRAN, EUGENE
CARRON, PAUL, WILLIAM	03/11/2018	NORTH HAVENHILL	CARRON, PAUL, WILLIAM	ROUSSEAU, JULIE	ROUSSEAU, JULIE
THOMPSON, JARRE	04/06/2018	LITTLETON	YANIGA, FRED	BACK, SERGE	BACK, SERGE
WRIGHT, SYLVIA	04/07/2018	HOLMES	WRIGHT, ELMER	CHAMPAGNE, MILDRED	CHAMPAGNE, MILDRED
SAWA, PAUL	04/11/2018	WOODGATE	SAWA, PAUL	POPE, BETTY	POPE, BETTY
WILSON, DANNY	04/22/2018	BETHLEHEM	WILSON, TODD	BRADLEY, SUE	BRADLEY, SUE

03/29/2019



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 2 of 4

## RESIDENT DEATH REPORT

06/17/2018 - 12/31/2018

-LITTLETON, MI -

Decedent's Name	Death Date	Death Place	Father's/Patient's Name	Mother's/Patient's Name Prior to First Marriage/Child's Name	Voluntary
MILNE, CORREY	04/24/2018	LITTLETON	KOWALSKI, DONALD	DUBLEY, OLGA'S	N
LYONS, ROBERTA	04/24/2018	NORTH HAVENFIELD	CORRY, ROBERT	ROMANUS, SADI	N
GAUBOT, JOHN	05/07/2018	LITTLETON	CHARLES, MICHAEL	CHARLES, ELLEN	N
LAVEAU, THERESA	06/14/2018	LITTLETON	LAVEAU, VILBUR	COTE, RITA	N
McCOMBS, PATRICIA	06/19/2018	LITTLETON	KELLEY, CHARLES	HOWLAND, EDNA	N
KING, ALBERT	08/21/2018	WHITEFIELD	KING, ANDREW	REYNOLDS, GEORGE	Y
SCOTTEN, AVALINE	10/24/2018	LITTLETON	YORK, JAMES	WOODWORTH, MARGON	N
BEHR, ROGER	06/28/2018	LITTLETON	BEHR, WILLIAM	ROSS, WINNIE	Y
PAPE, ROSALIE	07/09/2018	LITTLETON	HAMILTON, FRED	SUSHERIN, ROSA	N
LASALA, MARY	08/02/2018	LITTLETON	LASALA, JOSEPH	BLATCH, CONNIE	N
SARGENT, ED-ELYN	08/24/2018	LITTLETON	SHUTTLEWORTH, ALTON	WOLFSON, BERNICE	N
YOUNG, LILLIAN	08/14/2018	LITTLETON	LUCAS, RAYMOND	EMERY, RUBY	N
BRAMER, KENNETH	08/26/2018	LITTLETON	BRAMER, ABRILIUS	MOULTON, MADELINE	U
BLACKBURN, MINICILLA	07/02/2018	LANCASTER	WELLS, PERLEY	CHALFONE, ALICE	N
WHEELER, JAMES	07/04/2018	LITTLETON	WHEELER, HARRY	BLAY, JUNE	N
INGERSOLL, GUSTON	07/09/2018	LITTLETON	ROBINSON, SPENCER	NEED, JULIAN	Y
LEAVITT, BROOK	07/09/2018	LITTLETON	LEAVITT, JR, LARRY	ALLARD, MICHELLE	N
BAVERMAN, WILLIAM	07/16/2018	LEAMON	BAVERMAN, JR, WILLIAM	CHASE, SHIVA	N





DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

-LITTLETON, NH -

Decedent's Name	Death Date	Death Place	Full Name's Name	Married/Partner's Name (Not to be used for identification)	Married/Partner's Name (Not to be used for identification)	Married/Partner's Name (Not to be used for identification)
SERGEANT DONALD C.	07/18/2018	LITTLETON	SERGEANT, DONALD C.	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	N
MANSER, HELEN	07/23/2018	FRANKSMA	WILSON, ROCKWELL	ALDRICH, JILA	ALDRICH, JILA	N
DUBBY JOSEPH	07/24/2018	CONCORD	DUBBY, SR, ARTHUR	CUNBOURNEAU, NAZEL	CUNBOURNEAU, NAZEL	N
FRANCO, SHERA	07/24/2018	LITTLETON	KING, JAMES	FOSTER, KATHLEEN	FOSTER, KATHLEEN	N
GOODMAN-YOARGLE, NORE	07/25/2018	LITTLETON	GOODMAN, ROY	BROWN, BERTHA	BROWN, BERTHA	N
RUGGLES, STEPHEN	08/01/2018	MANCHESTER	RUGGLES, HERBERT	EMERY, LILLIAN	EMERY, LILLIAN	Y
CADY, BERNARD	08/11/2018	NORTH HAVEN HILL	CADY, MAURICE	DAVIS, LOUI	DAVIS, LOUI	N
ACERVEDO, ANTONIO	08/13/2018	LITTLETON	ACERVEDO, ANTONIO	UNKNOWN, MARIA	UNKNOWN, MARIA	N
NICHOLS, PATRICIA	08/13/2018	LITTLETON	WHEEL, EDWARD	DOVO, HELEN	DOVO, HELEN	N
PHILLIPS, ROBERT	08/18/2018	LITTLETON	PHILLIPS, OTIS	SLATER, ANNE	SLATER, ANNE	Y
DOYEN, NORMA	08/14/2018	LITTLETON	THORNTON, NORMAN	CLARK, CORNELIUS	CLARK, CORNELIUS	N
THOMPSON, JOAN	08/24/2018	LITTLETON	PERCE, PIERRE	MOYSE, HELL	MOYSE, HELL	N
MOSKAL, ALFRED	08/28/2018	USABON	MOSKAL, EDWARD	COPP, ANSEL	COPP, ANSEL	Y
LEFRERE, EDWARD	10/02/2018	LITTLETON	LEFRERE, ALBERT	MEYETTE, LOUISE	MEYETTE, LOUISE	Y
DONAL, BARRY	10/23/2018	LITTLETON	DONAL, RAYMOND	MASADEN, BERS	MASADEN, BERS	N
PARELLO PASQUALE	10/23/2018	LITTLETON	PARELLO, PASQUALE	GRANAT, LINDA	GRANAT, LINDA	N
LEWIS, OLGA	11/18/2018	LITTLETON	COMES, JACK	CLARTIS, OLGA	CLARTIS, OLGA	N
STILES JR, CHESTER	11/18/2018	LITTLETON	STILES JR, CHESTER	SUPEN, ALBERTA	SUPEN, ALBERTA	Y

02/25/2019



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT DEATH REPORT

01/01/2018 - 12/31/2018

-LITTLETON, NH -

Page 4 of 4

Decedent's Name	Death Date	Death Place	Parent's Name	Witness's Name	First Marriage	Married
BOLENS, R. JOHN	11/06/2018	LITTLETON	BOLENS, ST. JOHN	BOLENS, ST. JOHN	Y	Y
WELLS, GREGORY	11/09/2018	LITTLETON	WELLS, DAVID	WELLS, DAVID	N	N
McLURE, JOSEPH	11/25/2018	LEBANON	McLURE, PATRICK	McLURE, LOUISIANA	Y	Y
REYNOLDS, EDWARD	12/05/2018	LITTLETON	REYNOLDS, EDWARD	REYNOLDS, ALBERTA	N	N
THOMAS, PAULA	12/11/2018	LITTLETON	THOMAS, ALTON	WILLIAMS, PERRY	N	N
LOFGREN, KATHARINE	12/15/2018	LITTLETON	LOFGREN, KATHARINE	WEISNER, JOAN	N	N
FOX, MILO	12/20/2018	LITTLETON	FOX, WILLIAM	ARNOLD, ROSE	Y	Y
WERNER, RICHARD	12/24/2018	WERNER, RICHARD	WERNER, RICHARD	BROWN, RENEE	Y	Y
WILSON, EDWARD	12/25/2018	LITTLETON	WILSON, EDWARD	DICK, DIANA	N	N
STICKLAND, USA	12/31/2018	LITTLETON	STICKLAND, USA	SARGA, SEATHICE	N	N

Total number of records: 94

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

- LITTLETON -

Person A's Name and Residence	Person B's Name and Residence	Town of Marriage	Place of Marriage	Date of Marriage
SHELLSARGER, RACHEL O LITTLETON, NH	MEENAN, SHAWN S LITTLETON, NH	LITTLETON	LITTLETON	01/05/2018
ANTONIOCCI, TAMBER LITTLETON, NH	BURKE, JAMES W LITTLETON, NH	LITTLETON	WINDBORO	01/12/2018
PHILIPS, MATTHEW S MONROE, NH	COULD, GAILLE E LITTLETON, NH	LITTLETON	LITTLETON	03/24/2018
JEWETT, LYDIA W WOODSVILLE, NH	BLODEAU-ARND, SANDRA L LITTLETON, NH	HAVERHILL	WOODSVILLE	04/05/2018
REILLY, CHRISTOPHER J WHITEFIELD, NH	IGNEY, TAMARA R LITTLETON, NH	WHITEFIELD	LITTLETON	04/23/2018
WHEELER, MELISSA L LITTLETON, NH	LAROSE, MICHAEL R LITTLETON, NH	LITTLETON	FRANKCONIA	05/13/2018
HEWITT, JOHN CHARLES K LITTLETON, NH	VAUGHN, CASEY A LITTLETON, NH	LITTLETON	LITTLETON	06/24/2018
CORFIELD, MICHAEL L LITTLETON, NH	PALVA, LINDSEY L TWIN MOUNTAIN, NH	CARROLL	TWIN MOUNTAIN	06/27/2018
CHAMBERLAIN, RICKY S LITTLETON, NH	PAYETTE, LAURIE A LITTLETON, NH	LITTLETON	LITTLETON	07/06/2018
MACDONALD, ELMER J LITTLETON, NH	MOSIMARI, SHERYL M LITTLETON, NH	WHITEFIELD	LITTLETON	07/14/2018
SARRETT, JAMES L LITTLETON, NH	JENNIFER, KIMBERLYN C LITTLETON, NH	LITTLETON	SUGAR HILL	08/05/2018

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

## RESIDENT MARRIAGE REPORT

01/01/2018 - 12/31/2018

- LITTLETON -

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
MERRILL, JOHANNA B LITTLETON, NH	CURRIER, DANIEL R LITTLETON, NH	LITTLETON	BETHLEHEM	08/24/2018
WIKER, SARAHATHA L LITTLETON, NH	FRIEDGELER, RAYMOND Y LITTLETON, NH	LITTLETON	GULFORD	03/11/2018
CASSIDY IV, THOMAS F LITTLETON, NH	GUINDEAU, JENNIFER M LITTLETON, NH	LITTLETON	LITTLETON	08/16/2018
WANDERHOEF, AMY N LITTLETON, NH	KNIGHT, DANIELLE L LITTLETON, NH	LITTLETON	LANCASTER	08/26/2018
NAMIEL, DONALD E LITTLETON, NH	STEBBING, ANDREW L LITTLETON, NH	LITTLETON	LANDAFF	09/03/2018
KEMSON, ANDELM LITTLETON, NH	NASON, TYLER A LITTLETON, NH	LANCASTER	LANCASTER	09/15/2018
RICE, HOLLY A LITTLETON, NH	DUVAL, BARRY A LITTLETON, NH	LITTLETON	LITTLETON	09/23/2018
JARVIS, EDWARD S LITTLETON, NH	MUCKEL, AMANDA C LITTLETON, NH	MONROE	MONROE	06/22/2018
BRACKETT, GREGORY K LITTLETON, NH	KENNAUGH, CHLEY R LITTLETON, NH	LITTLETON	LANCASTER	10/30/2018
FLANDERS, JOSEPH A LITTLETON, NH	HERSON, JENNIFER L UMERICK, ME	LITTLETON	LITTLETON	10/27/2018
PARKER III, STANLEY R LITTLETON, NH	FOLEY, EVALINE E LITTLETON, NH	LITTLETON	LITTLETON	12/16/2018

Total number of records: 22



**2018**  
**Littleton Parks & Recreation**  
**Department/Commissioner's Report**

2018 was an exciting year for me as the new Director of Parks and Recreation. I joined the town in late February, and throughout the first few months, there was an incredible outpouring of support for the programs in the department that continued throughout the year. The mission of the department is to provide a safe and affordable place for residents of Littleton to come out and enjoy the parks and recreation programs that the Town of Littleton offers. We welcome public input that can make Littleton a better place to live and recreate. The Parks and Recreation Department did lots of rebuilding, gathering new ideas, and exploring the direction that we would like to go moving forward to reach that goal. We created new relationships with local businesses and fostered the community feeling that town parks should have with the area. We were able to accomplish those goals with a variety of programming, community outreach, and the dedication of people throughout the region that helped make everything possible. We have a tremendous community in Littleton, and I am excited about moving into 2019 to continue meeting those goals.

It was a Fantastic year beginning with a terrific skating rink and maintained walking trail at Remich Park through the winter months, and ending with the Polar Express movie night with hot cocoa and snacks for 150 community members. In between we had community events private tennis lessons, rentals in the parks, Littleton High School sporting events and homecoming, and a whole variety of events and activities.

In 2018 for the skating rink we once again set up an impressive area for everyone in the community to skate on beautiful ice maintained by Patrick Donahue and George Dimick, who worked long nights and hours to open the rink even in hard conditions. We received many compliments that the skating rink has not looked that good in years, and we were able to have the Lakeway Winter program join us on most of their activity days!

The Parks Department purchased a new Chevy 3500 truck with, a plow and sander. This purchase has cut our vehicle maintenance costs as well as given us better working equipment for the heavier tasks that we have such as plowing, tree removal and other parks maintenance. Parks staff perform weekly maintenance and upkeep on the truck to keep it looking great and performing well for years to come.

Our annual Easter Egg Hunt at Apthorp Common was a success with around 100 children and families in attendance. We had Walmart as a community sponsor who donated all of the candy that was given out at the event! Littleton Fire and Police departments also participated in the activities by giving out a "Ride to school in a Fire Truck and Cruiser" to our grand prize winners! It has been great working with our emergency response teams for fun and community outreach.

We held five concerts in our concerts in the park series with music ranging from Bluegrass to Frank Sinatra and the Beatles, and we were able to do that with community support from local business sponsors for each concert. At each show, we saw new people joining us at the park, and we drew some large crowds with the bands.

During the summer months, we added three new programs to our catalog, Soccer, Tennis and Drama Club. With our goal of preparing low-cost recreation for our entire community, we had between 10 and 30 children and adults participate in each new program. We are looking to add more new programming in 2019!

The Littleton Park Program was excited to serve 120 youth in Littleton and surrounding areas with the average attendance of 70 campers. The Park Program ran for the whole summer which was a ten week program from June to August. The program runs from 9-4 Monday through Friday and offers both extended morning and afternoon care. Highlights from the program include weekly field trips to places such as Echo Lake, Santa's Village and Story Land. The program collaborated with the Littleton Public Library, Littleton Studio School, and White Mountain Science Inc., to offer a wider variety of opportunities to our campers in the Arts, Science, and experiential learning. We were excited to offer all campers the opportunity to take advantage of weekly swim lessons as part of their camp fees this summer, as well as continuing our Free Meals during the summer months through USDA funding.

The After School Program currently has 75 students enrolled, serving an average of 45 per day. The program offers a safe and fun place for students after school. Activities include both outdoor and indoor organized games, arts and crafts projects, board games and much more.

In addition to after school care we now offer February and April Vacation Day Camp. This service allows for working families to have a safe fun place for children during the day when there is no school.

The annual Independence Day Celebration was moved back to Remich Park for the first time in many years and included one of the most prominent fireworks displays that the town has seen in a long time. Around 1500 people from Littleton and the surrounding area joined together at Remich Park to enjoy local food from 5 vendors, peruse through retailers from the region and enjoy games and activities put together by the community, while bands from all over the state played at the Gazebo.

Youth sports in 2018 were an enormous success and had tremendous support from parents and the community. Coaches are all volunteer, and they take vast amounts of time out of their busy schedules to help out. Thank you to every parent who stepped up to the plate, and made each season fun and memorable for the kids.

Youth Softball was added back into park programming and had a fun first season back after a break. With guest pitching coaches and a full day clinic with Plymouth State Softball coaches, this sport is growing rapidly, and we are looking forward to a 2019 season.

Baseball and Soccer in Littleton are run by the Littleton Babe Ruth Association and Littleton Youth Soccer League respectively. These are non-profit groups, led by boards of dedicated volunteers that work closely with the Parks Department for scheduling and marketing.

From Kindergarten through 6th grade over 125 kids participated in our In-house Basketball program, 35 of which were grades K-2! Our in-house season consists of practices with fitness, skills, and game theory, lasting for five weeks after which travel continues for grades 3-6 for players that wish for a higher level of competition. Each of the five travel teams goes to about three tournaments and play against town teams from Gorham to Haverhill. The 1st and 2nd-grade groups split into teams and play in a Jamboree against each other on a Saturday at the end of the season! 2018 was a very successful season for our Basketball program.

For the last few years, the Parks and Recreation Department has held a successful Golf Tournament at the Maplewood Country Club as a fundraiser for programming, specifically the Fourth of July Fireworks. This year was no exception! We raised just over \$8,000 at the event with the help of our local sponsors and 28 teams!

In our town we are lucky enough to have a wide selection of recreation parks, trails and conservation areas with a variety of recreation activities to participate in. From our Ski Hill at

Mt. Eustis to Kilburn Craigs and the Dells conservation area for hiking, and the parks in town. It takes a lot of work from staff and volunteers to make it work. The Dells and Kilburn Craigs are maintained by the Littleton Conservation committee, and each year those parks look better and better!

The Apthorp Commons, Brickyard, Norton Pike, and Remich Parks including the buildings, care of the skating rink and pool, tennis courts, sports fields, and all other structures and attractions that are located in the parks are run and maintained by the parks department. This work is done under the direction of Patrick Donahue, the Parks Superintendent. Patrick was at the park at all hours of the night to build the skating rink, and can always be found early in the mornings prepping fields, mowing, or checking the pool pump room to make sure it is running smoothly for the day. Thank you, Patrick, for all of your hard work.

In the parks department this year we have started several projects. A Dog Park committee was launched in late 2017 and spent the year raising funds and awareness to bring about a dog park. We went to many events including farmer's markets concerts in the park, and we were voted in as a "partner of the month" for the Littleton Food Coop to be a recipient of their round-up program. The group has done some great work with marketing and outreach. In 2019 we will continue raising funds through donations and grants.

Another project that was started in 2018 was a remodel of the Remich Park Playground. An inspection of the playground was done, and it was recommended that the old wooden structures be replaced with newer equipment to bring it up to code. We have started raising funds for this project, and our goal is to have the playground completed in 2019.

While implementing new programs in 2018, we have not lost sight of our ultimate goal of creating a new indoor recreation facility. We continued working with recreation facilities throughout the state for insight and advice as we get closer to making ours a reality. In 2019 we will be bringing the community back into our planning process and potentially beginning a new building campaign.

Throughout the last year, there have been countless individuals and organizations that have made Parks and Recreation such a success. First I would like to thank the park commissioners for their support and dedication to the department and volunteering their time. Secondly, I would like to thank the business community of Littleton from the Industrial Park to our Main St. donors for their generosity. Lastly, to the individuals who have contributed their time such as coaches, grill-masters, planners, and parent cheerleaders. Your enthusiasm and encouragement of every person in the community helped make 2018 a great year. We hope that you all keep contributing and cheering for the Parks and Recreation programs through 2019.

Respectfully submitted  
Chris Wilkins  
Director of Parks and Recreation  
Town of Littleton







# Littleton Public Library

## 2018 Report

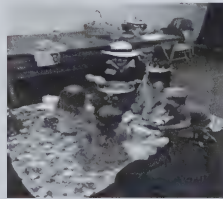
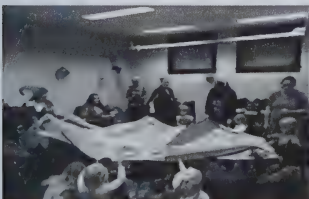
[www.littletonpubliclibrary.org](http://www.littletonpubliclibrary.org)

2018 was a busy and productive year at the library. The Board of Trustees ended the year on an exciting note by eliminating overdue fines. This change is the result of extensive research into best practices and also reflects the needs of the community. Far too many people have not been able to use the library due to prohibitive fines. We are fully embracing our mission to provide educational, cultural, and recreational opportunities to ALL Littleton residents.

Our physical collection remains highly sought after. The library added 207 new patrons in 2018, a 7% increase over 2017, continuing the upward trend. The library circulated 32,032 books, audiobooks, DVDs, magazines, and more. This represents a 6% increase over 2017. We added 2,167 books, audiobooks, DVDs to the collection and removed 3,124. Library staff is doing extensive collection analysis to ensure that there is adequate space on the shelves for new materials, and that what is there is relevant, useful, and desirable.

We have had a lot of success over the past year with our programs and events. The library continued to offer well-loved programs but also added a variety of other programs for children and adults. We continued the tradition of the Summer Author Series, bringing in local and regional authors to present on their recent publications. The library also hosted a variety of lectures including topics on Robert Rogers, Chronic Illness, the Vietnam War, and Brewing in New Hampshire! Technology workshops had attendees learning MS Office, genealogical research, safe browsing habits, and more.

For kids, we continued our beloved story times, Polar Pals, and Summer Reading Programs. Our Summer Reading Program had kids rocking out while expanding their reading horizons for exciting prizes donated by local attractions. At Halloween, we hosted a Monster Mash Dance Party, which was a huge hit. For our 1,000 Books Before Kindergarten program participants, we had a Teddy Bear Tea to celebrate their early literacy efforts. All in all, the library offered 446 programs over the year with a total program attendance of 3,864. This is an astonishing 89% increase in program attendance over last year.



In addition to programs, staff provided assistance to patrons of all ages with reader's advisory, technology support, research assistance, and interlibrary loan. This year also brought exciting partnerships with other area organizations. We partnered with the middle and high school to provide a safe and reliable space to go after school. Mary, our children's librarian, went to Shining Lights and

Head Start to do outreach story times and bring our collection and services out of the library to where kids are. The Rec program joined in on library events during vacation weeks, including Dinosaur Day and Magnet Mania. For adults, we continued our book delivery program to residents at Riverglen House.

Other projects the library worked on include building improvements and preservation efforts for our historical collections. As of the new year, the historic newspapers up until 1949 are completely digitized and available for viewing on the library's network. These files are searchable and downloadable for offline use. We are also cataloging our Kilburn Stereoscope collection as part of our efforts to preserve and make accessible this culturally significant piece of Littleton's history. Thanks to a bequeath from the Robert Labonte estate, the library was able to repair the front steps and new railings will be installed soon. Water infiltration in the library basement has been mitigated by installing a drainage solution on the east side of the building.

We are very grateful for the efforts of the Friends of the Littleton Public Library in supporting the library's mission. They brought back the Summer Gala, which has been sorely missed. This fundraising event brings people into the library for an evening of music, food, drinks, and merriment. They also took over managing the Book Sale, which this year was held at the Littleton Opera House. The Friends of the Library generously fund access to NH Overdrive, the portal to eBooks and downloadable audiobooks, along with passes to local museums, presenters, and library improvements. Check out the seating they purchased for our children's room!

We are fortunate to have a dedicated pool of volunteers who assist with everything from shelving to program preparation, mentoring, and event assistance. We thank all our donors whose contributions improve the library and demonstrate the generosity and goodwill of the community. Special thanks to our donors to the Annual Fund Drive and the Wish Tree. We are grateful to be a part of such a vibrant and caring community. We could not do it without you!

Some of the resources we provided residents this year:

- 47,731 books, audiobook, magazines, DVDs, and more in our physical collection.
- Access to Ancestry.com and HeritageQuest for genealogical research.
- Museum passes for free or reduced admission to Squam Lakes Natural Science Center, Currier Museum of Art, Fairbanks Museum, and NH State Parks.
- Access to thousands of articles through the EBSCOhost databases provided by the NH State Library.
- Thousands of eBooks and Audiobooks through the NH Overdrive program, provided by the Friends of the Littleton Public Library.
- Ability to check out a telescope thanks to the NH Astronomical Society Library Telescope Program
- Access to the internet from 4 adult public terminals and 3 children's and free WiFi throughout the building providing access to tax forms, unemployment, job searching, resumes, email and more. We also increased bandwidth this past year.

Respectfully submitted,  
Meagan Carr, Director

## 2018 Opera House Annual Report

The Opera House had a very successful year with increased events and meetings. We set a goal of \$35,000 for 2018 and surpassed our goal with revenues of \$37,414. In 2017 our revenue was \$17,439. What a difference a year can make. We continually receive community support and some of the increase in revenue has resulted from community members getting the word out about the great things that are happening at the Opera House.

It seems everyone is talking about the Opera House and it no longer revolves around shutting the building down, or as someone said to me in 2017, "I wanted to push the building over the embankment". Now he congratulates the town for our success. It is gratifying to hear these type of positive comments from community leaders, and community members. It proves the Opera House is a strong investment for Littleton. The Opera House is a valuable source for entertainment and cultural events, non-profit fundraisers, parties, weddings, workshops, annual meetings from local businesses, and so much more. We are invested in seeing the Opera House thrive with every year realizing a larger increase in revenues.

The Grand Hall was booked a total of 213 days, while many are during the week, the Opera House was booked every weekend except for 12 in 2018. The 3<sup>rd</sup> floor conference room, "The Tower Room" was booked 197 times with some meetings taking place on the same day. The increase in activity has resulted in the hiring of a part-time receptionist to assist the manager with booking reservations, and the increase in clerical office work. We have a part-time custodian employed 5 days a week. Both of these employees have already become an integral part of the Opera House team with a passion for the Opera House and work diligently to maintain the office and the building with high standards for the historic Opera House.

The Tower Room entry way is complete with new paint, new carpet, and baseboards for a clean and classic appearance. The Tower Room (conference room) is now fitted with blackout blinds and attractive valances. We received a donation of a smart TV and volunteers helped mount it to the wall. Google Chromecast for wireless presentations has been added. With all these upgrades, the conference room is in demand for meetings not only from our local area, but also from many who want to come and visit beautiful Littleton. We also received a donation of 16 upholstered chairs for the conference room from our local Social Security Office. We repaired and now use a conference table that was left in a storage room. Stop in and take a look at our updated conference room.

The venue is still a work in progress with many upgrades needed for lighting and sound. In October we were excited to learn the Opera House was awarded a \$20,000 grant made possible by the Tillotson Fund of the New Hampshire Charitable Foundation. This grant will help us with obtaining audio equipment needed in the venue. We continue to search for more grants and funds to enable the Opera House to meet the need for upgraded sound and lighting for our entertainment bookings. Let us know if you can help.

Our mission in 2019 is to offer Opera House concerts as fundraisers for the Opera House. In January we received a Community Impact grant from Mascoma Bank to help underwrite our first 2019 Opera House sponsored concerts. Our first concert was held in January with a Beatles Tribute Concert. After expenses we brought in \$1,267 in revenue.



(2)

We have already booked three additional concert fundraisers, two in March and one in June. Our goal is to have upgraded and Opera House owned sound equipment in place for these concerts. We are fortunate the bookings thus far are able to provide their own sound equipment. But most bookings will require the venue to have the necessary equipment in place. We could not do these events without the support from our community. Our goal is to book 12 entertainment fundraisers for 2019.

In the past the Opera House only rented the venue and did not receive any revenues, other than the fundraisers we have done in the past 1½ years, and rental income. We have increased in revenue from our rentals, but if we want the Opera House to become self-sufficient we need to do more.

Starting in 2019, we are booking our own entertainers. Fundraising entertainment events, i.e., concerts, comedians, any type of entertainment that the Opera House sponsors, will for the first time, have tickets sales going directly to the Opera House. We are working with Catamount Arts in St Johnsbury to advertise our events and sell on-line tickets for a minimal fee. This new business plan will result in more revenue and bring new life into the Opera House. We can do a lot more at the Opera House and reap the benefits by booking our own entertainers. The impact of becoming a hotspot for entertainers to book will have a positive impact in our community by bringing more visitors to Littleton. The Opera House venue will continue to raise revenue with our rentals. We have two weddings booked for June, and many more private rentals booked in 2019.

In 2018 we created a revolving entertainment fund. These funds will help us with booking fees. We have already booked 4 great entertainers for 2019. So stay tuned and watch for events posted by Catamount Arts, our local media, as well as in our website google calendar, and on the Opera House Facebook page. When you go by the Opera House, take notice of the banners on our Union Street railings advertising events. We will be selling printed tickets at the Opera House during our business hours, so stop in to purchase tickets for an entertaining night at the Opera House.

The work in progress at the Opera House by the Town and management has already received positive attention, not only from within our community, but throughout the North Country. The Opera House in all its beauty and with upgrades to sound and lighting will be a source of great entertainment for all to enjoy, and at the same time become less of a tax burden on our taxpayers.

The manager and staff, along with help from a volunteer group "Friends of the Opera House" have held several fundraisers in 2018. These fundraisers brought in over \$3,000 after expenses. We are excited about this new source of revenue for the Opera House. These fundraisers, such as dances, flea markets, and craft fairs will continue in 2019 and annually each year.

In 2018 we received donations from several local businesses who wanted to invest in the Opera House. They too see a bright future for the Opera House and we are appreciative of their donations. One person in particular I want to thank is Ronney Lister, who sadly passed away in March. When I approached Ronney about contributing to the Opera House to help us become a viable asset to Littleton, he was excited to hear about our plans and goals, and contributed money from each of his dealerships.



Ronney was a successful business leader, a friend of the Opera House, and a friend to many. His financial support, his encouragement and words of advice will not be forgotten. A perpetual plaque in honor of Ronney and other contributors will be placed in the entryway. Our goal is to have this plaque filled with names of contributors who has the same vision Ronney and I spoke about before his passing, to have a prosperous and vibrant entertainment venue in the Opera House. I am available to anyone who wants to have a discussion on how they can help.

The Opera House has received generous donations of event supplies, such as table linens, centerpieces, and much more by a supporter of our endeavors. These donations have assisted us in rentals for many of our events. The Opera House did not have any supplies or a place to put them. Now we have a functional prep kitchen supplied with the tools needed to host events.

In 2018 we hosted the Littleton Library for their September Book Sale. The Library had a very successful book sale, and will be back in September for their 2019 book sale. This idea to bring the library sale to the Opera House was another way for the Opera House to support our town's resources. We also held several Park & Recreation events at the Opera House to the delight of many.

We hosted our 2<sup>nd</sup> annual Santa Community Party with donations of sugar cookies from Shaw's and the Littleton Food Co-op. The children enjoyed decorating their own cookies to take home, visits with Santa and Mrs. Claus, and holiday music by Richard Alberini. Porfido's Market has also been very gracious with donations of water and soda for our fundraisers. We are grateful for all these donations for the support of the Opera House.

The LACC Economic Celebration was another successful event at the Opera House. The Opera House was filled with local business leaders, dignitaries, and community members. The sharing of the success and future plans for our area are important for Littleton and surrounding communities. The Opera House is honored to host this annual event.

We held many non-profit fundraisers, and consistently received high praise for the Opera House. As one event coordinator commented "The Opera House is a classy venue". We agree!

**Opera House Maintenance and Upgrades:** Insulation was completed in the attic area. This will help with heat loss in the building. Plans are to have the stained glass repairs completed in 2019. Our in-ground propane tank had to be replaced in September. The tank is now more accessible for our propane deliveries as it now sits above the ground at a higher level, and the cover will not freeze as it did in the past. The landscaping was also redone around the tank and the embankment to make it easier for the Garden Club to maintain. Thank you Littleton Garden Club for the beauty you bring to the Opera House.

We will be installing a new card entry system on the parking lot entrance door in March to enable users to have timed access for their rentals. This will enable trusted renters to have access during their timed event. The door will unlock with their card at the set rental time and time out at the end of the rental. A deposit will be paid to the Opera House for their key and when the card is returned, the deposit will be given back.

Another security feature being adding to the Opera House in 2019, is the installation of security cameras. Due to the increase in usage, and unauthorized individuals accessing areas not open to the public, security cameras are necessary for the protection of the building. Staff will be able to monitor activity from the office with a view of the entrance doors, and other areas.

We will be replacing a boiler this year and install a much needed heat looping system for our entry-way. The floor in the grand hall and the stage are in need of a new finish, and the walls need a fresh coat of paint. The Union Street porches need to be repainted. We are in the process of receiving bids for these project. The balcony seats are being repaired, and bolts tightened. Seats that are splintered or in bad shape are being replaced from our stock of original balcony seats.

Electrical work was completed for the 3<sup>rd</sup> floor rented office space. The Opera House is fortunate to have a local electrician who is a good friend of the Opera House and does the work below cost. His work will continue when the final plans are completed for the additional 3<sup>rd</sup> floor space. We are currently in talks for purchasing black stage backdrop and side curtains. These curtains will provide a more professional appearance to our stage.

We were able to finally clean out the 1<sup>st</sup> floor “storage area”, the 3<sup>rd</sup> floor unfinished “work in progress” office space, and the area off the balcony. A lot of work went into the cleaning, and thanks go out to the Highway crew, volunteers, and staff for the help in removing many items that had been stored and unused for years in this space.

We held a meeting with Laura Black, Easement Coordinator for NH Division of Historical Resources in July at the Opera House for guidance on future projects. It was Laura’s first visit to the Opera House and she was appreciative for the requested visit and enjoyed viewing our historical Opera House.

Come in and visit the Opera House, book your dates for events and meetings. Become a friend of the Opera House, and like our facebook page where you will find information on events and notes from the manager on “what’s happening at the Opera House”.

Thank you to Andrew Dorsett, Town Manager, and Karen Noyes, Finance Director for their continued support and advice. Thank you to the local media for keeping the Opera House in the news; Tara Giles, and Justin Roshak from the Littleton Courier, Chad Fillion from Phlume Media and Granite North Television, the Caledonian Record, and WLTN, as well as other media outlets. Watch for upcoming video promotions from Granite North Television in the near future promoting the Historic Opera House.

We look forward to continuing with our goals for success at the Littleton Opera House.

Respectfully Submitted

Sue Pilotte

Littleton Opera House Manager

(603) 575-5324

<http://www.littletonoperahouse.com/>

<https://www.facebook.com/littletonoperahouse/>



Children's Birthday Party-so many smiling faces



LHS Community Service Volunteers    Elvis was in the building    Local Business Holiday Party Setup



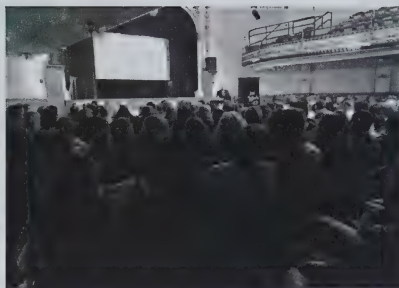
Non-profit fundraiser setup



Holiday Craft Fair Fundraiser



Manager Sue Pilotte & Beatles Tribute Band



Local Business Employee Annual Meeting



"Johnny Cash"



Nutcracker Ballerinas



Santa Party Volunteers





## Welfare Department

The Town of Littleton provides assistance to families and individuals with identified and verified needs as required by law. The basic local welfare duty is described in RSA 165:1, I, which says:

Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such Town, whether or not he has a residence there.

This simple statement imposes substantial responsibilities. The word “whenever” means there is no time limit to the duty to assist. The word “shall” means that no municipality may treat the program as optional, even when the local budget for the task has been fully expended. The duty includes all persons, not just those who can be classed as a “resident.” The local welfare program truly constitutes the “safety net” for all persons in the state of New Hampshire.

There are any number of things a person or family may require in order to meet their basic needs. Sometimes, the question becomes: What must be done today so that this person or family has shelter, heat, lights and food today? This is different from assistance programs based in federal or state helping agencies. Those programs have specific and limited responsibilities, and they have time to process applications. For example, Medicaid is only a medical assistance program, while Temporary Aid to Needy Families (TANF) is limited to economic assistance. The local welfare official will deal with the full range of needs presented by an individual or a family, and must be prepared to respond promptly to those needs.

# TOWN OF LITTLETON

## SUMMARY OF WELFARE PAYMENTS - 2018

MONTH	Client Repay- ments	FOOD	RENT	MED	ELECTRIC	MISC/Motels	HEATING FUEL	FUNERAL	TOTAL
January	0.00	128.80	4,356.00	0.00	0.00	217.98	1,650.07	0.00	\$6,352.85
February	0.00	24.46	2,353.00	0.00	227.94	1,171.95	196.18	750.00	\$4,723.53
March	0.00	247.32	1,170.00	0.00	138.95	1,754.88	0.00	0.00	\$3,311.15
April	0.00	291.37	2,045.00	0.00	995.25	130.49	0.00	0.00	\$3,462.11
May	0.00	99.16	1,815.00	0.00	1,015.84	496.96	0.00	0.00	\$3,426.96
June	0.00	0.00	2,752.00	0.00	0.00	1,872.03	0.00	0.00	\$4,624.03
July	0.00	42.71	1,297.00	0.00	400.73	1,011.84	0.00	0.00	\$2,752.28
August	0.00	50.00	5,746.50	31.70	300.24	683.05	0.00	750.00	\$7,561.49
September	0.00	150.00	1,911.00	0.00	368.18	108.99	0.00	750.00	\$3,288.17
October	0.00	50.00	4,853.00	0.00	0.00	770.60	0.00	0.00	\$5,673.60
November	0.00	0.00	2,140.00	0.00	0.00	2,327.34	309.90	0.00	\$4,777.24
December	0.00	336.45	2,413.50	0.00	0.00	1,742.15	326.10	0.00	\$4,818.20

Total Expendi- tures:	\$0.00	\$1,420.27	\$32,852.00	\$31.70	\$3,447.13	\$12,288.26	\$2,482.25	\$2,250.00	\$54,771.61
Repayments									\$0.00
									\$54,771.61
Amended Budget									\$4,600.00
Balance Left									Over/Under
									\$10,573.39

## **ENERGY CONSERVATION COMMITTEE (ECC)**

### **Introduction**

The focus for 2018 was on education and encouragement on energy conservation and efficiency. Most municipal buildings are at acceptable levels of efficiency and no major projects are in the works.

Due in part to the diminishing number of projects and dwindling membership, the ECC suspended its activities in October.

### **Energy Management/Cost Savings**

The ECC worked with the public library on replacing their aging window air conditioners with wall mounted heat pump units. These units would provide A/C in the summer and supplement the heating system during the 'shoulder' months during the winter. The USDA Rural Development offers energy efficiency grants and this project might be eligible for funding to help offset the costs.

The ECC worked with the town to help conclude the project to add insulation to the Town Building (aka Opera House). Delays were encountered revolving around concerns raised by the NH Division of Historic Resources relating to irreversible changes to the structure.

The ECC continued to try to resolve lingering issues with the heating of the fire station and highway garage. More propane is being used than expected or desired.

Once again, committee members met with all department heads to review energy consumption and trends. All departments take energy management seriously. One major step forward this year was the installation of new, solar exterior doors at the fire station. Our observations and recommendations were briefed to the Board of Selectmen. An Energy Management Report was posted to the Town website.

### **Education and Encouragement**

Activities included:

Participation in town Green Up Day

Participation in a regional Energy Fair

Participation in a Value Chain Network project sponsored by the Tillotson Fund

Several local newspaper articles and a first ever article in the Green Energy Times



NEW HAMPSHIRE Chamber of Commerce

The Littleton Area Chamber of Commerce Board of Directors and Staff would again like to thank the citizens of Littleton for their enthusiastic and continued support of downtown beautification efforts and events in Littleton.

As Littleton continues to grow and thrive as the economic center of our region, we are pleased to be able to draw large crowds to the area for events such as the Gathering of the Jack O'Lantern's and Holiday Parade. The funds granted to us by Littleton tax payers for these programs allow us to build on event success year over year and to continue to think outside the box and build new creative partnerships with the success of our economies and community in mind.

We're proud to continue our stewardship of Littleton's Main Street and downtown with beautification programs such as the piano project, hanging flower baskets and holiday lights. It's no doubt that downtown beautification is an important and very big job and we're pleased to have your support to continue these programs that have proved vital to keeping Littleton as front-page news.

With our former board member now Executive Director, Nathan Karol joining the Chamber leadership in April of 2018 we have embarked on a new journey of positive and sustainable change. We have renewed our commitment to our members through closer and more meaningful working relationships. We are developing new programs and looking closely at existing ones to be sure that they meet the needs of our members. We are focused now more than ever on our mission of sustainable economic and community development. We believe that the future is even brighter!

Thank you again for your continued support and valuable feedback. We look forward to seeing you around town!

Nathan Karol  
Executive Director



Department	Office Hours	Contact Numbers
<b><u>Fire Department</u></b> 230 West Main Street	Monday – Friday	Phone: 444-2137 Fax: 444-2218
<b><u>Police Department</u></b> 2 Kittridge Lane	Monday – Friday	Business Phone: 444-7711 24 Hr. Phone: 444-2422 Fax: 444-1704
<b><u>FOR EMERGENCIES DIAL 911</u></b>		
<b><u>Littleton Public Library</u></b> 92 Main Street <a href="http://litletonpubliclibrary.org">litletonpubliclibrary.org</a>	Tuesday & Wednesday 9:30 AM – 7:00 PM Friday: 9:30 AM – 5:00 PM Saturday: 9:30 AM – 4:00 PM <b>Closed Sunday, Monday &amp; Thursday</b>	Phone: 444-5741 Fax: 444-1706
<b><u>Highway Department</u></b> 240 West Main Street	Monday – Friday 6:30 AM – 3:00 PM	Phone: 444-5051 Fax: 444-2524
<b><u>Transfer Station</u></b> 1213 Mount Eustis Road  <b>Summer Hours from May 2<sup>nd</sup> through October 31<sup>st</sup></b>	Tuesday – Friday 12:00 PM – 4:00 PM Saturday 8:00 AM – 4:00 PM <b>Closed Sunday and Monday</b>	Phone: 444-1447 Fax: 444-1716
<b><u>Wastewater Treatment Plant</u></b> 323 Meadow Street	Monday – Friday 6:30 AM – 3:00 PM	Phone: 444-5400
<b><u>Water &amp; Light Department</u></b> Lafayette Avenue	Monday – Friday 8:00 AM – 4:00 PM	Phone: 444-2915
<b><u>Municipal Offices</u></b> <b><u>125 Main Street</u></b>	Monday – Thursday 8:30 AM – 12:30 PM 1:00 PM – 4:00 PM Friday 8:30 AM – 12:30 PM	Phone: 444-3996 Town Office Fax: 444-1703 Town Clerk Fax: 444-0735
Town Manager Town Manager Executive Asst. Finance Director Executive Secretary/Welfare Dir. Tax Collector Planning & Zoning Clerk Parks & Recreation Director Assessing Department Benefits/Payroll Coordinator Accounts Payable Clerk <b><u>Town Clerk</u></b> <b><u>Assistant Town Clerk</u></b>	Andrew Dorsett Robin Heath Karen Noyes Ceil Stubbings Amy Hatfield Joanna Ray Chris Wilkins KRT Assessing Nicole Adams Susan McQueeney <b>Judy White</b> <b>Jennifer Rugar</b>	Extension: 1013 Extension: 1011 Extension: 1015 Extension: 1012 Extension: 1027 Extension: 1016 Extension: 1014 Extension: 1026 Extension: 1024 <b>Extension: 1020</b> <b>Extension: 1023</b>

